

Allegan City
Council Minutes
Allegan, MI
49010
March 25, 2019

1. CALL TO ORDER

Mayor McKenzie called the regular Allegan City Council Meeting to order at 7:05PM.

2. ROLL CALL

Present: Ingalsbee, Andrus, Perrigo, Morgan, Manning, Tripp, Mayor McKenzie

Absent: None

Others Present: City Manager Joel Dye, City Clerk Danielle Bird, Promotions Coordinator Parker Johnson, Tammy Gorby Assistant Promotions Coordinator, Finance Director/Treasurer Tracy Stull, Public Works Director Aaron Haskin, Director of Public Utilities Doug Sweeris, City of Allegan Police Department.

3. PLEDGE OF ALLEGIANCE

4. MEETING PRAYER

Pastor Alan Carson of Merson Corners

5. APPROVAL OF MINUTES

5A.1 – Approval of the Regular Council Meeting Minutes for March 11, 2019.

Motion by Perrigo, supported by Andrus, to approve the Regular Council Meeting Minutes for March 11, 2019 with the following amendment. Under Roll Call – Motion by Andrus, supported by Manning to excuse Mayor McKenzie from the Regular Council Meeting. Motion Passed 5-0, with Morgan and Mayor McKenzie abstaining due to absence.

6. APPROVAL OF AGENDA

6A.1 – Approval of the Regular Council Meeting Agenda for March 25, 2019.

Motion by Morgan, supported by Tripp, to approve the Regular Council Agenda for March 25, 2019 with the following amendment. Add 13F.3 - Assessing Contract and Add 16A.1 – Closed Session per 15.28, Sec (a) for a personal evaluation. Motion Passed 7-0.

7. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Matt Seiff of 158 Park Avenue addressed the Council with concerns regarding the Allegan City Police Department.

8. FIRST READING OF ORDINANCE

9. SPECIAL PRESENTATIONS AND RECOGNITIONS BY THE MAYOR OR COUNCIL

9A.1 – Recommendation to appoint Jay Gibson as the new Police Chief.

City Manager Dye recommends that Jay Gibson be appointed as the new Police Chief.

Motion by Ingalsbee, supported by Manning to appoint Jay Gibson as the new Police Chief. Motion Passed 7-0.

9A.2 – Recognition of City Clerk, Danielle Bird for attaining the rank of Certified Michigan Municipal Clerk.

City Manager Dye recognized and congratulated City Clerk, Danielle Bird for attaining Certified Michigan Municipal Clerk.

10. PUBLIC HEARING & ADOPTION OF ORDINANCES

11. UNFINISHED BUSINESS & TABLED ITEMS

12. WRITTEN PETITIONS & REPORTS FROM SPECIAL COMMITTEES

13. REPORTS FROM BOARDS, COMMISSION & CITY OFFICES

13A. City Boards, Commissions and Area Agencies

13A.1 - Accept the Minutes for the Airport Advisory Board Meeting on March 4, 2019.

Council Member Andrus gave an update on the Airport Advisory Board Meeting.

13A.2 – Accept the Minutes for the Downtown Development Authority Meeting on March 13, 2019.

City Manager Dye gave an update for the Downtown Development Authority Meeting.

13A.3 – Accept the Minutes for the Public Space Commission Meeting on March 13, 2019.

Council Member Manning gave an update on the Public Space Commission Meeting.

13A.4 – Accept the Minutes for the Planning Commission Meeting on March 18, 2019.

Council Member Ingalsbee gave an update on the Planning Commission Meeting.

13B. Finance Department

13B.1 - Request to Approve Accounts Payable and Payroll for the Week Ending March 17, 2019.

Motion by Tripp, supported by Morgan to approve Accounts Payable and Payroll for the Week Ending and March 17, 2019. Motion Passed 7-0.

13C. Police Department

13D. Public Utilities

13D.1 – Request for Equipment from Trojan UV of Chicago, IL in the amount of \$5,795.58 for new UV Bulbs.

Motion by Tripp, supported by Perrigo to approve the request for equipment from Trojan UV of Chicago, IL in the amount of \$5,795.58 for new UV Bulbs. This is a budgeted line item. Motion Passed 7-0.

