

City of Allegan

City Council Regular Meeting Minutes

Monday, May 11, 2020 at 6:00 P.M
Notice of Public Meeting via Video Conference
231 Trowbridge Street
Allegan, MI 49010

I. Call to order

Mayor Perrigo called the meeting to order at 6:00 P.M. (Mayor Perrigo noted tonight's meeting was "live streaming" on Cisco WebEx meeting link and Facebook). In accordance with State of Michigan Executive Order 2020-48. All Council action will be approved with a Roll Call vote.

II. Roll Call

City Clerk Tapper, provided roll call, the following attendance was presented; Council members, Bird, Hanse, Mayor Pro-Tem Andrus, Mayor Perrigo, Galloway, Redding, and McKenzie were in attendance on Cisco WebEx meeting link .

Also in attendance; City Manager, Joel Dye, City Clerk, Christopher Tapper, Parker Johnson, Promotions Coordinator, Finance Director, Tracy Stull, DPW Director, Aaron Haskins, Chief of Police, Jay Gibson and Water Utilities Director, Doug Sweeris.

III. Approval of Agenda

Bird offered a motion with support from Mayor Pro Tem Andrus, to approve the agenda for Monday May 11, 2020. Roll Call vote Motion **Passed 7-0.**

IV. Approval of Minutes

Mayor Pro Tem Andrus, offered a motion with support from Galloway, to approve the Regular Meeting Minutes for April 20, 2020. Roll Call vote **Motion Passed 7-0.**

V. Public Hearing and Adoption of Ordinance

Mayor Perrigo opened the public hearing on the Fiscal year 2021 City of Allegan Annual Budget at 6:05 p.m. It should be noted six (6) persons were available and present via telephone for public comment during the hearing, with no comments received from callers. Council member Hanse provided public comment he had received via email, from Joanie Townsend. Comments received from Townsend

included, concerns regarding routine park maintenance and the list of priorities for capital improvements. Mayor Perrigo asked Council and staff if any other public comments had been received via email or any other written form, regarding the public hearing on the Fiscal year 2021 City of Allegan Annual Budget, it should be noted no other comments were received regarding the public hearing topic. Mayor Perrigo closed the public hearing at 6:10 p.m.

VI. Public Comments for Items not included in the Agenda

Clerk Tapper read public comments submit to the Clerk's office. Public received via email to the Clerk's office included from Joan Simmons, Kathy Nealand, Matt Adams, Al Edwards, and Joanie Townsend. It should be noted, six (6) persons were available and present via telephone for public comment with no public comment received.

VII. Reports from Boards, Commissions & City Offices

Mayor Pro-Tem Andrus, offered a motion with support from Galloway, to approve agenda item 11B.1 Accounts Payable and Payroll in the amount of \$152,723.16. Roll Call vote **Motion Passed 7-0.**

A general discussion ensued with the Council regarding agenda item 11B.2 Review and Discuss City Fees for Fiscal Year 2021. Council requested staff to review several questions regarding the fees schedule and to bring the item back on the next meeting agenda for review and discussion again. It should be noted Council was acceptable, with having the Fee Schedule included in the Fiscal Year 2021 Budget Proposal.

Galloway, offered a motion with support from McKenzie, to approve agenda item 11C.1 to direct the City Manager to send letters of gratitude to the list of business and persons who have donated to the Police Department during the COVID-19 state shutdown. Roll call vote **Motion Passed 7-0.**

A general discussion ensued with the Council regarding agenda item 11D.1 Review and Discuss City Council 2020-2021 Strategic Goal #1 regarding Water Utilities Department. After discussion it was the direction of the Council to have the topic brought back on a future agenda with the recommendation of forming a subcommittee, of three (3) members of Council and three (3) members of staff to further detail City Council 2020-2021 Strategic Goal #1 regarding Water Utilities Department. It should be noted, McKenzie, Galloway, Mayor Pro Tem Andrus and Hanse all expressed interest with being a part of the subcommittee.

McKenzie offered a motion with support from Redding, to approve agenda item 11E.1 to adopt Resolution 20.19 to approve and accept funding from MDOT to pay for design and engineering for Taxiway and Hanger Lane Rehabilitation at the Padgham Field Airport. Roll Call vote Motion **Passed 7-0.**

Redding, offered a motion with support from Bird to approve agenda item 11E.2 to approve a Purchase Order for \$19,000 to pay Prien & Newhof for professional design and engineering service for Taxiway and Hanger Lane Rehabilitation at the Padgham Field Airport. Roll Call vote **Motion Passed 7-0.**

McKenzie, offered a motion with support from Galloway, to approve agenda item 11E.3 to declare various Department of Public Works items surplus. Roll Call vote **Motion Passed 7-0.**

McKenzie, offered a motion with support from Redding to approve agenda item 11F.1 to approve the lease terms with the Allegan Area Chamber of Commerce to lease the small portion lease space at 231 Trowbridge Street from the City of Allegan. Roll Call vote **Motion Passed 7-0.**

A general discussion ensued with the Council regarding agenda item 11F.2 Review and Discuss the future of the Welcome Center located on Brady Street in Downtown Allegan. It should be noted Council wanted a positive return and outcome regarding the building, the importance to have usable space and not a vacant build.

VIII. Communication from City Manager, Council & Mayor

Dye, noted the Memorial Day parade will be concealed due to COVID-19 state shutdown. Bird, nothing to add, Galloway nothing to add, Redding nothing to add, McKenzie, encourage businesses to decorate windows in the downtown to support Senior's who graduated High School this year, Hanse, nothing to add and Mayor Pro Tem Andrus nothing to add, Mayor Perrigo reminded everyone to stay safe during these difficult times.

IX. Adjournment

Mayor Perrigo adjourned the meeting at 8:55 P.M.

Minutes submitted by: Christopher Tapper, City Clerk, City of Allegan