

Allegan City  
Council Minutes  
Allegan, MI  
49010  
August 13, 2018

**1. CALL TO ORDER**

Mayor Pro tem McKenzie called the regular Allegan City Council Meeting to order at 7:00PM.

**2. ROLL CALL**

Present: Ingalsbee, Tripp, Perrigo, Morgan, Manning, Andrus, Mayor Pro tem McKenzie.

Absent: None

Others Present: City Manager Joel Dye, City Clerk Danielle Bird, Promotions Coordinator Parker Johnson, Community Development Coordinator Jordan Meagher, Finance Director Tracy Stull, Public Utilities Director Doug Sweeris.

**3. PLEDGE OF ALLEGIANCE**

**4. MEETING PRAYER**

Rev Kathlyn R. Nealand, Pastor 1<sup>st</sup> Presbyterian Church of Allegan.

**5. APPROVAL OF MINUTES**

5A.1 – Approval of the Regular Council Meeting Minutes for July 23, 2018.

Motion by Tripp, supported by Morgan to approve the Regular Council Meeting Minutes for July 23, 2018. Motion Passed 6-0 with Andrus abstaining.

5A.2 – Approval of Special Council Meeting Minutes for August 1, 2018.

Motion by Perrigo, supported by Tripp to approve the Special Council Meeting Minutes for August 1, 2018. Motion Passed 6-0 with Andrus abstaining.

5A.3 – Approval of Special Council Meeting Minutes for August 9, 2018.

Motion by Morgan, supported by Tripp to approve the Special Council Meeting Minutes for August 9, 2018. Motion Passed 6-0 with Andrus abstaining.

**6. APPROVAL OF AGENDA**

6A.1 – Approval of the Regular Council Agenda for August 13, 2018.

Motion by Ingalsbee, supported by Tripp to approve the Regular Council Agenda for August 13, 2018. Motion Passed 7-0.

## **7. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

None

## **8. FIRST READING OF ORDINANCE**

## **9. SPECIAL PRESENTATIONS AND RECOGNITIONS BY THE MAYOR OR COUNCIL**

## **10. PUBLIC HEARING & ADOPTION OF ORDINANCES**

10A.1 – Public Hearing and Adoption of Zoning Ordinance 472: Various Text Amendments Regarding Light Assembly in the C-1 and C-2 Zoning Districts and Permitting Government Offices in All Zone Districts.

Mayor Pro tem McKenzie opened the Public Hearing at 7:05PM and Closed the Public Hearing at 7:05PM hearing no Public Comment.

Community Development Coordinator explained the Zoning Ordinance.

Motion by Ingalsbee, supported by Morgan to approve the Adoption of Zoning Ordinance 472: Various Text Amendments Regarding Light Assembly in the C-1 and C-2 Zoning Districts and Permitting Government Offices in All Zone Districts.

## **11. UNFINISHED BUSINESS & TABLED ITEMS**

## **12. WRITTEN PETITIONS & REPORTS FROM SPECIAL COMMITTEES**

## **13. REPORTS FROM BOARDS, COMMISSION & CITY OFFICES**

### **13A. City Boards, Commissions and Area Agencies**

13A.1 – Accept the Packet for the Allegan Fire District on July 25, 2018.

Council Member Morgan - the District sold the old command vehicle and hired 5 new firefighters.

13A.2 – Accept the Minutes for the Economic Development Corporation/Brownfield Redevelopment Authority on August 1, 2018.

Council Member Manning the board approved the brochure from Abonmarche.

13A.3 – Accept the Minutes for the Election Committee Meeting on August 2, 2018.

City Clerk Danielle Bird went over the minutes.

13A.4 – Accept the Minutes for the Airport Advisory Board Meeting on August 6, 2018.

City Manager Dye went over the minutes.

13A.5 – Accept the Minutes for the Historic District Commission August 6, 2018.

Community Development Coordinator Jordan Meagher discussed the minutes.

13A.6 – Accept the Minutes for the Public Space Commission Meeting on August 6, 2018.

Council Member Manning discussed the meeting minutes.

### **13B. Finance Department**

13B.1 – Request to approve Accounts Payable and Payroll for the Week Ending July 24, 2018 and August 7, 2018.

Council Member Tripp, supported by Council Member Perrigo made a motion to approve Accounts Payable and Payroll. Motion Passed 7-0.

13B.2 – Request for Services from Progressive AE, Inc. of Grand Rapids, MI in the amount of \$95,000.00 for design services and an estimated \$198,000.00 to serve as the builder for the project.

City Manager Dye – Progressive AE, Inc. was selected as the firm for the New City Hall. They can also serve as the builder, and this would remove the middle man.

Motion by Ingalsbee, supported by Tripp to approve the Services from Progressive AE, Inc. of Grand Rapids, MI in the amount of \$95,000.00 for design services and an estimated \$198,000.00 to serve as the builder for the project. Motion Passed 7-0.

### **13C. Police Department**

#### **13D. Public Utilities**

13D.1 – Accept and review the PFAS results from the Michigan Department of Environmental Quality (DEQ).

Public Utilities Director Doug Sweeris – the City hired a private firm in March to test 25 compounds and all were non-detect. The DEQ hired an outside contractor, which tested for 14 compounds and all were non-detect. The test reconfirms the 1<sup>st</sup> test.

13D.2 – Request for Services from Waste Recovery Systems of Wyoming, MI in the amount of \$39,906.00 for Digester Cleaning.

Public Utilities Director Doug Sweeris explained the digester hasn't been completely cleaned since 2005. Over the years it will build up on the bottom.

Motion by Perrigo, supported by Tripp to approve the Request for Services from Waste Recovery Systems of Wyoming, MI in the amount of \$39,906.00 for Digester Cleaning. Motion Passed 7-0.

13D.3 – Request for Services/Equipment from Silversmith Data of Gaylord, MI in the amount of \$11,300.00 for Data Mapping for Water/Sewer Distribution.

Public Utilities Director Doug Sweeris explained this is a mapping system that can be used in multiple areas.

Motion by Ingalsbee, supported by Tripp to approve the request Services/Equipment from Silversmith Data of Gaylord, MI in the amount of \$11,300.00 for Data Mapping for Water/Sewer Distribution. Motion Passed 7-0.

13E. Public Works

13F. City Manager & City Clerk

#### **14. BOARD APPOINTMENTS**

#### **15. COMMUNICATIONS FROM CITY MANAGER, COUNCIL & MAYOR**

15A.1 – Comments from City Manager, Council and Mayor.

City Manager Dye – Welcomed Delora Andrus. Requested the Special Meeting for August 14, 2018 be cancelled.

Motion by Ingalsbee, supported by Manning to cancel the Special Meeting for August 14, 2018. Motion Passed 7-0.

Council Member Perrigo – Nothing

Council Member Morgan – Nothing

Council Member Manning – Welcomed Delora to Council

Council Member Tripp – Thanked all the DPW Workers

Council Member Ingalsbee – Thanked Doug for getting ahead of the State testing for the PFAS.

Council Member Andrus – Thanked council for the vote of confidence and support. She is looking forward to serving.

#### **16. ADJOURNMENT**

Mayor Pro tem McKenzie adjourned the meeting at 7:35PM.

Minutes respectfully submitted by,

A handwritten signature in blue ink that reads "Danielle Bird". The signature is written in a cursive, flowing style.

Danielle Bird  
City Clerk