

Allegan City Council
Minutes
Allegan, MI 49010
September 25, 2017

1. CALL TO ORDER

Mayor McKenzie called the regular Allegan City Council meeting to order at 7:03P.M.

2. ROLL CALL

Present: Morgan, Leverage, Manning, Stotmeister, Ingalsbee, Tripp, Mayor McKenzie

Absent: None

Others Present: City Manager Joel Dye, City Clerk Danielle Bird, Promotions Coordinator Parker Johnson, Community Development Coordinator Jordan Meagher, Department of Public Works Director Aaron Haskin, Finance Director Tracy Stull, Chief Hoyer, Sargent McCann.

3. PLEDGE OF ALLEGIANCE

4. MEETING PRAYER

None

5. APPROVAL OF MINUTES

Motion made by Council Member Morgan and supported by Mayor Pro tem Stotmeister to approve the regular meeting minutes from August 28, 2017. Motion passed 7-0.

6. APPROVAL OF AGENDA

Motion made by Mayor Pro tem Stotmeister and supported by Council Member Tripp to approve the Regular Council Meeting Agenda for the September 25, 2017 with an amendment to 12A.2 to add the Allegan JC for Oktoberfest. Motion Passed 7-0.

7. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

John Hanse 223 Hubbard – Brought up his concern about a sign he said that Council gave him, and he was put in jail and became a felon. Council Member Manning stated this is a court process and council issue. Chief Hoyer also stated there is nothing we can do because Judge Baker has made a ruling. City Manager Dye council doesn't have authority or the power to do anything. This is not the body of place that we can do anything. Mayor McKenzie told Mr. Hanse he has used his 3 to 5 minutes and we are moving on.

8. FIRST READING OF ORDINANCE

9. SPECIAL PRESENTATIONS AND RECOGNITIONS BY THE MAYOR OR COUNCIL

9A.1 – Proclamation for Metastatic Breast Cancer Awareness Day on October 13, 2017.

Mayor McKenzie read the Proclamation for Metastatic Breast Cancer Awareness Day on October 13, 2017.

10. PUBLIC HEARINGS & ADOPTION OF ORDINANCES

10A.1 - Public Hearing and recommendation to adopt Resolution 17.40 for the creation of an Obsolete Property Rehabilitation District for 701 Marshall for the purpose of granting tax incentives to encourage redevelopment of obsolete buildings.

City Manager Dye explained this is the 2nd district being created and will freeze taxes for 12 years.

Mayor McKenzie opened the Public Hearing at 7:18pm.

No public comments.

Mayor McKenzie closed the Public Hearing at 7:18pm.

Motion made by Mayor pro tem Stotmeister to approve the adoption of Resolution 17.40 creation of an Obsolete Property Rehabilitation District for 701 Marshall for the purpose of granting tax incentives to encourage redevelopment of obsolete buildings, supported by Council Member Leverage. Motion Passed 7-0.

10A.2 – Public Hearing and recommendation to adopt Resolution 17.41 for an application of an Obsolete Property Rehabilitation Act Certificate for 701 Marshall.

City Manager Dye now that we have created the 2nd OPRA District, we also have the application to approve the Certificate.

Mayor McKenzie opened the Public Hearing at 7:19pm.

John Watts 245 Hubbard asked how much this will cost the City. The last meetings there were amounts given. City Manager Dye agreed he didn't give the amounts this time. This is not costing the City anything. The City will receive the same amount today as we did yesterday. It will freeze the current amount.

Council Member Tripp we have someone investing \$150,000.

Council Member Leverage this is Phase 1 in six years you can invest more. Could he ask for less? City Manager Dye explained we approve the amount and it cannot change.

Council Member Manning is happy to see a building being invested in.

Motion made by Council Member Leverage to approve the Resolution 17.41 for an

application of an Obsolete Property Rehabilitation Act Certificate for 701 Marshall, supported by Council Member Tripp. Motion Passed 7-0.

11. UNFINISHED BUSINESS & TABLES ITEMS

12. WRITTEN PETITIONS & REPORTS FROM SPECIAL COMMITTEES

12A.1 - Request from Allegan Public Schools to have the Homecoming Parade on Friday, September 29th.

Motion made by Council Member Leverage, supported by Council Member Tripp to approve the Request from Allegan Public Schools to have the Homecoming Parade on Friday, September 29th.

12A.2 – Request from Allegan Jaycees to use the Riverfront on October 7, 2017 for Oktoberfest.

Cara Kemp Jaycee President asked if they could use the Riverfront to hold their event. The Library will be having games for the kids from 4pm to dusk. They would like to use the stations and the wood barrels as well. Mayor McKenzie so basically everything to do a festival.

Motion made by Mayor Pro tem Stotmeister to approve the request from Allegan Jaycees to use the Riverfront on October 7, 2017, supported by Council Member Ingalsbee. Motion Passed 7-0.

13. REPORTS FROM BOARDS, COMMISSIONS & CITY OFFICES

13A. City Boards and Commissions

13A.1 – Accept the Minutes for the Historic District Commission Meeting on September 5, 2017.

Council Member Ingalsbee gave a brief description of the meeting. They are very excited about the Elks Lodge. They also received a request for 601 Marshall to new windows.

13A.2 -Accept the Minutes for the Economic Development Committee Meeting on September 6, 2017.

Mayor McKenzie we went over marketing material on various aspects with the Township and City.

13A.3 -Accept the Minutes for the Downtown Development Authority Meeting on September 13, 2017.

