

**Allegan City Council
Minutes
Allegan, MI 49010, February 13, 2017**

Call to Order: Mayor McKenzie called the regular Allegan City Council meeting to order at 7:00 P.M.

Pledge of Allegiance was given by all present.

Martha gave the invocation

Roll Call:

Present: Gratz, Morgan, Leverence, Manning, Ingalsbee, Tripp, Mayor McKenzie

Absent: None

Others Present: City Manager Joel Dye, City Clerk Danielle Bird, Utilities Facilities Director Doug Sweeris

Approval of Minutes:

Mayor Pro tem Gratz made a motion, supported by Council Member Tripp to approve the council meeting minutes from January 23, 2017. Motion passed.

Mayor's Report:

None

City Manager's Report:

City Manager Joel Dye stated it has been a very active five weeks.

A. Petitions and Public Comment:

None

B. Communications:

1. Discussion on the following City Council Committees: Finance, Public Safety, Development and Public Works.

Council Member Ingalsbee made a motion, supported by Council Member Tripp to remove the committee discussion from the table. Motion Passed 7-0.

City Manager Dye reviewed the staff report highlighting that since City Council is willing to hold pre-council sessions to discuss city related business items that the utilization of these committees may be needed in the future.

The City Council as a whole discussed their desire to eliminate the four city council committees and discuss all related city business matters as a whole.

Council Member Ingalsbee made a motion, supported by Council Member Tripp to dissolve the Finance, Public Safety, Development and Public Works Committees. Motion Passed 7-0.

2. Discussion regarding the removal of the Riverfront Plaza Canopy.

City Manager Dye reviewed the staff report, mentioning that the Economic Development Corporation/Brownfield Redevelopment Authority passed a motion at their November 2016 Meeting recommending that City Council remove the canopy as a way to open the view of the water from Hubbard. Dye also pointed out the staff report noted that Design Advisory Board discussed this item at their February Meeting and was hesitant on removing the canopy without a plan to replace or improve this area. Dye stated that the staff report noted a recommendation from staff that Council authorize staff to remove the canopy and install some type of lighting over the walkway.

The Council then discussed this item with Council Member Leverage showing concern about snow removal in the winter months and how will people know what is down there with the canopy and the description of Riverfront Plaza removed. Council Member Tripp commented where citizens will go to stay dry if it rains at an event. And Council Member Manning encouraged the Council to slow down removing the canopy without more discussion.

Council Member Ingalsbee made a motion, supported by Mayor Pro tem Gratz to authorize staff to remove the Riverfront Plaza Canopy and install some type of lighting over the walkway. Motion passed 6-1 with Council Member Manning voting no.

3. Approval of License Agreement between the City of Allegan and Allegan Event.

City Manager Dye reviewed the staff report, mentioning that this agreement has been discussed for the past year and will result in a new zipline over the Kalamzoo River in the Allegan Downtown Area.

Mayor Pro tem Gratz made a motion, supported by Council Member Ingalsbee to approve the License agreement between the City of Allegan and Allegan Event LLC. Motion Passed 7-0.

C. Hearings:

1. Industrial Facility Tax Exemption Application for Perrigo Plant #7.

Mayor McKenzie opened the public hearing at 7:20pm to consider an Industrial Facility Tax exemption application from Perrigo for the humidification system at Plant #7 in the amount of \$1.3 Million.

Keith DeBate and Tom Cornish from Perrigo explained the upgrades.

Mayor McKenzie closed the public hearing at 7:22 pm.

Mayor Pro tem Gratz made a motion, supported by Council Member Ingalsbee to approve the IFT for Perrigo Plant #7 as presented. Motion Passed 7-0

2. Industrial Facility Tax Exemption Application for Perrigo Plant #4.

Mayor McKenzie opened the public hearing at 7:22pm to consider an Industrial Facility Tax exemption application from Perrigo for the humidification system at Plant #4 in the amount of \$2.3 Million.

Keith DeBate and Tom Cornish from Perrigo explained the upgrades

Ryan Deery, Allegan District Library asked if the IFT wasn't approved would this eliminate jobs. Keith and Tom of Perrigo stated it would not.

Mayor McKenzie closed the public hearing at 7:24pm.

Mayor Pro tem Gratz made a motion, supported by Council Member Ingalsbee to approve the IFT for Perrigo Plant #4. Motion Passed 7-0.

