

Allegan City Council
Minutes
Allegan, MI 49010
October 23, 2017

1. CALL TO ORDER

Mayor McKenzie called the regular Allegan City Council meeting to order at 7:02P.M.

2. ROLL CALL

Present: Leverage, Manning, Stotmeister, Ingalsbee, Tripp, Mayor McKenzie

Absent: Morgan

Others Present: City Manager Joel Dye, City Clerk Danielle Bird, Promotions Coordinator Parker Johnson, Community Development Coordinator Jordan Meagher, Department of Public Works Director Aaron Haskin.

Motion made by Council Member Ingalsbee, supported by Mayor Pro tem Stotmeister to excuse Council Member Morgan. Motion Passed 6-0.

3. PLEDGE OF ALLEGIANCE

4. MEETING PRAYER

Pastor Dykstra of River Church

5. APPROVAL OF MINUTES

Motion made by Council Member Tripp and supported by Mayor Pro tem Stotmeister to approve the regular meeting minutes from September 25, 2017. Motion passed 7-0.

6. APPROVAL OF AGENDA

Motion made by Council Member Ingalsbee and supported by Mayor Pro tem Stotmeister to approve the Regular Council Meeting Agenda for the October 23, 2017 with an amendment to add 12A.2 Resolution 17.45 a Charitable Gaming License from Allegan County Food Pantry. Motion Passed 6-0.

7. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Bob Genetski, Allegan County Clerk gave an update about the November 7, 2017 Election. The new machines will be delivered in late November. He will be meeting with the County Commissioners on November 9th to go over his budget. He is seeking State Senator. It is always a pleasure to see Mr.Chalupa's Government Class in attendance.

8. FIRST READING OF ORDINANCE

9. SPECIAL PRESENTATIONS AND RECOGNITIONS BY THE MAYOR OR COUNCIL

9A.1 – Proclamation for Allegan Alternative High School Students for their Dedication on the Allegan Community Garden.

Mayor McKenzie presented Aaron Rogers, Dean of Students for Allegan Alternative High School a Proclamation for their dedication to the Allegan Community Garden. Aaron Rogers explained the outdoor education class will pull out the weeds and put into a compost and use for next year.

9A.2 – Proclamation for Deb Leverage for her Dedication to the Allegan City Council.

Mayor McKenzie presented Council Member Leverage a Proclamation for her dedication and participation to the City of Allegan.

9A.3 – Construction Update from Library Director, Ryan Deery.

Jamie from the Christman Co. explained the 3 phases of the construction. Phase 1 will be turning the drive from one lane into two and have a traffic control for the drive. The second phase will be the addition to the Library and the third phase will be inside the Library. Jamie will work with the City on the closure of the drive.

10. PUBLIC HEARINGS & ADOPTION OF ORDINANCES

10A.1 – Public Hearing and adoption of Resolution 17.43 of the Application for a Community Development Block Grant Funding for Lumberman Lofts, LLC.

City Manager Dye we have discussed many times with Council. The Resolution will authorize the City of Allegan to submit the application.

Council Member Leverage asked how long until the project starts. Michelle Miersma the project will not start until the middle of November.

Mayor McKenzie opened the Public Hearing at 7:25p.m.

Public Comment:

Douglas Langhorst 309 Sherman asked when someone else could ask for this amount of money from the Community Development Block Grant. City Manager Dye stated applications can be submitted all the time and the interpretation of the project falls on the State. There are three things they look with the applications, low income, rehabilitation of a blighted building and a natural disaster. He will call Sue Devries and confirm.

Mayor McKenzie closed the Public Hearing at 7:28p.m.

Motion by Council Member Ingalsbee, Supported by Council Member Tripp to adopt Resolution 17.43 of the Application for a Community Development Block Grant Funding for Lumberman Lofts, LLC. Motion Passed 6-0.

11. UNFINISHED BUSINESS & TABLES ITEMS

12. WRITTEN PETITIONS & REPORTS FROM SPECIAL COMMITTEES

12A.1 – Resolution 17.44 a Charitable Gaming License from the Allegan Area Chamber of Commerce, Allegan, MI.

Mayor Pro tem Stotmeister made a motion to excuse Council Member Tripp from the Charitable Gaming License, supported by Council Member Ingalsbee. Motion Passed 5-0.

Motion made by Council Member Leverage, supported by Mayor Pro tem Stotmeister to approve Resolution 17.44 a Charitable Gaming License from the Allegan Area Chamber of Commerce, Allegan, MI. Motion Passed 5-0.

12A.2 – Resolution 17.45 a Charitable Gaming License from the Allegan County Food Pantry, Allegan, MI.

Motion made by Mayor Pro tem Stotmeister, supported by Council Member Ingalsbee to approve Resolution 17.45 a Charitable Gaming License from the Allegan County Food Pantry, Allegan, MI. Motion Passed 5-0.

