



**CITY OF ALLEGAN**  
**Economic Development Corporation/Brownfield Redevelopment Authority**  
**Griswold Auditorium**  
**401 Hubbard Street Allegan MI 49010**  
**Wednesday, January 16, 2019**  
**12:00pm**

**I. Call to Order**

Meeting was called to order at 12:05pm. This was a rescheduled meeting from January 2<sup>nd</sup>, 2019.

**II. Attendance**

Present: Chair Lovedia Stap, Tim Perrigo, Mike Kiella, Craig VanMelle, Kim Munn, Mike Walsh, Mike Manning

Absent: None

Others Present: Jordan Meagher, Community Development Coordinator, Tony McGhee, Abonmarche, Joel Dye, City Manager, Sara Bals of SME, and Davin Ojala of SME.

To kick off the meeting, the EDC received nominations to select a new chair and vice-chair for the board. Jordan Meagher, the Community Development Coordinator for the City, explained that it is a custom for all City of Allegan boards to select a chair and vice chair at the first meeting of each calendar year.

Craig Van Melle nominated Lovedia Stap to continue as EDC Chair in 2019. Stap accepted the nomination. Mike Kiella, supported by Tim Perrigo, made a motion to reappoint Lovedia Stap as the Chair of the EDC for 2019. Motion passed 7-0.

Lovedia Stap nominated Craig Van Melle for Vice Chair of the EDC for 2019. Van Melle accepted to nomination. Mike Kiella, supported by Tim Perrigo, made a motion to appoint Craig Van Melle as the Vice Chair of the EDC for 2019. Motion passed 7-0.

**III. Approval of the Previous Minutes**

Craig Van Melle, supported by Mike Kiella, made a motion to approve the minutes from the previous meeting on November 7, 2018. Motion carried 7-0.

**IV. Public Comment**

None were heard.

**IV. Discussion**

## **1. EPA Brownfield Grant Administration Discussion**

At their last meeting in November of 2018, the EDC selected SME of Kalamazoo to help administer a \$200,000.00 EPA grant that was awarded to the City. Sara Bals and Davin Ojala of SME were present at the meeting to explain how the grant would be administered, as well as to explain which services could be funded using the grant. It was mentioned that the grant funding would be available for three years, and could be used to help fund phase I and phase II environmental assessments. SME would be able to provide both assessment services.

When the grant application was originally submitted, the application had indicated that the City would be using the funds to perform assessments in Downtown Allegan and in the Mill District. Staff sought direction from the EDC for their preferences on specific sites that should be identified as a starting point for administering funds. After some discussion, the EDC reached a general consensus that the City should begin focusing on the 101 Brady Street site, along with the developable properties in the Mill District. As development continues in Downtown Allegan, the City may approach current and potential building owners who may be interested in utilizing the grant funding as an economic incentive.

## **V. Adjournment**

The meeting was adjourned at 1:06 pm

**Respectfully Submitted,**

**Jordan Meagher**  
**Community Development Coordinator**

**The minutes of this meeting will be available at City Hall, 112 Locust Street, Allegan, MI 49010 (269)673-5511**  
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