

Allegan City Council  
Minutes  
Allegan, MI 49010  
May 14, 2018

**1. CALL TO ORDER**

Mayor Stotmeister called the regular Allegan City Council meeting to order at 7:00P.M.

**2. ROLL CALL**

Present: Ingalsbee, Tripp, Perrigo, Manning, McKenzie, Mayor Stotmeister

Absent: Morgan

Motion by Ingalsbee, supported by Perrigo to excuse Council Member Morgan from the Regular Council Meeting. Motion passed 6-0.

Others Present: City Manager Joel Dye, City Clerk Danielle Bird, Promotions Coordinator Parker Johnson, Assistant Promotions Coordinator Tammy Gorby, Director of Public Works Aaron Haskin, Director of Public Utilities Doug Sweeris, Officer Gibson.

**3. PLEDGE OF ALLEGIANCE**

**4. MEETING PRAYER**

Kathy Nealand, First Presbyterian Church

**5. APPROVAL OF MINUTES**

5A.1 – Approval of the Regular Council Meeting Minutes for April 23, 2018.

Motion made by Tripp, supported by McKenzie, to approve the Regular Council Minutes from April 23, 2018.

5A.2 – Approval of the Special Council Meeting Minutes for April 25, 2018.

Motion made by McKenzie, supported by Perrigo, to approve the Regular Council Minutes from April 25, 2018.

5A.3 – Approval of the Special Council Meeting Minutes for April 26, 2018.

Motion made by Tripp, supported Ingalsbee, to approve the Regular Council Minutes from April 26, 2018.

5A.4 – Approval of the Special Council Meeting Minutes for May 7, 2018.

Motion made by Ingalsbee, supported by McKenzie to approve the Regular Council

Minutes from May 7, 2018.

## **6. APPROVAL OF AGENDA**

6A.1 – Approval of the Regular Council Meeting Agenda for May 14, 2018.

Motion by Ingalsbee, supported by McKenzie, to approve the Regular Council Meeting Agenda for the May 14, 2018.

## **7. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

Myrene Koch introduced herself as the new Allegan County Prosecuting Attorney.

## **8. FIRST READING OF ORDINANCE**

8A.1 – First Reading of Ordinance Number 468 Addressing Changes to the City's Blight Ordinance a Public Hearing for May 29, 2018.

Motion by Ingalsbee, supported by Tripp to approve the first reading of Ordinance Number 468 addressing changes to the City's Blight Ordinance and scheduled a Public Hearing for May 29, 2018. Motion Passed 6-0.

8A.2 – First Reading of Ordinance Number 469 Creating a Dangerous Structure Ordinance and schedule a public hearing for May 29, 2018.

Motion by McKenzie, supported by Ingalsbee to approve the first reading of Ordinance Number 469 Creating a Dangerous Structure Ordinance and scheduled a public hearing for May 29, 2018. Motion Passed 6-0.

8A.3 – First Reading of Ordinance Number 470 Adopting the 2015 International Property Maintenance Code and schedule a public hearing for May 29, 2018.

Motion by Perrigo, supported by Ingalsbee to approve the first reading of Ordinance Number 470 Adopting the 2015 International Property Maintenance Code and schedule a public hearing for May 29, 2018. Motion Passed 6-0.

8A.4 – First Reading of Ordinance Number 471 Creating a Larceny and Utility Tampering Ordinance and schedule a Public Hearing for May 29, 2018.

Motion by Ingalsbee, supported by McKenzie to approve the first reading of Ordinance Number 471 Creating a Larceny and Utility Tampering Ordinance and schedule a Public Hearing for May 29, 2018. Motion Passed 6-0.

## **9. SPECIAL PRESENTATIONS AND RECOGNITIONS BY THE MAYOR OR COUNCIL**

9A.1 – Proclamation for Community Action Month, May 2018

Mayor Stotmeister read the Proclamation for Community Action Month.

## 10. PUBLIC HEARINGS & ADOPTION OF ORDINANCES

10A.1 – Public Hearing and Second Reading on Zoning Ordinance 466 Text Amendment Regarding Corner Lots in the C-2 Zoning District.

Mayor Stotmeister opened the Public Hearing at 7:12PM and hearing no public comment closed the Public Hearing.

City Manager Dye explained this is amending the Zoning Ordinance for Corner lots. This will define two or more side yards and no rear yards.

Motion by McKenzie, supported by Tripp to adopt the Zoning Ordinance 466 Text Amendment Regarding Corner Lots in the C-2 Zoning District. Motion Passed 6-0.

10A.2 – Public Hearing and Second Reading on Rezoning Ordinance 467 for parcel 51-200-065-00 and 51-200-065-10 from M-1 Manufacturing to PUD.

Mayor Stotmeister opened the Public Hearing at 7:16PM and hearing no public comment closed the Public Hearing.

City Manager Dye explained the change to two parcels on North St. The Planning Commission approved the rezoning at their April Meeting.

Motion by Manning, supported by McKenzie to adopt the Rezoning Ordinance 467 for parcel 51-200-065-00 and 51-200-065-10 from M-1 Manufacturing to PUD. Motion Passed 6-0.

10A.3 – Public Hearing and Adoption of Resolution 18.16 for the Sale of City Owned Property to Essential Technology for \$7,000.00 in the Industrial Park at 51-022-001-40.

