



CITY OF ALLEGAN
REGULAR CITY COUNCIL MEETING
Monday, June 22, 2020 – 7:00PM
City Hall – 231 Trowbridge Street Allegan, MI 49010

7:00 PM Council Meeting (Action to be taken by Council on the following agenda items)

Notice of Public Meeting via In Person or Video Conference

In accordance with [Executive Order 2020-75](#), which declared that public bodies subject to the Open Meetings Act can use telephone and/or video conferencing technology to meet and conduct business during the ongoing public health situation, the Allegan City Council will conduct its regularly scheduled meeting on Monday, June 22, 2020 at 7:00 p.m. virtually for the purpose of conducting normal and necessary business while complying with Gov. Gretchen Whitmer and the Michigan Department of Health and Human Services' recommendations designed to help prevent the spread of Coronavirus Disease 2019 (COVID-19). For up-to-date information regarding the ongoing public health crisis, please visit: <http://www.Michigan.gov/Coronavirus> or <http://www.CDC.gov/Coronavirus>.

Instructions for Viewing and Participating in the Meeting

The public may view the meeting in person or by clicking the meeting link on the City's website at <http://www.cityofallegan.org/> and join the meeting through the Zoom meeting link. There will also be a phone number listed on the City's website for members to call in to the meeting as well; please note, this will be a toll free number and will not be the normal number for the Allegan City Hall. It is preferred that the public connects to the meeting through the City's Website and the Zoom meeting link.

The public will be able to listen to all discussion by the City Council and all official materials for this meeting prepared for the City Council will be included in the meeting packet and available to the public on the City's website. Individuals will be permitted to speak for up to 3 minutes during the public comment portion of the agenda, which will be near the beginning of the meeting. City staff will facilitate the public comment periods.

Audience Participation in the Meeting

In addition to addressing the Council during public hearings and under "Public Comment," members of the audience may address the Council, on items listed under agenda numbers 11B-11F; please limit your comments to three minutes or less per item. Please step up to the Podium and state your name and address.

The proposed process for the agenda items by the Mayor, numbers 11B-11F above shall be as follows:

- 1. Proposed process for the agenda items by the Mayor.*
- 2. Verbal report provided by staff.*
- 3. Mayor asks council members if they have any questions for staff to clarify the staff report.*
- 4. Mayor opens/closes the floor to receive public comment (if a public hearing is required or if the mayor determines public comments is warranted).*
- 5. Motion is made by a council member and seconded by another council member.*
- 6. Mayor then calls on council member who made motion to discuss the motion, if councilmember wishes to discuss.*

7. Mayor then calls on council member who seconded motion to discuss the motion, if council member wishes to discuss.
8. Mayor then calls on all council members to discuss the motion, if council members wish to discuss.
9. Mayor calls for a vote on the item after discussion has occurred.

Audience Participation prior to the Meeting

Written comments may be submitted via email on any agenda item prior to the meeting, and will be read into the record during discussion of the item to which the comment pertains, or during the public comment portion of the meeting should the comment relate to an item not on the agenda. To submit comments please email Chris Tapper, City Clerk and in the subject line of the email, please type the following statement: City Council Public Comment.

If you would like to contact the City Council about any matter, on the agenda or otherwise, prior to the meeting, please do so via the email addresses provided below:

- Mayor, Traci Perrigo, tperrigo@cityofallegan.org
- Mayor Pro Tem, Delora Andrus, dandrus@cityofallegan.org
- Council Member, Roger Bird, rbird@cityofallegan.org
- Council Member, Peter Hanse, phanse@cityofallegan.org
- Council Member, Teresa Galloway, tgalloway@cityofallegan.org
- Council Member, David Redding, dredding@cityofallegan.org
- Council Member, Rachel McKenzie, rmckenzie@cityofallegan.org
- City Manager, Joel Dye, jdye@cityofallegan.org

Electronic Meeting Conduct

For the purpose of creating an orderly environment for the City Council to work, please be respect the following:

1. A member of the City Council's remote attendance shall be considered attendance for the purpose of establishing a quorum.
2. Any vote by a member of the City Council participating at this meeting remotely shall be counted in the total number of votes for any matter and shall not be held in valued for the reason that it was cast remotely.
3. All votes on any matter at this meeting will be taken by roll call vote.
4. Adjournment of a meeting shall occur at this meeting only on a roll call vote of the City Council.
5. Emails, texting, or other forms of electronic communications by or between members of the City Council that are not part of the public meeting shall not be allowed during this meeting.
6. Any member of the public commenting or posting comments in the chat room that are disruptive or derogatory will be removed from the meeting.