13E. Public Works

13E.1 – Leaf and Brush Pick Up Procedure.

Director of Public Works Aaron Haskin explained the leaf and brush procedure.

Council discussed the concern for specific dates and agreed that April 15 – May 31st would be a better time frame.

13F. City Manager & City Clerk

13F.1 – Request for Professional Services from Kugelard Construction of Allegan, MI in the amount of \$37,840.00 for work at the Regent Theatre.

City Manager Dye went over the proposed upgrades at the Regent Theatre.

Council discussed the need for kids to have a safe environment to go.

Motion by Morgan, supported by Ingalsbee to approve the request for professional services from Kugelard Construction of Allegan, MI in the amount of \$37,840.00 for work at the Regent Theatre. Motion Passed 7-0.

13F.2 – Request to Approve Administrative Services Agreement with Municipal Employees' Retirement System.

Motion by Andrus, supported by Morgan to approve the request for an Administrative Services Agreement with Municipal Employees' Retirement System. Motion Passed 7-0.

13F.3 – Request to Approve an Assessing Service Agreement with CSZ Services, LLC in the amount of \$122,400.00 for a three year contract.

City Manager Dye recommends the City Contract with CSZ Services, LLC in the amount of \$122,400.00 for a three year contract for assessing.

Motion by Ingalsbee, supported by Perrigo to approve the assessing agreement with CSZ Services, LLC in the amount of \$122,400.00 for a three year contract for assessing. Motion passed 7-0.

14. BOARD APPOINTMENTS

15. COMMUNICATIONS FROM CITY MANAGER, COUNCIL & MAYOR

15A.1 – Comments from City Manager, Council and Mayor.

City Manager Dye – Cabaret was amazing. Dean Michaels and the performers did a great job. The April Series start on April 4th with the doors opening at 7:00 pm and the concert at 8:00 pm. Allegan Community Players will be serving beverages. Advanced tickets are \$10.00 and can be purchased at City Hall or Online. Please let staff know if anyone notices properties that need to be picked up and staff can notify them about the Spring Clean-up.

Promotions Coordinator Parker Johnson – Ladies Night Out is the last Friday of April. Sixteen Candles will be playing at the Regent that night as well. Thanked Council for approving the upgrades for the backroom at the Regent Theatre.

Director of Public Works Aaron Haskin – There are a lot of projects coming up with Safe Routes to School and River Street.

Director of Public Utilities Doug Sweeris – Bio-Solids are being hauled and if the weather holds should be completed by Friday. Locust Street will be closed tomorrow and possibly Wednesday for the new water service at 118 Locust Street. Staff has notified businesses of the closure.

Finance Director/Treasurer Tracy Stull – Thanked Chief Hoyer for his years of service. She also thanked Ravyn too.

City Clerk Danielle Bird – Thanked Joel and Council for the recognition tonight.

Council Member Andrus – The MML Conference was great and very informational.

Council Member Ingalsbee – Congrats to Danielle. She is sad to lose Rick and congratulated Jay on his promotion.

Council Member Perrigo – Has purchased tickets for three of the four April Series Concerts.

Council Member Morgan – Nothing

Council Member Manning – He recommends members to go the MML Conference. Congratulated Rick, Jay and Danielle.

Council Member Tripp – Nothing

Mayor McKenzie – Congratulated Jay on his appointment of Chief of Police. She also congratulated Danielle as this shows the level of commitment she has to the City.

16. CLOSED SESSION

16A.1 - A Motion to enter into Closed Session per 15.28, Sec.8 (a) of the Open Meetings Act.

Motion by Andrus, supported by Ingalsbee to enter into a closed session at 8:15 pm.
Motion Passed 7-0 on a Roll call vote.

Motion by Morgan, supported by Perrigo to reconvene to regular session. Motion Passed 7-0 on a Roll Call vote.

Motion by Morgan, supported by Ingalsbee that we as a Council are happy with the direction City Manager Dye is taking the City of Allegan. Motion Passed 7-0.

17. ADJOURNMENT

Mayor McKenzie adjourned the meeting at 9:45PM.

Minutes respectfully submitted by,



Danielle Bird
City Clerk