



City of Allegan
Downtown Development Authority Meeting
Griswold Auditorium
401 Hubbard Street
Allegan, MI 49010

May 11, 2016

I. Call to Order

Chair Marcia Neigebauer called the meeting to order at 12:00pm.

II. Attendance

Present: Marcia Neigebauer, Rachel McKenzie, Marcia Wagner, Sharon Crotser-Toy, Traci Perrigo, Megan Bouwman, Nancy Ingalsbee and Nicole Richmond (at 12:08pm)

Absent: Mike Villar

Others Present: Robert Hillard, City Manager, Tony McGhee, Abonmarche, Kelsie King, Promotions Director, Lori K. Vander Clay, Deputy Clerk and David Powell, GVSU intern

III. Minutes of the DDA meeting held on March 9, 2016

Sharon Crotser-Toy, supported by Nancy Ingalsbee, made a motion to approve the meeting minutes of March 9, 2016. Motion carried.

IV. Old Business

A. 209 Hubbard Street/Façade Application/\$6,245.00

Craig vanMelle, owner, was present to explain the project. Traci Perrigo, supported by Megan Bouwman, made a motion to approve the request as presented. Motion carried.

B. 121 Locust Street/Façade Program/\$2,187.60

City Manager Rob Hillard explained the project. Rachel McKenzie, supported by Nancy Ingalsbee, made a motion to approve the request as presented. Motion carried.

C. MSHDA Placemaking Grant/Economic Services/\$7,500

Tony McGhee indicated this grant will pay for his services that provide economic development to the City of Allegan. Nancy Ingalsbee, supported by Rachel McKenzie, made a motion to proceed. Motion carried.

D. MEDC Technical Assistance Grant/118 Locust Street/\$2,500

Tony McGhee stated this grant will be used as a re-development tool for 118 Locust. Marcia Wagner, supported by Megan Bouwman, made a motion to proceed. Motion carried.

E. Hubbard Two-way Street (Walnut to Chestnut)/Recommendation

City Manager Rob Hillard explained the proposed changes. Marcia Wagner, supported by Megan Bouwman, made a motion to proceed. Motion carried.

F. Organizational Committee Training

City Manager Rob Hillard offered training opportunities to members.

V. New Business

VI. Staff Reports

Promotions Director Kelsie King announced these upcoming events:

- Bridgefest, June 17-18
- July 3 Jubilee
- Farmers Market is open for the season
- Community Garden clean-up will be next week
- Improv Comedy Night at the Riverfront Stage the first Friday in August

Economic Developer Tony McGhee reviewed his work

- 136 Brady is receiving a lot of interest
- Water Street restaurant should be open this fall. He continues to work closely with the owner and the State
- 155 Brady working with the owner on design options
- Welcome Center is nearly complete
- Kayak-canoe launch is scheduled for a June opening
- Zip line owners are working on a preliminary site plan
- Interest in the Mill District
- Continues to review the recent Total Market Analysis report
- Meeting with the MEDC on May 27th at 12:00noon

GVSU intern David Powell

- Neighborhood Survey
- Community Engagement meetings/June 9th and June 30th at 7:00pm/Griswold

VII. Budget Report

VIII. Adjournment

The meeting was adjourned at 12:46pm.

Respectfully Submitted,

Lori K. Vander Clay
Deputy Clerk

The City of Allegan is an Equal Opportunity Provider and Employer