D. Programs:

None

E. Resolutions:

1. Resolution Approving Fiscal Year 2017 1st Quarter Budget Adjustments

City Manager Dye reviewed the staff report recommending that Council approve the Fiscal Year 2017 1st Quarter Budget Adjustments.

Council Member Leverance made a motion, supported by Council Member Tripp to approve resolution 17.04. Motion passed 7-0.

2. Resolution Approving Fiscal Year 2017 2nd Quarter Budget Adjustments

City Manager Dye reviewed the staff report recommending that Council approve the Fiscal Year 2017 2nd Quarter Budget Adjustments.

Mayor Pro Tem Gratz made a motion, supported by Council Member Tripp to approve resolution 17.05. Motion passed 7-0.

3. Resolution recognizing Allegan Community Action as a local non-profit for the purpose of securing a charitable gaming license.

Mayor McKenzie excused Council Member Tripp from the discussion of this resolution, due to his employment.

City Manager Dye reviewed the staff report highlighting that Allegan Community Action is a local non-profit operating in the City of Allegan.

Mayor Pro Tem Gratz made a motion, supported by Ingalsbee, to approve resolution 17.06 recognizing Allegan Community Action as a local non-profit for the purpose of securing a charitable gaming license. Motion passed 6-0.

4. Resolution recognizing Positive Options as a local non-profit for the purpose of securing a charitable gaming license.

Mayor McKenzie excused Council Member Tripp from the discussion of this resolution, due to his employment.

City Manager Dye reviewed the staff report highlighting that Positive Options is a local non-profit operating in the City of Allegan.

Mayor Pro Tem Gratz made a motion, supported by Ingalsbee, to approve resolution 17.07 recognizing Positive Options as a local non-profit for the purpose of securing a charitable gaming license. Motion passed 6-0.

F. Ordinances

None

G. Permits/Licenses/Agreements/Grants

None

H. Requests for Payments

None

I. Requests for Purchases, services and equipment

City Manager Dye reviewed the staff report highlighting that the as part of our Asset Management Planning process we need to now develop a Water System Asset Management Financial Plan to project necessary water rates to adequately maintain our system. Dye mentioned that the cost for this work is \$20,000 and it is recommended that City Council authorize the City Manager to enter into an agreement with H.J. Umbaugh and Associates to conduct this work and that City Council approve a budget transfer of \$20,000 from the Water Fund Balance to cover the cost of this work.

Council Member Ingalsbee made a motion, supported by Council Member Gratz to authorize the City Manager to enter into an agreement with H.J. Umbaugh Associated from Okemos, MI to develop a Water System Asset Management Financial Plan in the

amount of \$20,000 and that this amount be paid out of Water Fund Balance. . Motion Passed 7-0.

J. Reports/Minutes of Boards/Commissions

K. Appointments

1. Appointment of Michelle Liggett to the Positively Allegan Board

Council Member Leverage, supported by Council Member Tripp, made a motion to appoint Michelle Liggett, President of Sky Trail Management and Development to the Positively Allegan Corporation to fill an unexpired term until December, 2018.

Approval of Payroll and Accounts:

Mayor Pro tem Gratz, supported by Council Member Leverage, made a motion to approve accounts payable in the amount of \$522,309.07 and payroll in the amount of \$188,788.16. Motion passed.

Difference Makers Report:

Facilities Utilities Director Doug Sweeris reminded everyone about the public meetings for February 15th and 21st at 6pm. regarding the Asset Management Program

Clerk Danielle Bird announced the Spring Clean Up for the Week of April 29 – May 6th.

Allegan District Library Directory Ryan Deery stated bids are due March 3rd for the construction manager and they are trying to for a Rural Development Loan.

Council Comments:

Council Member Leverage stated there was a brew pub wanting to go into the City of Fennville, but can't because of inadequate water. If anyone has any info, let them know Allegan has adequate water.

Council Member Morgan - none

Mayor Pro tem Gratz Red - none

Council Member Manning – Ask a lot of questions. He asks the questions he gets from the residents. Not to rush things and research before rash decisions are made.

Council Member Ingalsbee – Pleased with the pre-session and the progress we are making.

Council Member Tripp feels like the City is making progress and is pleased.

Mayor McKenzie – none

21. Adjournment:

Council Member Leverage made a motion, supported by Mayor Pro tem Gratz to adjourn the meeting at 7:40pm. Motion passed 7-0.

Minutes respectfully submitted by,

Danielle Bird
City Clerk