

Allegan, Michigan

May 23, 2016

Call to Order Mayor Ingalsbee called the regular meeting of the Allegan City Council to order at 7:00 PM.

Pledge of Allegiance

Meeting Prayer Pastor Scott Parmenter from the First Baptist Church led the prayer.

Roll Call

Present: Councilmembers: Leverage, Manning, McKenzie, Morgan, Tripp, Mayor Ingalsbee

Absent: Gratz

Others

Present: City Manager R. Hillard, Deputy City Clerk L. Vander Clay, Finance Director T. Stull

Councilmember McKenzie, supported by Councilmember Leverage, made a motion to excuse Councilmember Gratz from the meeting. Motion passed by acclamation.

Approval of Minutes Councilmember McKenzie, supported by Councilmember Tripp, made a motion to approve the Regular City Council meeting minutes of May 9, 2016. Motion passed by acclamation. Councilmember McKenzie, supported by Councilmember Tripp, made a motion to approve the Special City Council meeting minutes of April 27, 2016 and April 28, 2016. Motion passed by acclamation.

Mayor's Report Mayor Ingalsbee commented on what a gorgeous day it was today.

City Manager's Report City Manager R. Hillard stated his report is contained within the contents of the agenda.

Petitions and Public Comment Mayor Ingalsbee reported that Councilmember Leverage is recording this meeting for her own private use and this action is not supported by City Council.

Tessa Pierce Thomas, 321 Grant Street and Commander of American Legion Post 89 introduced Noah Festerling from Boy Scout Troop 91. Noah explained to City Council that for his Eagle Scout project he would like to construct a fire ring to properly dispose of unserviceable flags on the American Legion property. He stated the City's ordinance allows for a 3x3 fire pit, but he is requesting a waiver to build a 5x5 fire pit. Councilmember Morgan, supported by Councilmember Tripp, made a motion to approve this request, subject to the approval of the Fire Chief. Motion passed by acclamation.

Aaron James, a Plainwell resident, spoke in support of the airport and the FBO run by Ace Aviation. He offered his thanks to the City for supporting the airport and Ace Aviation.

Derek Mulder, current FBO at the airport, commented that negotiations are at an impasse, he has made an investment of \$165,000.00 and he is being asked to agree to an 80% increase in the monthly rents. The City needs an FBO at the airport, the need is there for someone to be present and observe. He is encouraging City Council to move forward with and approve an agreement with the current FBO.

Communications Councilmember McKenzie, supported by Councilmember Tripp, made a motion to approve the request received from Positive Options, Allegan, Michigan to hold their annual LifeWalk event on Saturday, June 18th starting at 9:00am. Motion passed by acclamation.

City Manager R. Hillard announced the upcoming Flashback Fridays at the Regent Theatre.

City Manager R. Hillard shared the correspondence received from the Michigan Senate regarding Senate Resolution No. 146.

Hearings

Programs

Resolutions

RESOLUTION 16.11

***A resolution concerning the adoption of the annual budget
for the fiscal year 2016/17 for the City of Allegan***

WHEREAS, the City Manager of the City of Allegan, in accordance with the City charter, and under the laws of the State of Michigan, has presented to the City Council a recommended budget for the fiscal year 2016/17; and

WHEREAS, the City Council of the City of Allegan has reviewed and discussed the appropriations for the various funds and departments as well as the proposed municipal expenditures and held a public hearing to receive public comment;

NOW THEREFORE, BE IT RESOLVED, by the City Council of the City of Allegan, hereby levy an ad valorem tax on all properties of 16.4884 mills, for operational purposes for the tax year 2016;

FURTHER, BE IT RESOLVED, by the City Council of the City of Allegan that it hereby adopts and approves the budget as presented for all funds for the 2016/17 fiscal year,

Councilmember Tripp, supported by Councilmember McKenzie, made a motion to approve Resolution 16.11 as presented. Motion passed by acclamation.

