

Allegan, Michigan

August 8, 2016

Call to Order Mayor Ingalsbee called the regular meeting of the Allegan City Council to order at 7:00 PM.

Pledge of Allegiance

Meeting Prayer Pastor Austin Kreutz gave the prayer.

Roll Call

Present: Gratz, Leverence, Manning, McKenzie, Morgan, Tripp, Mayor Ingalsbee

Absent: None

Others

Present: City Clerk L. Vander Clay

Approval of Minutes Councilmember Morgan, supported by Councilmember McKenzie, made a motion to approve the Regular City Council meeting minutes of July 25, 2016. Motion passed with Councilmember Leverence voting no, due to the fact that a motion she made was modified. Councilmember McKenzie, supported by Councilmember Gratz, made a motion to approve the Special City Council meeting minutes of August 1, 2016. Motion passed by acclamation.

Mayor's Report Mayor Ingalsbee commented that the three person committee that she created to be a liaison between City staff and City Council was not well thought out by her and she would like to have a motion made and supported to dissolve it. She apologized for her error regarding the resignation/separation agreement with the former City Manager as a change to the document was made by Mr. Hillard and he did not provide her with the correct copy. She regrets her error and is totally sorry for this situation that was created and she is ready to move forward. She requested an addition to **B. Communications No. 1 Appointment of Chief Rick Hoyer as the Interim City Manager.**

City Manager's Report

Petitions and Public Comment Betty McDaniel, 502 Marshall Street asked about the change to the resignation/separation document. Mayor Ingalsbee explained that Mr. Hillard struck a paragraph out and that copy wasn't shared with all of City Council and they didn't approve the correct version at the Special City Council meeting on August 1, 2016.

Communications Councilmember McKenzie, supported by Councilmember Manning, made a motion to approve the appointment of Chief Rick Hoyer to be interim City Manager until an interim City Manager can be secured. Motion passed by acclamation.

Councilmember McKenzie, supported by Councilmember Gratz, made a motion to ratify the revised resignation and release agreement with Robert Hillard. Councilmember Leverage would request that Mr. Hillard re-sign a new document that has item No. 16 removed. City Attorney, Scott Smith stated that he drafted the agreement and of course would have preferred that item not have been x'ed out, but it would be in the best interest of the City to approve the current document as changed. Motion passed with Councilmember Leverage voting no.

City Council discussed the next steps in the process to secure an interim and permanent City Manager. Interim City Manager R. Hoyer stated his recommendation is to dissolve the three (3) person Liaison Committee and to encourage City Council as a whole, to be involved along with members of the community.

Finance Director T. Stull is working with City Attorney, S. Smith to review the list of available interim City Managers and he will be involved with the interim interviews. Her recommendation is to use Michigan Municipal League to begin the process of finding the next City Manager for the City of Allegan.

City Attorney, S. Smith talked about the process in finding an interim. He would like Interim City Manager R. Hoyer and Finance Director T. Stull to provide names and interviews would be conducted by City Council and community members.

Councilmember Leverage would like to see Department Heads involved with the interim process, as well. City Attorney S. Smith stated that is completely up to City Council to decide but they definitely should be involved with the City Manager interviews. Councilmember Manning commented that Councilmember Leverage makes a valid point and that City Council is willing to listen to Department Heads.

Councilmember Tripp, supported by Councilmember Gratz, made a motion to disband the three (3) member Liaison Committee. Motion passed by acclamation.

Councilmember McKenzie, supported by Councilmember Morgan, made a motion to authorize Finance Director T. Stull and Interim City Manager R. Hoyer to start the process of securing an interim City Manager. Motion passed by acclamation.

Councilmember Leverage, supported by Councilmember McKenzie, made a motion to approve the \$17,000 option with Michigan Municipal League to begin the City Manager search process. Motion passed by acclamation.

Hearings

Programs

Resolutions

RESOLUTION 16.19

Amending the City of Allegan Purchasing Policy/Check Signing

WHEREAS, the City has two signatures for every check which is issued; and

WHEREAS, currently the City Manager and the Finance Director/Treasurer are the authorized check signers for the City of Allegan;

WHEREAS, in order to streamline the process at this time, and maintaining two City officers responsible for this, staff is requesting the Finance Director/Treasurer and City Clerk be assigned this duty; and

HEREBY BE IT RESOLVED, the Finance Director/Treasurer and City Clerk are hereby authorized and directed to be the signers on all checks.

Councilmember Leverage, supported by Councilmember McKenzie, made a motion to approve Resolution 16.19 as presented and also to remove Robert Hillard on all bank accounts and add City Clerk, Lori K. Vander Clay. Motion passed by acclamation.

RESOLUTION 16.20

**Resolution Increasing the Compensation for
the Board of Review Members**

WHEREAS, city staff has researched and compared the compensation paid to Board of Review Members with other Michigan cities of similar size; and

WHEREAS, the Finance Director is recommending that the compensation for the Board of Review Members for the City of Allegan be increased as follows:

NOW, THEREFORE, BE IT RESOLVED, as follows:

1. The compensation for the Board of Review Members shall be as follows:
\$300.00 for the Public March Board of Review and the organizational meetings.
2. \$50.00 for the December and July Board of Review.

Councilmember Tripp, supported by Councilmember Gratz, made a motion to approve Resolution 16.20 as presented. Motion passed by acclamation.

Ordinances Councilmember Manning, supported by Councilmember Tripp, made a motion to approve Ordinance 450 of 2016, which is amending Chapter 11, Article I of the Allegan Code of Ordinances to adopt the 2015 edition of the NFPA 1: Fire Code for first reading. Motion passed by acclamation.

Permits/Licenses/Agreements/Grants

Requests for Payments

Requests for Purchases, Services and Equipment

Reports/Minutes of City Boards Councilmember Morgan discussed the minutes from the Allegan Fire District meeting held on June 29, 2016 and the Activity Report for July, 2016.

Appointments

Approval of Payroll and Accounts Councilmember Tripp, supported by Councilmember McKenzie, made a motion to approve payroll in the amount of \$94,968.83 and accounts payable in the amount of \$633,828.09. Motion passed by acclamation.

Department Supervisors Report Utilities Superintendent D. Sweeris commented that both plants are experiencing high usage and flows this summer.

Finance Director T. Stull asked that everyone keep the Hunter family in their thoughts and prayers.

Chief R. Hoyer commented the department has been busy.

Council Comments Councilmember Morgan stated that the last two weeks have been interesting and is happy to see that we are moving forward.

Councilmember Tripp feels the City is on the right track and to keep positive.

Councilmember Gratz feels the same as Councilmember Tripp.

Councilmember McKenzie thanked both City Attorney S. Smith and Interim City Manager Chief Hoyer and is looking forward to the future.

Councilmember Manning thanked everyone and feels that everyone is working well together.

Mayor Ingalsbee thanked everyone and looks forward to moving ahead.

Mayor Ingalsbee adjourned the meeting at 7:57pm.

Respectfully submitted,

**Lori K. Vander Clay
City Clerk**

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