Accommodations for those with Disabilities

The City of Allegan will provide reasonable accommodations to those with disabilities. Persons with disabilities who require assistance in order to participate in the electronic public meeting should

contact City Clerk Chris Tapper as soon as practically possible prior to the meeting by emailing ctapper@cityofallegan or by calling City Hall at (269) 673-5511 as some accommodations may require 48-hours to provide.

Additionally, Hamilton Relay provides telecommunications relay services for the State of Michigan including TTY, Voice Carry Over (VCO), Hearing Carry Over (HCO), Speech-to-Speech (STS), and more. This free service can be accessed by dialing 7-1-1.

If you have any questions about this information, please contact Joel Dye, City Manager, at 269-673-5511 or <mailto:jdye@cityofallegan.org>. Thank you in advance for your cooperation and patience during this process.



CITY OF ALLEGAN
REGULAR CITY COUNCIL MEETING
Monday, June 22, 2020 – 7:00PM
City Hall – 231 Trowbridge Street Allegan, MI 49010

7:00 PM Council Meeting (Action to be taken by Council on the following agenda items)

Note: Please be courteous and turn cell phones off during the meeting.

1. **CALL TO ORDER**

2. **ROLL CALL (Excused Absences if Any)**

3. **PLEDGE OF ALLEGIANCE**

4. **APPROVAL OF AGENDA**

4A.1 –Approval of the Regular Council Meeting Agenda for June 22, 2020.

5. **APPROVAL OF MINUTES**

5A.1 – Approval of the Study Session Meeting Minutes for June 8, 2020.

5A.2 - Approval of the Regular Meeting Minutes for June 8, 2020

6. **SPECIAL PRESENTATIONS & RECOGNITIONS BY MAYOR OR COUNCIL**

7. **FIRST READING OF ORDINANCE**

8. **PUBLIC HEARINGS AND ADOPTION OF ORDINANCE**

9. **PUBLIC COMMENTS FOR ITEMS NOT INCLUDED IN THE AGENDA**

10. **WRITTEN PETITIONS & REPORTS FROM SPECIAL COMMITTEES**

11. **REPORTS FROM BOARDS, COMMISSIONS & CITY OFFICES**

11A. City Boards, Commissions and Area Agencies

11A.1 – Report from DDA meeting Wednesday, June 10, 2020

11A.2 – Update on the Water Utilities Sub Committee (Mayor Pro Tem Andrus and Councilmembers McKenzie and Galloway)

11B. Finance Department

11B.1 - Request to Approve Accounts Payable and Payroll.

11B.2 - Request to adopt Resolution 20.24 Authorizing the Finance Director to make 4th Quarter Budget Amendments.

11C. Police Department

11D. Water Utilities

11D.1 – Request to approve Purchase Order 21-0576 from Fence & Garden in an amount not to exceed \$4,489.00 for Gate Safety Loops Repair

11E. Public Works

11E.1 – Request to adopt Resolution 20.23 the assignment of an existing Ground Lease to JML
Real Estate, LLC.

11E.2 – Request to approve Purchase Order 21-0577 from Milbocker & Sons, Inc in an amount
not to exceed \$15,200.00 for the relocation of Nine Fire Hydrants

11F. City Manager & City Clerk

11F.1 – Review and Discussion of the Sale of 101 Brady Street.

11F.2 – Request to adopt Resolution 20.25 Grant Application for the Downtown Streetscape Project EDC.

11F.3 – Request to adopt Resolution 20.26 approving FY 2021 Non-Union, Full-Time & Part-Time wage increases.

12. BOARD APPOINTMENTS

13. COMMUNICATIONS FROM CITY MANAGER, COUNCIL & MAYOR

14. CLOSED SESSION

15. ADJOURNMENT

PLEASE NOTE

AUDIENCE PARTICIPATION:

In addition to addressing the Council during public hearings and under "Public Comment," members of the audience may address the Council, on items listed under agenda numbers 11B-11F; please limit your comments to three minutes or less per item. Please step up to the Podium and state your name and address.

The proposed process for items listed under agenda numbers 11B-11F above shall be as follows:

1. Announcement of the agenda item by the Mayor.
2. Verbal report provided by staff.
3. Mayor asks councilmembers if they have any questions for staff to clarify the staff report.
4. Mayor opens/closes the floor to receive public comment (if a public hearing is required or if the mayor determines public comments is warranted).
5. Motion is made by a council member and seconded by another council member.
6. Mayor then calls on councilmembers to discuss the motion
7. Mayor calls for a vote on the item after discussion has occurred.