



City of Allegan
Downtown Development Authority Meeting
Griswold Auditorium
401 Hubbard Street
Allegan, MI 49010

February 11, 2016

I. Call to Order

City Manager Rob Hillard called the meeting to order at 12:05pm.

II. Attendance

Present: Marcia Neigebauer, Traci Perrigo, Rachel McKenzie, Megan Bouwman, Marcia Wagner, Sharon Crotser-Toy, Mike Villar and Nancy Ingalsbee (arrived at 12:06)

Absent: Julie Schell

Others Present: Lori K. Vander Clay, Kelsie King, Robert Hillard, Phil Siegler and Paula Mintek

III. Minutes of the DDA meeting held on December 10, 2015

Marcia Wagner, supported by Traci Perrigo, made a motion to approve the meeting minutes of December 10, 2015. Motion carried.

IV. Old Business

A. DDA Chairperson/Vice Chair/Secretary Selection

City Manager Rob Hillard called for nominations for Chairperson. Rachel McKenzie, supported by Nancy Ingalsbee, made a motion to nominate Marcia Neigebauer. Motion carried.

Rachel McKenzie, supported by Nancy Ingalsbee, made a motion to nominate Traci Perrigo. Motion carried.

Roll call vote: Traci Perrigo-Marcia; Sharon Crotser-Toy-Marcia; Megan Bouwman-Marcia; Mike Villar-Marcia; Nancy Ingalsbee-Marcia; Rachel McKenzie-Marcia; Marcia Wagner-Marcia; Marcia Neigebauer-Traci Perrigo. Seven votes for Marcia Neigebauer and one for Traci Perrigo.

Chairperson Marcia Neigebauer called for nominations for Vice-chairperson. Marcia Wagner, supported by Rachel McKenzie, made a motion to nominate and appoint Traci Perrigo as Vice-chairperson. Motion carried.

Rachel McKenzie, supported by Nancy Ingalsbee, made a motion to nominate and appoint Marcia Wagner as Secretary.

B. Façade Program Sign Program – 110 Locust Street - \$750.00

Phil Siegler from Bartz-Rumery explained his Façade Sign Program request. Rachel McKenzie, supported by Mike Villar, made a motion to approve the request as presented. Motion carried.

C. Public Art Contract - \$7,000.00

Paula Mintek from the Allegan Area Arts Council gave an update. She indicated the Arts Council has committed to \$6,000.00; Delano Grant received in the amount of \$6,000.00 and she is requesting \$7,000.00 from the DDA. Rachel McKenzie, supported by Mike Villar, made a motion to approve \$7,000.00 from the DDA for the sculpture. Motion carried.

D. Meeting Dates and Time

City Manager Rob Hillard explained that Tony McGhee, Abonmarche will be City’s new Economic Development Department and he will be in the office on the 2nd Wednesdays and would like him to attend future DDA meetings. He requested that DDA meetings be held on the 2nd Wednesday at 12:00noon. Marcia Wagner, supported by Megan Bouwman, made a motion to approve the DDA meetings to be moved to the 2nd Wednesday of each month at 12:00noon. Motion carried.

E. Welcome Center - \$11,000.00

City Manager Rob Hillard explained the façade request. Mike Villar, supported by Nancy Ingalsbee, made a motion to approve the request as presented. Motion carried.

V. New Business

Mike Villar talked about how snow removal has been miserable this season. He said the stage area and sidewalk are never plowed and the stage is unused all winter. He stated the new riverfront needs to be maintained and even a skating rink would be a great addition. City Manager Rob Hillard stated he would look into options.

Committee Minutes and Reports

- A. Organizational Committee**
- B. Design Committee**
- C. Promotional Committee**
- D. Economic Restructuring Committee**
- E. Budget Report**

VI. Adjournment

The meeting was adjourned at 12:43pm.

Respectfully Submitted,

Lori K. Vander Clay
Deputy City Clerk