

**City of Allegan  
Planning Commission Meeting  
January 18, 2016  
Griswold Auditorium  
401 Hubbard Street Allegan MI 49010**

**MINUTES**

**1) Call to Order**

The meeting was called to order at 7:00 pm, by Chairperson Brad Burke.

**2) Attendance**

Present: Charles Tripp, Brad Burke, Cindy Thiele, Stacie Gratz, Thomas Morton,  
Nancy Ingalsbee

Absent: Dave Sturgis, Peter Savage, Cindy Manning

Others Present: Tasha Smalley (ZA), Rob Hillard

**3) Approval of minutes from November 16, 2015**

Thomas Morton made a motion to approve the meeting minutes. Motion was supported by Cindy Thiele. Motion passed by acclamation.

**4) Approval of Agenda** – Tasha Smalley removed item #E under new business, discussion not needed.

**5) New Business**

**A. Election of officers**

Nancy Ingalsbee made a motion to keep Brad Burke as Chairperson; Cindy Thiele as Vice-Chairperson; and Thomas Morton as Secretary. The motion was supported by Stacie Gratz. Motion passed by acclamation.

**B. FYI – 134 Brady – City restroom project**

Tasha Smalley stated this is not for formal site plan review. Plans were submitted for permit for the remodel at 134 Brady for new City restrooms and office space (plan is for Chamber of Commerce). There will be a lobby area (welcome center), 3 restrooms, office and storage space. Rob Hillard stated there will be cameras for security and the building will be locked at the end of the day.

**C. 2015 Planning Commission Summary...discussion**

Every year the planning commission is required to present a report to City Council. The report stated: adoption of master plan; finished goals; joint meetings and several site plan reviews. Cindy Thiele made a motion to recommend to City Council for approval. The motion was supported by Thomas Morton. Motion passed by acclamation.

**D. Master Plan Action Strategies (chapter 11)...discussion**

Rob Hillard briefly went over the 9 strategies. The strategies will be incorporated into 2016/2017 Goals/Tasks. 1. PC already went thru an ordinance revision; re-visit this one in a few years. 2. Mill District is very high on the goal list. PC discussed getting a flood plain delineation to have a base. With the base it will be easier to know where development is best. Favor of the commission to work on a redevelopment plan for Mill District this year. 3. Home ownership; to be discussed 3-5 yrs. 4. Historic district; tasks for HD and Council 5. Inventory key natural features; discuss 3-5 years 6. Allegan's identity; Positively Allegan is a non-profit to promote Allegan. 7. Non-Motorized transportation; little piece was implemented over the summer. This will take funding, 5-10 yr plan. Hooker Road project to extend the shoulder 6 feet from Eastern Ave to Sports Complex is in the works. 8. Access Management/traffic calming; this is part of the M89 corridor plan, Marshall St is a major residential corridor and traffic calming is needed. City working with MDOT on this project. 9. Complete streets; when new streets are created or existing street are re-done sidewalks or other pedestrian friendly ways are to be incorporated in the project. River St passed North St needs a sidewalk. This, at times, takes cooperation from the Road Commission. Plenty to work on for the next 5 years.

**F. Set new 2016/2017 Goals**

List (not in any particular order): 1) Future Land Use Map review; the map should be reviewed for today's needs. 2) Mill District Plan-Flood Plan Delineation Land Survey; the mill district is in need of re-development plan for the future 3) Riverfront Residential Zoning; discuss residential options for riverfront 4) M-89 Corridor Redesign-Meeting with MDOT; work on calming Marshall St 5) Hubbard St Intersection Redesign-Meeting with MDOT; plan to redevelop Hubbard St, have the Street go thru where Red Cross Building is. 6) Wellhead Protection Plan; subcommittee worked on the plan, will discuss the plan (3 PC members on committee) 7) North Street Redevelopment Area; old Rockwell site, City owns most of the property at this time, create a plan for future development or use (recreational use by river) 8) Pedestrian focus Hooker Road to Sports Complex. Cindy Thiele made a motion to approve the 2016/2017 Goals. The motion was supported by Thomas Morton. Motion passed by acclamation.

**6) Old Business** – none

**7) Communications/Correspondence-** none

**8) Education** – Ottawa County, free planning and zba training Feb 9, Feb 25

**9) Public Comment** – none

**10) Commission Comment-** none

**11) Future meeting dates.....**next regular scheduled meeting February 15, 2016

**12) Adjournment**

-8:35pm

**Respectfully submitted,**

*Tasha Smalley*

**Zoning Administrator**