

Allegan, Michigan

January 25, 2016

Call to Order Mayor Ingalsbee called the regular meeting of the Allegan City Council to order at 7:00 PM.

Pledge of Allegiance

Meeting Prayer Pastor Chris from Dunningville Church led the prayer.

Roll Call

Present: Councilmembers: Gratz, Leverage, Manning, McKenzie, Morgan, Tripp, Mayor Ingalsbee

Absent: None

Others

Present: City Manager R. Hillard, Deputy City Clerk L. Vander Clay

Approval of Minutes Councilmember McKenzie, supported by Councilmember Gratz, made a motion to approve the Regular City Council meeting minutes of January 11, 2016. Motion passed by acclamation.

Mayor's Report Mayor Ingalsbee commented that today was a nice day.

City Manager's Report City Manager R. Hillard stated his report is contained within the contents of the agenda.

Petitions and Public Comment

Communications Councilmember McKenzie, supported by Councilmember Gratz, made a motion to approve the request received from Adela Garcia to place a banner on the Temporary Sign Structure on Hubbard Street from January 26, 2016 to February 20, 2016 in the middle location for the event Upward Spiral. Motion passed by acclamation.

Councilmember McKenzie, supported by Councilmember Tripp, made a motion to remove the following request from the table. Motion passed by acclamation.

Councilmember McKenzie, supported by Councilmember Leverage, made a motion to approve the request received from Leah Ward, Boardwalk Ice Cream to use the Riverfront Stage free of charge on June 12th; June 26th; July 10th; July 24th; August 7th; August 21st; September 4th and September 18th, 2016 from 5:00pm til dark for jam sessions. Motion passed by acclamation.

Councilmember McKenzie, supported by Councilmember Tripp, made a motion to approve the request received from MADD to rent the Griswold Auditorium at the rate of \$25.00 per hour for their Victim Impact Panels in 2016. Motion passed by acclamation.

Councilmember Tripp, supported by Councilmember McKenzie, made a motion to approve the request received from Christ Community Church to have their annual Procession of the Cross public observance on Good Friday, March 25, 2016 at 11:30am starting at the Mahan Park Gazebo and for a police escort. Motion passed by acclamation.

Councilmember Leverage, supported by Councilmember Gratz, made a motion to approve the request received from Western Days Ministries to use the Griswold Auditorium free of charge for their fundraiser concert on June 11, 2016. Motion passed by acclamation.

Councilmember Tripp, supported by Councilmember Leverage, made a motion to approve the request received from Councilmember Manning to place “missing persons’ public service announcements” on the Regent Theatre screen waiving the cost of advertising for a six month period. Motion passed by acclamation.

Hearings

Programs

Resolutions

RESOLUTION 16.02

Amendment to the City of Allegan Municipal Policy Manual

WHEREAS, under the authority of various provisions of the Municipal Policy Manual and the Code of Ordinances of the City of Allegan, the City Council wishes to amend various existing city policies and fees and codify with existing policies and fees; and

WHEREAS, changes to **Article III Griswold Rental Policy Guidelines** and shall be incorporated into the Allegan Municipal Policy Manual and read as attached.

NOW, THEREFORE, BE IT RESOLVED, by the City Council that the above stated additions to the City of Allegan Municipal Policy Manual be adopted as recommended by the City staff; and

BE IT FURTHER RESOLVED, that the policies and fees hereto shall be the policy as established for the City of Allegan; and all other policies and fees to the extent of such conflict are hereby repealed.

Councilmember Morgan, supported by Councilmember Gratz, made a motion to approve Resolution 16.02 as presented. Motion passed by acclamation.

Ordinances City Manager R. Hillard introduced Ordinance 447. Councilmember Tripp, supported by Councilmember Gratz, made a motion to approve Ordinance 447 for first reading. Motion passed by acclamation.

Permits/Licenses/Agreements/Grants Councilmember McKenzie, supported by Councilmember Morgan, made a motion to approve the Mutual Services Agreement between City of Allegan and Positively Allegan, a Michigan Nonprofit Corporation. Motion passed by acclamation.

Requests for Payments Councilmember Leverage, supported by Councilmember Tripp, made a motion to approve the request for payment received from Allegan County Road Commission for chip sealing various City streets in the amount of \$72,232.46. Motion passed by acclamation.

Requests for Purchases, Services and Equipment Councilmember Gratz, supported by Councilmember McKenzie, made a motion to approve the request for services received from Adams Outdoor Advertising, Kalamazoo, Michigan for Farmers Market billboards in the amount of \$4,280.00. Motion passed by acclamation.

Reports/Minutes of City Boards Councilmember Gratz talked about the 2015 Planning Commission Activity Report.

Mayor Ingalsbee presented the 4th Quarter Police Department Activity Report and the 2015 Year End Report.

Mayor Ingalsbee presented the Water and Wastewater Treatment Plant Activity Reports for December, 2015.

Councilmember Gratz reviewed the minutes from the Planning Commission meeting held on January 18, 2016.

Appointments Councilmember Tripp, supported by Councilmember Gratz, made a motion to appoint Kimberly Munn to the Economic Development Corporation for a six (6) year term. Motion passed by acclamation.

Councilmember McKenzie, supported by Councilmember Gratz, made a motion to appoint Mike Villar to the Downtown Development Authority for a four (4) year term. Motion passed by acclamation.

Councilmember Gratz, supported by Councilmember McKenzie, made a motion to appoint Megan Bouwman to the Downtown Development Authority for a four (4) year term. Motion passed by acclamation.

Councilmember McKenzie, supported by Councilmember Gratz, made a motion to appoint Judith McCall to the Design Advisory Board for a one (1) year term. Motion passed by acclamation.

Councilmember Leverage, supported by Councilmember McKenzie, made a motion to appoint Mike Villar to the Design Advisory Board for a one (1) year term. Motion passed by acclamation.

Councilmember Tripp, supported by Councilmember McKenzie, made a motion to appoint Bruce Campbell to the Design Advisory Board for a two (2) year term. Motion passed by acclamation.

Councilmember Tripp, supported by Councilmember Leverage, made a motion to appoint Paula Mintek to the Design Advisory Board for a two (2) year term. Motion passed by acclamation.

Councilmember Tripp, supported by Councilmember McKenzie, made a motion to appoint Councilmember Manning, ex officio to the Design Advisory Board. Motion passed by acclamation.

Councilmember Leverage, supported by Councilmember McKenzie, made a motion to appoint Councilmembers Manning, Tripp and Mayor Ingalsbee to the Parks Commission Selection Sub-committee. Motion passed by acclamation.

Unfinished Business

Approval of Payroll and Accounts Councilmember Tripp, supported by Councilmember McKenzie, made a motion to approve payroll in the amount of \$90,022.81 and accounts payable in the amount of \$145,006.23. Motion passed by acclamation.

Department Supervisors Report

Council Comments Councilmember Manning thanked the Council for approving the missing person PSA on the Regent screen prior to the movie.

Councilmember Tripp commented that Millgrove Brewery is looking to move into a vacant downtown building.

Mayor Ingalsbee adjourned the meeting at 7:31pm.

Respectfully submitted,

**Lori K. Vander Clay
Deputy City Clerk**

