

Allegan City  
Council Minutes  
Allegan, MI  
49010  
January 28, 2019

**1. CALL TO ORDER**

Mayor Pro tem McKenzie called the regular Allegan City Council Meeting to order at 7:00PM.

**2. ROLL CALL**

Present: Morgan, Manning, Tripp, Ingalsbee, Andrus, Perrigo, Mayor McKenzie

Absent: None

Others Present: City Manager Joel Dye, City Clerk Danielle Bird, Community Development Coordinator Jordan Meagher, Promotions Coordinator Parker Johnson, Public Works Director Aaron Haskin, Director of Public Utilities Doug Sweeris, Officer McFanin

**3. PLEDGE OF ALLEGIANCE**

**4. MEETING PRAYER**

Alan Carson of Merson Church

**5. APPROVAL OF MINUTES**

5A.1 – Approval of the Regular Council Meeting Minutes for January 14, 2019.

Motion by Morgan, supported by Perrigo, to approve the Regular Council Meeting Minutes for January 14, 2019 with the following amendments; Public Comment – Cory Kline agrees with the new ordinance. Motion Passed 6-0, with Manning abstaining.

**6. APPROVAL OF AGENDA**

6A.1 – Approval of the Regular Council Agenda for January 28, 2019.

Motion by Andrus, supported by Ingalsbee, to approve the Regular Council Agenda for January 14, 2019. Motion Passed 7-0.

**7. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

Michael Acton – Inquired about the new Development proposed at the Girl Scout Property.

David Garvin – Concerned about the traffic if a new development went in at the Girl Scout Property.

Chris Hodge – Wanting more information about the Girl Scout Property.

City Manager Dye explained that a developer reached out to the City about the 14 Acres at the Girl Scout Property. From research the Highbanks Condo's are very sought after. The City has been looking to develop this property since 2000. The Goal from City Council is to sell City Property. The Planning Commission has a vision to build more homes. There will be a neighborhood meeting to discuss this. If there is an application to the Planning Commission everyone within 300' of the property will receive a notice.

## **8. FIRST READING OF ORDINANCE**

## **9. SPECIAL PRESENTATIONS AND RECOGNITIONS BY THE MAYOR OR COUNCIL**

## **10. PUBLIC HEARING & ADOPTION OF ORDINANCES**

10A.1 – Public Hearing and recommendation to adopt Ordinance 475: To Prohibit Marihuana Establishments and to Direct the Planning Commission to Study future options.

City Manager Dye - This is the second reading of the proposed ordinance. The City Council needs to decide what the process will be. There are 7 different establishments for types of business. If this passes tonight, staff will take the issue to the Planning Commission and have them review and report back to City Council by December 1, 2019.

Mayor McKenzie opened the Public Hearing at 7:09PM for Public Comment.

Joan Townsend – Agrees with the City “opting out”

Pastor Paul Hays - Agrees with the City “opting out”

Cory Kline - Agrees with the City “opting out”

Austin Kruetz - Agrees with the City “opting out”

Margaret Brown - Agrees with the City “opting out”

Mayor McKenzie closed the Public Hearing at 7:26PM.

Motion by Ingalsbee, supported by Morgan to adopt Ordinance 475: To Prohibit Marihuana Establishments and to Direct the Planning Commission to Study future options. Motion passed 7-0.

10A.2 - Public Hearing for removal of Caitlin Wendt from the Planning Commission for non-attendance of meetings.

Mayor McKenzie opened the Public Hearing at 7:28PM and closed the Public Hearing with no Public comment.

Motion by Morgan, supported by Tripp to approve the removal of Caitlin Wendt from the Planning Commission for non-attendance of meetings. Motion Passed 7-0.

## **11. UNFINISHED BUSINESS & TABLED ITEMS**

## **12. WRITTEN PETITIONS & REPORTS FROM SPECIAL COMMITTEES**

## **13. REPORTS FROM BOARDS, COMMISSION & CITY OFFICES**

### **13A. City Boards, Commissions and Area Agencies**

13A.1 – Accept the Minutes for Economic Development Corporation/Brownfield Redevelopment Authority on January 16, 2019.

Council Member Manning gave an update for the Economic Development Corporation/Brownfield Redevelopment Authority Meeting.

13A.2 - Accept the Minutes for the Planning Commission Meeting on January 21, 2019.

Council Member Ingalsbee gave an update for the Planning Commission Meeting.

### **13B. Finance Department**

13B.1 - Request to Approve Accounts Payable and Payroll for the Week Ending and January 20, 2019.

Motion by Tripp, supported by Manning to approve Accounts Payable and Payroll for the Week Ending and January 20, 2019. Motion Passed 7-0.

13B.2 – Recommendation to Adopt Resolution 19.04 to authorize 2<sup>nd</sup> Quarter Budget Adjustments.

Motion by Ingalsbee, supported by Morgan to adopt Resolution 19.04 to authorize 2<sup>nd</sup> Quarter Budget Adjustments. Motion Passed 7-0.

