

Allegan, Michigan

November 14, 2016

Call to Order Interim City Manager Chief R. Hoyer called the regular meeting of the Allegan City Council to order at 7:00 PM.

Pledge of Allegiance

Meeting Prayer Paul Knuckles gave the prayer.

Interim City Manager Chief R. Hoyer thanked outgoing Mayor Ingalsbee and Mayor Pro tem Tripp for their service the past year.

Interim City Manager Chief R. Hoyer opened up the nominations for Mayor. Councilmember Ingalsbee, supported by Councilmember Leverage, made a motion to nominate Councilmember McKenzie for Mayor. A roll call vote was taken: Gratz-yes; Ingalsbee-yes; Leverage-yes; Manning-yes; McKenzie-yes; Morgan-yes; Tripp-yes. Motion passed by acclamation.

City Clerk L. Vander Clay gave the oath of office to Mayor McKenzie.

Mayor McKenzie opened by the nominations for Mayor Pro tem. Councilmember Manning, supported by Councilmember Tripp, made a motion to appoint Councilmember Gratz for Mayor Pro tem. A roll call vote was taken: Gratz-yes; Ingalsbee-yes; Leverage-yes; Manning-yes; Morgan-yes; Tripp-yes; Mayor McKenzie-yes. Motion passed by acclamation.

City Clerk L. Vander Clay gave the oath of office to Mayor Pro tem Gratz.

Roll Call

Present: Gratz, Ingalsbee, Leverage, Manning, Morgan, Tripp, Mayor McKenzie

Absent: None

Others

Present: City Clerk L. Vander Clay, Interim City Manager Chief R. Hoyer

Approval of Minutes Councilmember Tripp, supported by Councilmember Morgan, made a motion to approve the Regular City Council meeting minutes of October 24, 2016. Motion passed by acclamation. Councilmember Morgan, supported by Councilmember Ingalsbee, made a motion to approve the Special City Council meeting minutes of November 8, 2016. Motion passed with Councilmember Gratz abstaining.

Mayor's Report Mayor McKenzie had nothing to report.

City Manager's Report Nothing to report

Petitions and Public Comment

Communications Councilmember Ingalsbee, supported by Councilmember Leverage, made a motion to approve the request received from the Blessed Sacrament Knights of Columbus to hold the 2017 Blessing of the Bikes and Classic Car event on May 13, 2017 from 8:00am~2:00pm. Motion passed by acclamation.

Hearings Councilmember Leverage, supported by Councilmember Gratz, made a motion to set a public hearing for the proposed sale of the remainder of 803 Airway Drive, 0351-253-025-00 (part) for December 12, 2016. Motion passed by acclamation.

Programs

Resolutions

Resolution 16.33

WHEREAS, the City Police Department has a 2006 Ford Crown Vic to sell;

WHEREAS, the Police Department desires this item to be sold; and

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Allegan hereby authorizes this item to be sold at public auction or through sealed bids. Staff shall reserve the right to reject any/and all bids.

Councilmember Gratz, supported by Councilmember Manning, made a motion to approve Resolution 16.33 as presented. Motion passed by acclamation.

RESOLUTION NO. 16.34

A RESOLUTION TO APPROVE THE CONVEYANCE OF THE LIBRARY PROPERTY AT 331 HUBBARD STREET AND RELATED AGREEMENTS REGARDING CONSTRUCTION, HISTORIC PRESERVATION, UTILITIES, VEHICULAR ACCESS, AND PARKING

WHEREAS, the City owns real property commonly known as 331 Hubbard Street (the "Property") that is the site of a historic Carnegie library building and that has been used a public library since the early twentieth century.

WHEREAS, the Allegan District Library was formed in 2008 has been occupying the Property and using it as a public library pursuant to a lease agreement with the City dated September 26, 2008.

WHEREAS, the District wishes to acquire the Property in order to undertake a substantial improvement project involving the construction of additional library space, and involving improvements to the City-owned driveway to west of the Property.

