

Allegan City Council  
Minutes  
Allegan, MI 49010  
June 11, 2018

**1. CALL TO ORDER**

Mayor Stotmeister called the regular Allegan City Council meeting to order at 7:00PM.

**2. ROLL CALL**

Present: Perrigo, Morgan, Manning, McKenzie, Ingalsbee, Tripp, Mayor Stotmeister

Absent: None

Others Present: City Manager Joel Dye, City Clerk Danielle Bird, Finance Director/Treasure Tracy Stull, Community Development Coordinator Jordan Meagher, Promotions Coordinator Parker Johnson, Officer Gibson.

**3. PLEDGE OF ALLEGIANCE**

**4. MEETING PRAYER**

Pastor Kathy Neiland of Presbyterian Church

**5. APPROVAL OF MINUTES**

5A.1 – Approval of the Regular Council Meeting Minutes for May 29, 2018.

Motion made by McKenzie, supported by Tripp, to approve the Regular Council Minutes from May 29, 2018. Motion Passed 7-0.

**6. APPROVAL OF AGENDA**

6A.1 – Approval of the Regular Council Meeting Agenda for June 11, 2018.

Motion by Ingalsbee, supported by Perrigo, to approve the Regular Council Meeting Agenda for the June 11, 2018. Motion Passed 7-0.

**7. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

Ray Berkin of 304 Riverside announced the Ribbon Cutting for the Pickle Ball Court on June 23, 2018. Starting at 11:00AM with the Allegan Brass Collective and a demonstration game with the Ribbon Cutting at Noon.

Bill Sorenson running for Allegan County Commissioner on the Republican Ticket.

Kathryn Bamberg running for Allegan County Commissioner on the Democratic Ticket.

## **8. FIRST READING OF ORDINANCE**

## **9. SPECIAL PRESENTATIONS AND RECOGNITIONS BY THE MAYOR OR COUNCIL**

## **10. PUBLIC HEARINGS & ADOPTION OF ORDINANCES**

10A.1 - Public Hearing to expand the Allegan Downtown Development Authority's Boundary.

City Manager Dye explained that Council passed Resolution on May 29, 2018 declaring intent to expand the boundary. This hearing is just to receive comments and not voting on this. The DDA is a tax incrementing growth district.

Mayor Stotmeister opened the Public Hearing at 7:09PM and closed the Public Hearing with no public comment.

10A.2 - Public Hearing and recommendation on the Purchase of 231 Trowbridge Street in the amount of \$275,000.00 to be used for a New City Hall.

Council has been discussing a New City Hall over the past year and it was a goal of Council. The purchase price is \$275,000.00. By removing this large office space, it will be making other space more appealing.

Mayor Stotmeister opened the Public Hearing at 7:13PM.

Public Comment:

Peter Hanse of 315 Marshall spoke against the purchase of 231 Trowbridge for a New City Hall.

Mayor Stotmeister closed the Public Hearing at 7:19PM hearing no other Public Comments.

Mayor Pro tem McKenzie asked City Manager Dye to bring up the Bond Proposals on the monitors for everyone to see. There is one bond for water/sewer and roads and another bond for building projects of City Hall, Griswold, Regent Theatre and bathrooms on the Riverfront. The plan is not to be near the number for the bonds.

Mayor Stotmeister stated that the City has paid off several bond payments over the past few years. They have been reduced from \$300,000.00 to \$500,000.00 down to under \$80,000.00. Bonds are the most common form of payments for Government. The bonds will be through several funds, not just the General Fund.

Motion by Ingalsbee, supported by McKenzie to purchase 231 Trowbridge Street in the amount of \$275,000.00 to be used for a New City Hall.

Roll Call Vote:

YEAS: Perrigo, Morgan, Manning, McKenzie, Ingalsbee, Tripp, Mayor Stotmeister

NAYS: None

ABSENT: None

ABSTAIN: None

Motion Passed 7-0.

## **11. UNFINISHED BUSINESS & TABLES ITEMS**

## **12. WRITTEN PETITIONS & REPORTS FROM SPECIAL COMMITTEES**

## **13. REPORTS FROM BOARDS, COMMISSIONS & CITY OFFICES**

### **13A. City Boards, Commissions and Area Agencies**

13A.1 – Accept the Minutes for the Economic Development Corporation / Brownfield Redevelopment Authority Meeting on June 6, 2018.

Council Member Manning the committee interviewed three different companies. It is recommended to Council to hire SME as the Brownfield Consultants.

13A.1.1 – Recommendation from the BRA to hire SME as the Brownfield Consultants for the City of Allegan.

SME will advise City Council on land sales in the industrial park or as Brownfield Properties. The three lowest bidders were interviewed.

