



City of Allegan
Downtown Development Authority Meeting
Griswold Auditorium
401 Hubbard Street
Allegan, MI 49010

June 12, 2019

I. Call to Order

Meeting was called to order at 8:00am.

III. Attendance

Present: Chair Ryan Deery, Kelly McLean, Roger Bird, Rachel McKenzie, Carl Canales, Scott Jacobs, Landria Christman

Absent: Marcia Wagner, Mike Villar Nicole Richmond

Others Present: Jordan Meagher, Community Development Coordinator, Parker Johnson, Promotions Coordinator, Joel Dye, City Manager, Sarah Perrigo, Intern

III. Approval of Previous Meeting Minutes

Motion to approve the previous minutes from May 8, 2019, by Rachel McKenzie, supported by Roger Bird. Motion carried 7-0.

IV. Public Comment

None.

V. 5A.1 – FY19 Year to Date DDA Budget Review

The DDA reviewed and accepted the FY19 Year to Date Budget update.

5A.2 - Downtown Overnight Parking Program Discussion

At their last meeting, the DDA had directed staff to continue modifying a program for downtown overnight parking, which will be a part of the City's Comprehensive Downtown Plan. Staff had presented a proposal to begin using five city-owned lots to permit overnight parking in Downtown Allegan. This plan will allow for improved snowplowing of public lots during the winter time, and it will make it easier for the police to enforce on street parking- which will no longer be permitted once this plan and a corresponding ordinance are approved.

Staff also proposed a parking permit program for those who wish to park their cars overnight in these downtown parking lots. This paid permitting program would allow building owners and residents, along with downtown business owners who require off-street parking for a commercial vehicle, to park overnight in downtown Allegan for as long as a permit is held by each individual. Staff had also proposed the idea of purchasing a kiosk to be located outside of Allegan's new City Hall at 231 Trowbridge to administer paid temporary parking passes that would allow downtown overnight parking for non-downtown residents to park for up to 7 days.

After some discussion, it was agreed upon by the DDA that staff should continue to move forward with this plan. The DDA also suggested that staff look into including a defacto parking area for downtown employees to park during the day. Downtown lots A and C were suggested to being used, because they are two of the largest lots, and because they are located the furthest away from the downtown businesses. This would allow shoppers to park closer to the stores that they would like to visit.

Staff will begin to draft a parking ordinance to be presented to the DDA at their next meeting.

5A.3 – Potential Sale of 101 Brady Street Discussion

Staff explained that in 2018, the City had received a \$200,000 brownfield assessment grant from the EPA with hopes that the funds could be used to assess the conditions of 101 Brady Street for a future development. After speaking with an attorney from the EPA, staff found that the site is ineligible for receiving funding, because a Phase I environmental assessment was not performed when the City required the site back in 2009.

One way that funding could still be used at the site would be if the City were to sell the land to either the City's DDA or EDC. The City would then only need to cover the cost of a phase I assessment, but all other costs would be covered by the grant. Staff and City Council have not made a decision on which direction to take, but a sale to the DDA is a potential option for utilizing the grant funds.

VI. Adjournment

The meeting was adjourned at 9:04am.

Respectfully Submitted,

**Jordan Meagher
Community Development Coordinator**

