

Allegan, Michigan

October 24, 2016

Call to Order Mayor Ingalsbee called the regular meeting of the Allegan City Council to order at 7:00 PM.

Pledge of Allegiance

Meeting Prayer Austin Kreutz gave the prayer.

Roll Call

Present: Gratz, Leverage, Manning, McKenzie, Morgan, Tripp, Mayor Ingalsbee

Absent: None

Others

Present: City Clerk L. Vander Clay, Interim City Manager M. Howe

Approval of Minutes Councilmember Gratz, supported by Councilmember Morgan, made a motion to approve the Regular City Council meeting minutes of October 10, 2016. Motion passed by acclamation. Councilmember McKenzie, supported by Councilmember Tripp, made a motion to approve the Special City Council meeting minutes of October 15, 2016. Motion passed by acclamation.

Mayor's Report Mayor Ingalsbee commented that today was a cold day.

City Manager's Report Interim City Manager M. Howe thanked City Council for the opportunity to serve as the City's interim manager and this will be his last meeting. He enjoyed working with City staff and Council and that Allegan is a great community.

Petitions and Public Comment Matt Clouse, Grand River Kayaking & Canoe spoke about his interest in the Elks Lodge on Marshall Street for a microbrewery.

Communications Chief Hoyer introduced Lt. Andy Fias from Michigan State Police and Heidi Denton from Community Mental Health who gave a presentation on medical marijuana dispensaries. Chief Hoyer urged City Council to pass a resolution to NOT allow dispensaries in the City of Allegan.

Interim City Manager M. Howe talked about the proposed MDOT pilot project on Marshall Street that would reduce the current four lanes to three lanes. DPW Director A. Haskin stated that MDOT is offering to try this new traffic pattern and could happen in the spring from M40South up to Oak Court. Chief Hoyer shared the following traffic crash information for the last 5 years: 68 accidents with a left hand turning movement and 16 accidents with a right hand turning movement. He thinks this lane reduction project makes sense to at least try. Councilmember McKenzie, supported by

Councilmember Gratz, made a motion in support of this MDOT pilot project for Marshall Street. Motion passed by acclamation.

Hearings Mayor Ingalsbee opened the public hearing for the proposed sale of a portion of 715 Industrial Drive, 0351-253-024-00 (part) at 8:20pm. There was no public comment. Councilmember Gratz, supported by Councilmember McKenzie, made a motion to close the public hearing at 8:20pm. Councilmember Tripp, supported by Councilmember Gratz, made a motion to approve the sale of property. Motion passed by acclamation.

Mayor Ingalsbee opened the public hearing for the proposed sale of a portion of 803 Airway Drive at 8:21pm. There was no public comment. Councilmember McKenzie, supported by Councilmember Morgan, made a motion to close the public hearing at 8:21pm. Motion passed by acclamation. Councilmember Gratz, supported by Councilmember Tripp, made a motion to approve the sale of property. Motion passed by acclamation.

Programs

Resolutions

**RESOLUTION 16.29
Amending Article VI
Septage Receiving Operational Plan
Municipal Policy of the City of Allegan**

WHEREAS, the City of Allegan desires to amend policies and procedures as contained within the Allegan Municipal Policy; and

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Allegan, approves the changes reflected in the attached Septage Receiving Operational Plan. These changes shall be made a part of the Allegan Municipal Policy of the City of Allegan.

BE IT FURTHER RESOLVED, that all other policies and fee in conflict with these policies and fees are hereby repealed.

Councilmember Leverage, supported by Councilmember Gratz, made a motion to approve Resolution 16.29 as presented. Motion passed by acclamation.

RESOLUTION 16.30

**A RESOLUTION TO AMEND CHAPTER G, ARTICLE II AND IV, OF THE
CITY OF ALLEGAN MUNICIPAL POLICIES IN ORDER TO ADJUST SEWER
RATES TO MEET THE REVENUE REQUIREMENTS OF THE SYSTEMS**

WHEREAS, the City's water and sanitary sewer systems are enterprise funds, and pursuant to various regulatory, accounting and contractual requirements, the rates, fees

and charges imposed for uses of those systems must generate revenues sufficient to meet the obligations of the systems; and

WHEREAS, pursuant to the City's Code of Ordinances, the rates, fees and charges are established from time-to-time by resolution of the City Council; and

WHEREAS, the City Council has compiled certain resolutions into a municipal policy book.

NOW, THEREFORE, be it resolved that:

1. Chapter G, Article IV of the Allegan Municipal Policies is amended such that effective January 1, 2017, the Commodity Charge per month for City sewer service, specified in subsection G-18(1) shall increase from \$3.95 for each 1,000 gallons to the following:

SEWER COMMODITY CHARGES		
CURRENT	01-01-2017	
\$3.95	\$4.58	

2. Chapter G, Article IV of the Allegan Municipal Policies is amended such that effective January 1, 2017, the Readiness to Serve charge per month for City sewer service, specified in subsection G-18(2) shall increase to the following:

SEWER READINESS TO SERVE CHARGES			
METER SIZE OR			
EQUIVALENT	CURRENT	01-01-2017	
>1"	\$16.45	\$13.98	
1"	\$29.32	\$34.96	
1.5"	\$53.00	\$69.91	
2"	\$81.82	\$111.86	
3"	\$198.62	\$209.74	
4"	\$320.06	\$349.56	
6"	\$662.76	\$699.13	

BE IT FURTHER RESOLVED, that all other resolutions, parts of resolutions, policies and fees in conflict with this resolution are hereby repealed.