Have a study of the Michigan Vacant Property. The open house is on September 28th from 5-7pm at the Griswold, for residents to give thoughts and opinions for

the downtown.

13A.4 -Accept the Minutes for the Planning Commission Meeting on September 18, 2017.

They did not make a decision for River St; it was tabled to get further information. A site Plan was approved for 415 Russell. The Committee needs more members.

13B. Finance Dept. & City Clerk

13B.1 - Request to Approve Accounts Payable and Payroll.

Motion made by Mayor Pro tem Stotmeister, supported by Council Member Leverence to approve accounts payable in the amount of \$298,989.18 and payroll in the amount of \$201,425.71 for a total disbursement of \$500,414.89. Motion Passed 7-0.

13B.2 - Adoption of Resolution 17.42 to approve 3rd Quarter Budget Adjustments.

City Manager Dye explained the adjustments are within the parameters. The 4th quarter adjustments will be done after audit.

Motion made by Mayor Pro tem Stotmeister to approve Resolution 17.42 to approve 3rd Quarter Budget Adjustments, supported by Council Member Ingalsbee.

13C. Police Department

13C.1 – Mutual Aid Agreement between the City of Allegan and other governmental entities.

This agreement is between the City and other jurisdictions, to help with police protection. Council Member Leverence asked if this is with the same communities as before. Chief Hoyer explained it is, but there is a new Sheriff and the agreement need to be updated.

Motion made by Mayor Pro tem Stotmeister to approve the Mutual Aid Agreement between the City of Allegan and other governmental entities, supported by Council Member Morgan. Motion Passed 7-0.

13C.2 – Request for Purchase from Signature Ford Lincoln Mercury, Owosso, MI in the amount of \$30, 905.00 for a new 2018 AWD Ford Explorer.

This will replace Car # 2. The police department will now have 4 chargers and 2 Explorers.

Motion made by Council Member Leverence, to approve the purchase from

Signature Ford Lincoln Mercury, Owosso, MI in the amount of \$30,905.00 for a new 2018 AWD Ford Explorer, supported by Council Member Morgan. Motion Passed 7-0.

- 13C.3 – Request for Purchase from Cort National Billing, Grand Rapids, MI in the amount of \$9,704.00 for new office furniture.

The current office furniture is outdated and at a previous meeting Council declared the furniture as surplus.

Motion made by Mayor Pro tem Stotmeister to approve the purchase from Cort National Billing, Grand Rapids, MI in the amount of \$9,704.00 for new office furniture, supported by Council Member Tripp. Motion Passed 7-0.

- 13C.4 – Request for Purchase from CMP Distributors Inc., Lansing, MI in the amount of \$5,408.90 for 7 new Concealable Ballistic Vests.

It is recommended that Vests are updated every 5 years and the current vests are at the end of that time.

Motion made by Council Member Leverage to approve the purchase from CMP Distributors Inc., Lansing, MI in the amount of \$5,408.90 for 7 new Concealable Ballistic Vests, supported by Council Member Ingalsbee. Motion Passed 7-0.

13D. Public Utilities

13E. Public Works

- 13E.1 – Request for Services from A-1 Asphalt Inc., Wayland, MI for Milling and re-paving the back section of Police Department parking lot in the amount of \$19,690.00.

DPW Director Aaron Haskin over saw the bidding process.

Motion made by Council Member Ingalsbee, to approve the services from A-1 Asphalt Inc., Wayland, MI for Milling and re-paving the back section of Police Department parking lot in the amount of \$19,690.00, supported by Mayor Pro tem Stotmeister. Motion Passed 7-0.

- 13E.2 – Request for Services from A-1 Asphalt Inc., Wayland, MI for re-paving 120' of Swan Ave in the amount of \$8,412.00.

DPW Director explained that this area needed to be repaired after the part of the road was dug out to replace a leaching basin.

Motion made by Council Member Ingalsbee, to approve the services from A-1 Asphalt Inc., Wayland, MI for re-paving 120' of Swan Ave in the amount of \$8,412.00, supported by Mayor Pro tem Stotmeister. Motion Passed 7-0.

13F. City Manager

14. COMMUNICATIONS FROM COUNCIL & MAYOR & MANAGER

City Manager Dye wanted to go over the land at Sherman/Western to be purchased by the Grocery Outlet. They have submitted a buy/sell agreement. This will need to be published for 3 weeks before it can come to Council and a super majority vote to approve. He will also be bringing the findings from GMB on their study of City Hall. We are currently looking on updates for the Griswold kitchen and Council Room.

Finance Director Tracy Stull – Nothing

DPW Director Aaron Haskin – Fall Cleanup will be September 30 through October 7th. The fencing is also going up around the DPW as well.

Sargent McFanin – Nothing

Council Member Leverage – Nothing

Council Member Tripp – Thanked EMS for their help during his accident.

Council Member Ingalsbee – The work on Marshall is making it a little difficult to get out of the driveway, but it will be nice when it is completed. She also stated that she made 9 motions at the last meeting and only made 4 today. She would like the rest of Council to make more motions.

Council Member Morgan – Nothing

Mayor Pro tem Stotmeister – looking forward to Oktoberfest.

Mayor McKenzie – Homecoming is on Friday for the Code Orange game. This helps with mini-grants for the teachers.

15. ADJOURNMENT

The meeting was adjourned at 7:55P.M by Mayor McKenzie.

Minutes respectfully submitted by,

Danielle Bird
City Clerk