



**CITY OF ALLEGAN  
DESIGN ADVISORY BOARD**

Griswold Auditorium – 401 Hubbard Street  
April 6, 2016

**Call to Order** Chairperson Bruce Campbell called to order at 5:01pm

**Attendance**

Present: Bruce Campbell, Paula Mintek, Mike Manning, Mike Villar, Rosie Hunter

Absent: Judy McCall

Others Present: City Manager Rob Hillard, Deputy City Clerk Lori K. Vander Clay, Tony McGhee, Abonmarche

**Approval of Minutes**

Paula Mintek, supported by Mike Villar, made a motion to approve the meeting minutes of March 2, 2016, as presented. Motion carried.

**Old Business:**

**A. 209 Hubbard Street Façade Application**

Building owner, Craig vanMelle was present to explain the request. Mike Villar, supported by Rosie Hunter, made a motion to recommend approval to the DDA for the “Paint the Town” program for 209 Hubbard Street in the amount of \$1,145.00. Motion carried.

Paula Mintek, supported by Mike Manning, made a motion to recommend approval to the DDA for the “Façade” program for 209 Hubbard for the repair of seven (7) windows in the amount of \$5,100.00. Motion carried.

**B. Boardwalk Ice Cream Internal Business Signs**

Leah Ward from Boardwalk Ice Cream shared her proposed design. She would like to place seven (7) signs. Paula Mintek offered to work with Leah on colors and fonts for her sign. Mike Villar, supported by Paula Mintek, made a motion to allow up to four (4) signs with the business owner choosing the locations. Motion carried.

Mike Villar, supported by Mike Manning, made a motion to authorize Paula Mintek to choose the color and font palettes allowable to be used on any new signs. Once chosen by Paula, she will email to the members. Motion carried.

Mike Villar, supported by Rosie Hunter, made a motion to authorize Paula Mintek to approve Boardwalk Ice Cream's sign, once the color (s) and font (s) have been agreed upon by Leah and Paula. Motion carried.

**C. Riverfront Power Boxes near Boardwalk Ice Cream**

DPW Director Aaron Haskin stated in speaking with Consumers Energy, an enclosure could be placed around the power boxes, they would request ease of removal and a gate for access. The members discussed different designs. Tony McGhee offered to have his staff look at the boxes and design a few enclosure options.

**New Business**

Tony McGhee talked briefly about the M40/M89 gateway project and changing Hubbard Street to Walnut Street into two-way with angle parking.

**Adjournment**

Meeting was adjourned at 6:08pm.

**Respectfully Submitted**  
**Lori K. Vander Clay**  
**Deputy City Clerk**