WHEREAS, the City has determined that it is in the best interest of City residents to convey the Property to the District in order to accommodate the Project, and to allow the District to use the driveway to the west of the Property and the parking lot to the south of

the Property, subject to certain terms and conditions provided in the documents referenced below.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Conveyance Agreement attached as **Exhibit 1** is approved. The Mayor and City Clerk are authorized and directed to sign the Conveyance Agreement on behalf of the City and take any further actions necessary to convey the Property to the District in accordance with the terms of the Conveyance Agreement.
2. The Sewer Easement Agreement attached as **Exhibit 2** is approved. The Mayor and City Clerk are authorized and directed to sign and record the Sewer Easement Agreement on behalf of the City
3. The Construction and Use Agreement attached as **Exhibit 3** is approved. The Mayor and City Clerk are authorized and directed to sign the Construction and Use Agreement on behalf of the City.
4. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Councilmember Ingalsbee is very happy to see that provisions are contained within this agreement to protect the Carnegie portion of the library.

Interim City Manager Chief R. Hoyer thanked previous Interim City Manager M. Howe and President of the Library Board, M. Kiella for all their work getting these agreements finalized.

Councilmember Ingalsbee, supported by Councilmember Gratz, made a motion to approve Resolution 16.34 as presented. Motion passed by acclamation.

RESOLUTION 16.35

Authorizing 4th Quarter Budget Adjustments

WHEREAS, in order to ensure all budgeted fund and activities for the 2015/2016 budget year end within budget parameters; and

WHEREAS, the City of Allegan Finance Director is authorized to make the necessary adjustments to complete this action; and

BE IT RESOLVED, the following attached 4th Quarter Budget Recommendations are authorized for adjustment and shall reflect the 2015/2016 adopted budget;

Councilmember Gratz, supported by Councilmember Morgan, made a motion to approve Resolution 16.35 as presented. Motion passed by acclamation.

Ordinances

Permits/Licenses/Agreements/Grants

Requests for Payments

Requests for Purchases, Services and Equipment Councilmember Leverage, supported by Councilmember Gratz, made a motion to approve the request for purchase received from Road Solutions, Indianapolis, Indiana for ice bite salt treatment for the 2016/17 winter season in the amount of \$6,554.00. Motion passed by acclamation.

Reports/Minutes of City Boards Mayor McKenzie reviewed the minutes from the Downtown Development Authority meeting held on October 12, 2016.

Mayor McKenzie presented the Griswold Auditorium Activity Report for October, 2016.

Councilmember Manning discussed the minutes from the Airport Advisory Board meeting held on November 7, 2016.

Appointments

Approval of Payroll and Accounts Councilmember Gratz, supported by Councilmember Leverage, made a motion to approve payroll in the amount of \$97,809.14 and accounts payable in the amount of \$297,038.51. Motion passed by acclamation.

Department Supervisors Report Finance Director T. Stull thanked former interim City Manager M. Howe for being at tonight's meeting and wishes him well with his new career. She talked about the questions received from Councilmember Leverage regarding R. Schneider's new job responsibilities and how staff and job duties are being re-organized and once a City Manager has been chosen and hired everything is open for discussion.

Interim City Manager Chief R. Hoyer commented his department has been very busy.

Council Comments All councilmembers congratulated Mayor McKenzie and Mayor Pro tem Gratz.

Councilmember Gratz announced she will be attending her daughter's last band performance at Michigan State this coming weekend.

Councilmember Tripp would like everyone to thank DPW staff during this stressful time of year, as they are trying to get the leaves picked up before the snow starts.

Councilmember Ingalsbee thanked the Council for the opportunity to serve and that it has been a fun ride. She also thanked Councilmember Tripp for doing a great job as Mayor Pro tem. She thanked Mayor McKenzie for her willingness to serve as the next Mayor.

Councilmember Manning thanked Councilmembers Ingalsbee and Tripp for their service. He also thanked M. Howe for all he did during his short time as interim city manager. He announced that progress is being made at 142 Brady Street.

Mayor McKenzie thanked the councilmembers and for the service of Councilmember Ingalsbee and Tripp the previous year.

Mayor McKenzie adjourned the meeting at 7:34pm.

Respectfully submitted,

Lori K. Vander Clay
City Clerk

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