

**City of Allegan
Planning Commission Meeting
March 21, 2016
Griswold Auditorium
401 Hubbard Street Allegan MI 49010**

MINUTES

1) Call to Order

The meeting was called to order at 7:08 pm, by Chairperson Brad Burke.

2) Attendance

Present: Charles Tripp, Brad Burke, Cindy Thiele, Stacie Gratz, Cindy Manning

Absent: Dave Sturgis, Peter Savage, Nancy Ingalsbee, Thomas Morton,

Others Present: Rob Hillard – City Manager

3) Approval of Previous Meeting Minutes

Cindy Thiele, supported by Charles Tripp, made a motion to approve the meeting minutes of February 15, 2016. Motion passed by acclamation.

4) Public Hearing – None

5) Old Business

A. Site plan Review – FC&A

Representatives of FC&A were present to answer questions related to the site plan review. The Planning Commission reviewed the memo as prepared by PCI. FC&A have been in the Highland Business Park for over ten years, and services various businesses throughout the Allegan Area. The Highland Business Park - Architectural Control Committee still needs to meet over the issue, but in order to keep the processes going, the site plan was presented to the Planning Commission for decision. Charles Tripp, supported by Cindy Thiele, made a motion to approve the site plan as presented. Motion passed by acclamation.

B. Allegan District Library (ADL) – Preliminary Review

Mike Kiella, President of the ADL, introduced the project, and discussed with the library architect the preliminary plan. The review was intended to keep the Planning Commission up to speed on the project. They discussed utilizing the existing driveway as two-way, providing a sidewalk along the library nearer the easterly side of the project, and discussed ADA opportunities through the library building to get to the riverfront parking lot. Cindy Thiele asked questions and expressed concern about pedestrian access if the sidewalk is going to be removed from the existing driveway. She also asked a variety of questions about the facade. Mr. Kiella indicated the library board is working closely with the architect and the State Historic Preservation Office, to assure compatibility with historic standards. Rob Hillard indicated that a formal review will need to be provided by PCI. Mr. Kiella invited the individual board members to attend the Big Reveal on April 23, 2016, at 10:00A, to review the entire of the plan.

6) New Business

A. PCI introductions

Robert Hillard introduced members of PCI, the new Building Officials for the City of Allegan. The Planning Commission asked a variety of questions.

7) Communications/Correspondence- none

8) Education – none

9) Public Comment – none

10) Commission Comment- none

11) Future meeting dates.....Next regular scheduled meeting April 18, 2016 at 7:00P

12) Adjournment

-7:56P.

**Submitted by
Robert Hillard, City Manager**