Motion made by Mayor Pro tem Stotmeister, supported by Council Member Leverage to permit Council Member Tripp

13. REPORTS FROM BOARDS, COMMISSIONS & CITY OFFICES

13A. City Boards and Commissions

13A.1 – A Accept the Minutes for the Downtown Development Authority Meeting on October 11, 2017.

Went over a new Downtown Plan. This will have a work plan and the Streetscape Plan will be included in the plan as well.

13A.2 – Accept the Minutes for the Zoning Board of Appeals Meeting on October 16, 2017.

The new owners of the Elks Lodge requested approval for their event center.

13A.3 – Accept the Minutes for the Planning Commission Meeting on October 16, 2017.

There was a Special Use Permit requested for 439 River St. It is currently zoned M1. A Public Hearing was held and there were a lot of comments and concerns

from residents. The Permit was approved by the Planning Commission.

13A.3.1 - Approval of Special Use Permit for Ropes Courses, Inc. at 439 River Street Allegan, MI.

The current zoning does not allow the space to be used an Event Center, but the owners are allowed to request a Special Use Permit. They are required to add a fence to block out daily operations from the neighboring homes.

Motion by Council Member Ingalsbee, supported by Mayor Pro tem Stotmeister to approve the Special Use Permit for 439 River Steet Allegan, MI as presented. Motion Passed 6-0.

13B. Finance Dept. & City Clerk

13B.1 - Request to Approve Accounts Payable and Payroll.

Motion made by Mayor Pro tem Stotmeister, supported by Council Member Leverence to approve accounts payable in the amount of \$83,991.98 and payroll in the amount of \$99,915.36 for a total disbursement of \$183,907.34. Motion Passed 6-0.

13C. Police Department

13D. Public Utilities

13E. Public Works

13E.1 – Request for Purchase from Jacobsen Great Lakes, Novi, MI in the amount of \$37,182.40 for a new sidewalk snowplow and attachments.

Director of Public Works explained this is a budgeted line item. The attachments will be a snowblower, broom and V-Blade for the sidewalks.

Motion by Council Member Leverence, supported Mayor Pro tem Stotmeister to approve the Purchase from Jacobsen Great Lakes, Novi, MI in the amount of \$37,182.40 for a new sidewalk snowplow and attachments. Motion Passed 6-0.

13F. City Manager

13F.1 – Approval of City Facility Procedures.

This will be one form for all City Facilities. Parks, Griswold and Rightaway. The Griswold procedures will be streamlined. There will be a regular rate for all rooms. Non-Profit Rate will be 50%. Monday through Friday. 9am to 5pm the Banquet Room will be a Community Room for Allegan Community Events/Governments. Groups and Orginizations will get a discounted rate of \$20

per hour for up to 80 hours.

Motion by Council Member Tripp, supported by Council Member Ingalsbee to approve the City Use Facilities. Motion Passed 6-0.

13F.2 – Award Bid for the Kalamazoo Riverbank Slope Restoration Stabilization Construction Contract.

This is a joint project with the City of Allegan, Perrigo and FEMA. This is similar to the project on M222. Due to the uniqueness of this project the lowest bid may not be picked. This project is budgeted at 5.2 Million. Three bids were submitted Taplin for \$3.7, Milbocker for \$3.8 and Anlaan for \$3.8. Each company were scored on the scope of the bid and experience. The scores were Taplin at 448.5 points, Milbocker at 473 points and Anlaan at 435.5 points. FEMA will fund \$3.9 and Perrigo will fund the remaining \$1.3. All parties involved agreed on awarding the bid to Milbocker, based on their experience with this type of project.

Motion by Council Member Ingalsbee, supported by Mayor Pro tem Stotmeister to award the bid to Milbocker of Allegan, MI for the Kalamazoo Riverbank Slope Restoration Stabilization Construction Contract. Motion Passed 6-0.

14. COMMUNICATIONS FROM COUNCIL & MAYOR & MANAGER

Aaron Haskin the River Front Project was supposed to be paved, but delayed due to the rain.

Danielle Bird – Nothing

Joel Dye - Nothing

Jordan Meagher – Nothing

Mayor McKenzie will miss seeing Deb and wishes her luck.

Council Member Ingalsbee told Deb to enjoy her freedom for a while.

Council Member Tripp - Deb will be missed. He also thanked Rachel and Stacie for their work as Mayor and Mayor Pro tem over the last year.

Council Member Manning – Agreed with Charles. He thanked Deb for dedication to the City.

Mayor Pro tem Stotmeister – It was a pleasure serving with Deb.

Council Member Leverage – Asked Joel where he found the picture. She enjoys living in Allegan and calling it home.

15. ADJOURNMENT

The meeting was adjourned at 7:52P.M. By Mayor McKenzie.

Minutes respectfully submitted by,

Danielle Bird
City Clerk