### **13C. Police Department**

### **13D. Public Utilities**

13D.1 – Request for Payment to Jack Doheny Companies, Inc. of Northville, MI in the amount of \$32,593.44 for Repairs to the Vactor Truck.

Public Utilities Director Doug Sweeris explained in December the motor was not running and the boom arm will not extend. While the truck was in for these major repairs, they also had basic repairs done at the same time.

Motion by Morgan, supported by Manning to approve the request for payment to Jack Doheny Companies, Inc. of Northville, MI in the amount of \$32,593.44 for Repairs to the Vactor Truck. This will require a budget adjustment. Motion Passed 7-0.

Council Member Morgan asked how much for a new one? Doug stated it would be \$350,000 for a new one and \$150,000 for a used one.

### **13E. Public Works**

13E.1 – Recommendation to adopt Resolution 19.05 to authorize the submission of an application to the Small Urban Program for 2<sup>nd</sup> Street from M-89 to Brady Street, including the refurbishing of the 2<sup>nd</sup> Street Bridge.

Public Works Director Aaron Haskin explained the need to repair the 2<sup>nd</sup> Street Bridge as well as the street from 2<sup>nd</sup> Street from M-89 to Brady Street. This will be a priority for 2021 and the application is for Federal Aid Funding.

Motion by Ingalsbee, supported by Tripp to adopt Resolution 19.05 to authorize the submission of an application to the Small Urban Program for 2<sup>nd</sup> Street from M-89 to Brady Street, including the refurbishing of the 2<sup>nd</sup> Street Bridge. Motion Passed 7-0.

Mayor McKenzie this is preparing the City to spend money on repairs in the future.

Council Member Manning – asked if this is for the walking or driving deck? Aaron stated on the driving deck there would be laminated wood with a strip of asphalt over the top. The wood deck will last a while. The majority of the corrosion is from the salt.

13E.2 – Recommendation to declare various DPW items as surplus property.

Public Works Director Aaron Haskin stated they are clearing up the yard at the DPW building and have items that can be sold and if they are not sold they will be disposed of.

Motion by Ingalsbee, supported by Morgan to approve various DPW items as surplus property. Motion Passed 7-0.

13E.3 – Request for Services from R.W. Mercer Company of Jackson, MI in the amount of \$8,944.00 for the purchase and installation of a new Fuel Tank Monitor to be located at the Padgham Airport.

Public Works Director Aaron Haskin explained that the current monitor is having issues and can no longer be serviced. It is required by LARA to have a working monitor.

Motion by Ingalsbee, supported by Perrigo to approve the request for Services from R.W. Mercer Company of Jackson, MI in the amount of \$8,944.00 for the purchase and installation of a new Fuel Tank Monitor to be located at the Padgham Airport.

### **13F. City Manager & City Clerk**

13F.1 – Presentation of the Fiscal Year 2019/2020 Budget Schedule.

Thursday - Cookies with Council where residents can meet individually with Council Members.

Friday – Department Heads will present their Budgets

Saturday – Council Members Goal Setting Session.

### **14. BOARD APPOINTMENTS**

### **15. COMMUNICATIONS FROM CITY MANAGER, COUNCIL & MAYOR**

15A.1 – Comments from City Manager, Council and Mayor.

Public Utilities Director Doug Sweeris – They are receiving several calls about pipes freezing. The City lines are not in jeopardy of freezing at this point. Some residents have had their pipes freeze. They have explained if services are freezing on the City Side, they will notify the resident to run water. If the service is freezing on the homeowner side, that is responsibility of the resident/homeowner.

Finance Director/Treasurer Tracy Stull – Nothing

Promotions Coordinator Parker Johnson – They launched an Allegan City Snowman Contest for the Mayor to pick a winner.

Community Development Coordinator Meagher – Nothing

City Clerk Bird – Nothing

Public Works Director Aaron Haskin – Plows will be back in at 4:00AM. They have been out for 11 Hour days.

City Manager Dye – On the City website and Facebook page there is a list of area Churches that have opened up for warming centers. The Allegan Animal Shelter will take pets to keep them warm and the Pet Motel will be offering reduced rates for pets as well.

Mayor McKenzie – Encouraged everyone to check on their neighbors.

Council Member Andrus – Thanked the City and Plow drivers for their hard work.

Council Member Ingalsbee – If she could make a motion to end the cold weather she would.

Council Member Perrigo – It is supposed to be 41 degrees on Sunday.

Council Member Morgan - Nothing

Council Member Manning – Congratuated Chief Hoyer on his retirement and his long career of service for the City.

Mayor Pro tem Tripp – Thanked everyone for coming out.

**16. CLOSED SESSION**

**17. ADJOURNMENT**

Mayor McKenzie adjourned the meeting at 8:15PM.

Minutes respectfully submitted by,



Danielle Bird  
City Clerk