Councilmember Leverage, supported by Councilmember Gratz, made a motion to approve Resolution 16.30 as presented. Motion passed by acclamation.

RESOLUTION 16.31

**A RESOLUTION APPOINTING POLICE CHIEF RICK HOYER
AS ACTING INTERIM CITY MANAGER AND
APPROVING ADDITIONAL COMPENSATION FOR
FOR A TERM NOT TO EXCEED THREE (3) MONTHS**

WHEREAS, due to the current Interim City Manager leaving the City of Allegan to pursue another career. Police Chief Rick Hoyer has agreed serve as the acting Interim City Manager until a new City Manager is hired; and

WHEREAS, he is requesting additional compensation to perform these duties; and

NOW, THEREFORE, BE IT RESOLVED, that Chief Rick Hoyer be compensated \$1,200.00 biweekly starting November 7, 2016 and not to exceed three (3) months.

Councilmember Tripp, supported by Councilmember Leverage, made a motion to approve Resolution 16.31 as presented. Motion passed by acclamation.

RESOLUTION NO. 16.32

**APPOINTING RAVYN SCHNEIDER AS THE CITY ASSESSOR,
CONTINGENT UPON RECEIVING A WAIVER FROM THE STATE OF
MICHIGAN**

WHEREAS, due to the current City Assessor leaving employment with the City; the Deputy Assessor who is MCAO certified and currently enrolled in the MAAO program with the State Tax Commission and is willing to become the City Assessor; and

WHEREAS, the Interim City Manager would like to appoint current Deputy Assessor Ravyn Schneider as the City Assessor for the City of Allegan contingent upon receiving the required certification level waiver from the State; and

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. Ravyn Schneider is appointed City Assessor of Record for the City of Allegan.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Councilmember Leverage, supported by Councilmember McKenzie, made a motion to approve Resolution 16.32 as presented. Motion passed by acclamation.

Ordinances

Permits/Licenses/Agreements/Grants

Requests for Payments

Requests for Purchases, Services and Equipment Councilmember Gratz, supported by Councilmember McKenzie, made a motion to approve the request for services received from A Cut Above Tree Care, Douglas, Michigan for the removal of five trees and stump grinding in the amount of \$7,450.00. Motion passed by acclamation. **(Requires Budget Adjustment)**

Reports/Minutes of City Boards Chief Hoyer reviewed the 2nd Quarter Police Department Activity Report.

Utilities Superintendent D. Sweeris discussed the plants data for September, 2016.

Councilmember Manning presented the minutes from the Airport Advisory Board meeting held on October 3, 2016.

Mayor Ingalsbee reviewed the minutes from the Historic District Commission meeting held on October 3, 2016.

Councilmember Manning presented the minutes from the Parks Commission meeting held on October 3, 2016 and the minutes from the Design Advisory Board meeting held on October 5, 2016.

Councilmember McKenzie reviewed the minutes from the Economic Development Corporation meeting in held on October 5, 2016.

Appointments

Approval of Payroll and Accounts Councilmember Tripp, supported by Councilmember McKenzie, made a motion to approve payroll in the amount of \$95,793.76 and accounts payable in the amount of \$100,585.69. Motion passed by acclamation.

Department Supervisors Report DPW Director A. Haskin announced that leaf pick-up will be starting this week; sidewalk on Cutler is done; ADA ramp at Walnut and Cutler has been installed and the driveway on Cutler and Pine is complete.

Utilities Superintendent D. Sweeris announced that bio-solids hauling started today. He thanked Interim City Manager M. Howe for his time in Allegan and it was a pleasure to work with him.

Chief R. Hoyer would like to give our zoning administrator direction on the dispensary issue. Interim City Manager M. Howe stated that the City of Allegan has no interest in allowing marijuana dispensaries in the City of Allegan. Council was in agreement. Chief thanked Interim City Manager M. Howe.

Council Comments Councilmember Manning thanked M. Howe and is very impressed with him.

Councilmember McKenzie wished M. Howe good luck.

Councilmember Gratz also wished him good luck and was very appreciative of his time here in Allegan.

Councilmember Leverence thanked M. Howe.

Councilmember Morgan commented in the short time M. Howe was here, he learned a lot from him and wished him good luck. He thanked Chief Hoyer for willing to be the interim again.

Councilmember Tripp thanked M. Howe and City staff.

Mayor Ingalsbee commented she was on a walk with her dog last week and a DPW employee warned her about a dog on the loose, which she much appreciated.

Mayor Ingalsbee adjourned the meeting at 9:22pm.

Respectfully submitted,

Lori K. Vander Clay
City Clerk