RESOLUTION 16.12

Authorizing 3rd Quarter Budget Adjustments

WHEREAS, in order to ensure all budgeted fund and activities for the 2015/2016 budget year end within budget parameters; and

WHEREAS, the City of Allegan Finance Director is authorized to make the necessary adjustments to complete this action; and

BE IT RESOLVED, the following attached 3rd Quarter Budget Recommendations are authorized for adjustment and shall reflect the 2015/2016 adopted budget;

Councilmember Tripp, supported by Councilmember McKenzie, made a motion to approve Resolution 16.12 as presented. Motion passed by acclamation.

RESOLUTION 16.13

**Amendment to the City of Allegan Municipal Policy Manual
Council By-Laws**

WHEREAS, under the authority of various provisions of the Municipal Policy Manual and the Code of Ordinances of the City of Allegan, the City Council wishes to amend various existing city policies and fees and codify with existing policies and fees; and

WHEREAS, changes to Council By-Laws – **1. Duties of the Finance Committee**, and shall be incorporated into the Allegan Municipal Policy Manual and read as attached.

NOW, THEREFORE, BE IT RESOLVED, by the City Council that the above stated additions to the City of Allegan Municipal Policy Manual be adopted as recommended by the City staff; and

Councilmember Tripp, supported by Councilmember Morgan, made a motion to approve Resolution 16.13 as presented. Motion passed by acclamation.

RESOLUTION 16.14
Designate Two-Way on Hubbard Street
Between Walnut Street and Chestnut Street

WHEREAS, in order to improve traffic patterns in Downtown Allegan, the Downtown Development Authority (DDA) recommends Hubbard Street from Walnut to Chestnut be declared opened to two way traffic.

THEREFORE BE IT RESOLVED, that the City of Allegan Council declares Hubbard Street from Walnut Street to Chestnut Street be designated two way for vehicular traffic, with the elimination of 14 parking spots on the north side of Hubbard Street from Walnut Street to Hubbard street be eliminated, and that five (5) additional parking spots be designated on Walnut Street between Hubbard Street and Trowbridge Street on the east side.

Councilmember Morgan, supported by Councilmember Manning, made a motion to approve Resolution 16.14 as presented. Motion passed by acclamation.

Ordinances Mayor Ingalsbee introduced Ordinance 448 for final reading. Councilmember McKenzie, supported by Councilmember Leverence made a motion to approve Ordinance 448 for approval. Motion passed by acclamation.

Permits/Licenses/Agreements/Grants

Requests for Payments

Requests for Purchases, Services and Equipment Councilmember McKenzie, supported by Councilmember Morgan, made a motion to approve the request for services received from Craig vanMelle, Allegan, Michigan for façade improvements at 209 Hubbard Street in the amount of \$6,245.00. Motion passed by acclamation.

Reports/Minutes of City Boards Councilmember McKenzie reviewed the minutes from the Development Committee meeting held on April 25, 2016.

Councilmember Morgan discussed the minutes from the Public Safety Committee meeting held on April 25, 2016.

Mayor Ingalsbee reviewed the Water and Wastewater Treatment Plant Activity Reports for April, 2016.

Councilmember Manning reviewed the minutes from the Parks Commission meeting held on May 2, 2016.

Appointments Councilmember Tripp, supported by Councilmember McKenzie, made a motion to appoint Caitlin Wendt to the Planning Commission to fill an unexpired term ending March, 2017. Motion passed by acclamation.

Unfinished Business

Approval of Payroll and Accounts Councilmember Tripp, supported by Councilmember McKenzie, made a motion to approve payroll in the amount of \$90,151.77 and accounts payable in the amount of \$186,570.39. Motion passed by acclamation.

Department Supervisors Report DPW Director A. Haskin announced the Welcome Center is complete and the ribbon cutting will be held on June 1st at 12:00noon. He indicated the kayak/canoe launch is almost complete.

Council Comments Councilmember Tripp is excited for the new public restrooms at the Welcome Center and the kayak/canoe launch to be completed.

Councilmember Morgan thanked the Regent staff for the great job they did in accommodating 60 LIFEems employees at the theater last week in honor of EMS week.

Mayor Ingalsbee likes the parking lot improvements behind the Library and the Griswold.

Mayor Ingalsbee adjourned the meeting at 7:40pm.

Respectfully submitted,

**Lori K. Vander Clay
Deputy City Clerk**