Motion by Tripp, supported by McKenzie to hire SME as the Brownfield Consultants for the City of Allegan in the amount of \$4,700.00 Motion Passed 7-0.

### **13B. Finance Dept. & City Clerk**

13B.1 - Request to Approve Accounts Payable and Payroll.

Mayor Pro tem McKenzie made a motion supported by Morgan, to approve accounts payable for \$734,315.76 and payroll for \$105,832.06 for a total disbursement of \$840,147.82. Motion Passed 7-0.

13B.2 – Request for Services from Siegfried Crandall PC, in the amount of \$19,750.00 for the Fiscal Year 2017/18 Audit.

Motion by McKenzie, supported by Perrigo to approve the services from Siegfried Crandall PC, in the amount of \$19,750.00 for the Fiscal Year 2017/18

Audit. Motion Passed 7-0

- 13B.3 - Adoption of Resolution 18.22 to Establish and Adopt Articles of Incorporation for the City of Allegan Building Authority.

This is taking the appropriate steps to go along with the Building Authority. This will require three city staff members or two staff members and one resident not on Council.

McKenzie asked if the Authority would dissolve automatically. Finance Director/Treasure Stull explained that the Building Authority has to stay why the Bonds are in effect, then the Council can dissolve or keep.

Motion by Tripp, supported by Ingalsbee to adopt Resolution 18.22 to Establish and Adopt Articles of Incorporation for the City of Allegan Building Authority. Motion Passed 7-0.

- 13B.4 – Adoption of Resolution 18.23 Authorizing Reimbursement of Expenses from Bond Proceeds to fund various street and building projects.

This Resolution would allow the City to be reimbursed for projects. The Michigan Transportation Fund does not require notice of intent, just approval of the Resolution.

Motion by Ingalsbee, supported by McKenzie to adopt Resolution 18.23 Authorizing Reimbursement of Expenses from Bond Proceeds to fund various street and building projects. Motion Passed 7-0.

- 13B.5 - Adoption of Resolution 18.24 Authorizing Reimbursement of Expenses from Bond Proceeds for various sewer and water projects.

It is required to have a separate Resolution and Notice of Intent for the water and sewer projects.

Motion by McKenzie, supported by Ingalsbee to adopt Resolution 18.24 Authorizing Reimbursement of Expenses from Bond Proceeds for various sewer and water projects. Motion Passed 7-0.

### **13C. Police Department**

### **13D. Public Utilities**

### **13E. Public Works**

- 13E.2 – Approval of Resolution 18.25 to authorize the City Clerk to sign for Airport Terminal Contract with MDOT.

It is required by the Michigan Department of Transportation to have a

Resolution and authorize and specifically name the official authorized to sign the contract.

Motion by McKenzie, supported by Ingalsbee to approve Resolution 18.25 to authorize the City Clerk to sign for Airport Terminal Contract with MDOT. Motion Passed 7-0.

### **13F. City Manager**

## **14. BOARD APPOINTMENTS**

### 14A.1 – Historic District Commission

Cassandra Soper- Howard – 3 Year Term to Expire June 1, 2021.

Motion by Ingalsbee, supported by McKenzie to approve Cassandra Soper-Howard to the Historic District Commission for a 3-year term to expire June 1, 2021. Motion Passed 7-0.

## **15. COMMUNICATIONS FROM COUNCIL & MAYOR & MANAGER**

### 15A.1 – Comments from City Manager, Council and Mayor.

City Manager Dye – There were about 250 People at Rollin on River, he saw many Council Members. This was a great community event. He encourages people to bring a lawn chair and come down. Bridgefest rained in the morning, and cleared up for the afternoon and evening. The fireworks were great. He thanked the volunteers, who were not City employees. According to the 2016 Census 10.6% of Allegan Residents are below poverty level and the Median Household is \$42,000.00.

Council Member Ingalsbee – She got soaked at Bridgefest. Everyone was cheerful and happy. Most people coming through her area were coming from the Allegan County Fair Grounds attending the Glamarama.

Council Member Tripp – He and his wife had a garage sale on Friday, and they had a lot of people stop from the Allegan County Fair Grounds attending the Glamarama. A lot of them mentioned how nice of a town Allegan is.

Council Member Perrigo – She saw many new faces volunteering at Bridgefest. She is feeling good about all the great things happening in the community.

Council Member Morgan – Nothing

Council Member Manning – Nothing

Mayor Pro tem McKenzie – Shout out to staff for all their hard work.

Mayor Stotmeister – Bridgefest was great.

**16. CLOSED SESSION**

**17. ADJOURNMENT**

Mayor Stotmeister adjourned the meeting at 7:48PM.

Minutes respectfully submitted by,



Danielle Bird  
City Clerk