



**HISTORIC DISTRICT COMMISSION**  
**Griswold Auditorium**  
**401 Hubbard Street**  
**Allegan MI 49010**  
**February 4, 2019**

- I. Call to Order by Brady Burke at 7:20pm
- II. Attendance

**PRESENT:** Brad Burke, Traci Perrigo, Cassandra Howard, Rob Way  
**ABSENT:** Jill Bentley, Mike Morton, Eddie Quinones-Walker  
**TARDY:** None  
**STAFF:** Jordan Meagher- Community Development Coordinator, Lori Castello-  
Zoning Administrator/Historic District Coordinator (PCI)

Rob Way, supported by Cassandra Howard, made a motion to excuse Jill Bentley, Mike Morton, and Eddie Quinones-Walker from the meeting. Motion passed 4-0.

- III. Approval of the Previous Meeting Minutes

Traci Perrigo, supported by Cassandra Howard, made a motion to approve the minutes from the December 3, 2018 meeting. Motion passed 3-0, with Rob Way abstaining due to absence from the meeting.

- IV. Public Comment

None.

- V. Applications

**1. 318 Cutler Street**

Scott Ehrich of First Congregational Church was requesting to perform alterations and repairs to the side/rear porch of the home at 318 Cutler. The applicant planned to remove old and rotted screened in porch framing with new construction, and replace any rotten floor joists and flooring with like material on the porch. The applicant also wanted to replace the door with a new door.

After some discussion by the HDC, a general consensus was reached that replacing the rotted porch framing, floor joists, and flooring would meet HDC standards. The HDC also required that the door being replaced be a single opening storm door with 18-24" from the

bottom being enclosed with the remaining top half being glass. They also requested that any other additions to the porch must match the home's siding.

**Rob Way, supported by Cassandra Howard, made a motion to approve the request to remove old and rotted screened in porch framing and replace any rotten floor joists and flooring with like materials, with conditions that a single opening glass storm door with an 18-24" closed bottom base be installed if the door is replaced, and all additions to the porch must use materials that match the house, based on Secretary of Interior Standards 1, 2, 5, 7, 8, and 9. Motion carried 4-0.**

<b>RESULT:</b>	<b>Approved (UNANIMOUS)</b>
<b>MOVER:</b>	Rob Way
<b>SECONDER:</b>	Cassandra Howard
<b>YEAS:</b>	Burke, Perrigo, Howard, Way

VI. Staff Approvals

-303 Pine Street- The house was re-roofed using like materials.

-412 Water Street- Schaendorf's Cattle Company had wanted to finish a series of restoration projects that were previously approved by the HDC in October of 2015 when the building was under previous ownership. The projects were never undertaken, so a staff approval was given to finally complete the previously approved work.

VII. Other Business

-None.

X. Staff/Commission Comments

Lori Castello of PCI stated that the HDC had previously directed her to look into a property at 201 Race Street who had previously requested permission to replace the home's siding with vinyl installations, but the request was denied by the HDC. Since the application was submitted, no exterior work has been performed on the house, and the siding is beginning to rot. Castello, however, suggested that the HDC hold off on pursuing further historic compliance enforcement until the City's historic districts are re-surveyed. Based on the current state of the house and its surrounding properties, the house no longer appears to be a contributing member of the historic district, nor do any of the neighboring houses. Due to this, further pursuit for compliance may not be in the financial interest of the board unless it is proven to be contributing. The HDC agreed and directed staff to hold off on further pursuit until the district is re-surveyed.

Castello also stated that JML Real Estate would be submitting an application to be heard next month concerning 137 Brady Street.

Community Development Coordinator Jordan Meagher also stated that the State Historic Preservation Office will be providing a free training in March for historic district commissioners, which will be located in Kalamazoo. Meagher would provide more information on the opportunity at the next meeting.

XI. Adjournment

Meeting was adjourned at 8:14 pm.

**Respectfully Submitted**

**Jordan Meagher**  
**Community Development Coordinator**