Mayor Stotmeister opened the Public Hearing at 7:18PM and hearing no public comment closed the Public Hearing.

City Manager Dye explained this company owns and operates at 959 Industrial. He toured the building they are leasing in Hamilton. This company is growing and Allegan is a good fit for them.

Motion by McKenzie, supported by Tripp the Adoption of Resolution 18.16 for the Sale of City Owned Property to Essential Technology for \$7,000.00 in the Industrial Park at 51-022-001-40. Motion Passed 6-0.

10A.4 – Public Hearing and Adoption of Resolution 18.17 for Sale of City Owned Property to Essential Technology for \$7,000.00 in the Industrial Park at 51-022-001-21.

Mayor Stotmeister opened the Public Hearing at 7:20PM and hearing no public comment closed the Public Hearing.

This is the same company from the last motion, this is the lot to the North of the current building.

Motion by Tripp, supported by Perrigo the adoption of Resolution 18.17 for Sale of City Owned Property to Essential Technology for \$7,000.00 in the Industrial Park at 51-022-001-21. Motion Passed 6-0.

10A.5 - Public Hearing and Adoption of Resolution 18.18 for Sale of City Owned Property to Recycle Now Inc., LLC for \$8000.00 in the Industrial Park at 51-022-001-00.

Mayor Stotmeister opened the Public Hearing at 7:21PM and hearing no public comment closed the Public Hearing.

Motion by Ingalsbee, supported by McKenzie the adoption of Resolution 18.18 for Sale of City Owned Property to Recycle Now Inc., LLC for \$8000.00 in the Industrial Park at 51-022-001-00. Motion Passed 6-0.

City Manager Dye asked for Point of Order and stated that all the property in the Industrial Park is now sold.

10A.6 – Public Hearing for the Proposed Fiscal Year 2019 Budget and setting the Property Tax Millage Rate.

Mayor Stotmeister opened the Public Hearing at 7:24PM and hearing no public comment closed the Public Hearing.

City Manager Dye stated this is the third step in preparing and proposing the budget. The 29<sup>th</sup> of May it will be adopted. The millage rate is set at 16.4884. Motion Passed 6-0.

## **11. UNFINISHED BUSINESS & TABLES ITEMS**

## **12. WRITTEN PETITIONS & REPORTS FROM SPECIAL COMMITTEES**

## **13. REPORTS FROM BOARDS, COMMISSIONS & CITY OFFICES**

### **13A. City Boards, Commissions and Area Agencies**

13A.1 – Accept the Minutes for the Allegan Fire District on April 19, 2018.

13A.2 - Accept the Minutes for the Historic District Commission on May 7, 2018.

13A.3 - Accept the Minutes for the Downtown Development Authority on May 7, 2018.

The DDA is considering expand the DDA Boundry. Discussed the gateway landscaping at Water/Cutler Street.

### **13B. Finance Dept. & City Clerk**

13B.1 - Request to Approve Accounts Payable and Payroll.

Mayor Pro tem McKenzie made a motion, supported by Manning, to approve accounts payable for \$94,086.18 and payroll for \$106,442.56 for a total disbursement of \$200,528.74. Motion Passed 6-0.

### **13C. Police Department**

#### **13D. Public Utilities**

13D.1 – Request for Purchase from Steensma Lawn & Power Equipment, of Plainwell, MI in the amount of \$9,437.14 for a new Exmark Zero turn 52” mower and spare parts.

This is replacing the existing mower at the WWTP, the current mower is beyond repair.

Motion by McKenzie, supported by Tripp to approve the purchase from Steensma Lawn & Power Equipment, of Plainwell, MI in the amount of \$9,437.14 for a new Exmark Zero turn 52” mower and spare parts. Motion Passed 6-0.

#### **13E. Public Works**

13E.1 – Request for Purchase from Camp & Cruise EZ Dock of Marne, MI in the amount of \$34,942.00 for a new Kayak Launch at JC Park and approve an additional amount of \$15,000 for site improvements at the launch.

This will be replacing the old dock and it will be the same style as on the Riverfront. McKenzie asked how soon it would be installed; DPW Director Haskin stated he is waiting on the Sea wall approval from the MDEQ.

Motion by Ingalsbee, supported by McKenzie to approve the purchase from Camp & Cruise EZ Dock of Marne, MI in the amount of \$34,942.00 for a new Kayak Launch at JC Park and approve an additional amount of \$15,000 for site improvements at the launch. Motion Passed 6-0.

13E.2 – Request for Service from Scott’s Landscape Management of Allegan, MI in the amount of \$6,993.00 for Gateway Landscape to be located at the corner of Water Street and Cutler Street.

Mayor Pro tem McKenzie, asked when this project will be completed. DPW Director Aaron Haskin stated it would be mid-June.

Council Member Ingalsbee the parking lot needs to be repaved too.

Motion by McKenzie, supported by Perrigo to approve the service request for Scott's Landscape Management of Allegan, MI in the amount of \$6,993.00 for Gateway Landscape to be located at the corner of Water Street and Cutler Street. Motion Passed 6-0.

### **13F. City Manager**

- 13F.1 – Request for Purchase from Superior Carts of Allegan, MI in the amount of \$8,200.00 for a new Electric Utility Golf Cart.

City Manager Dye this is budgeted in the 2019 Budget. It will be used for the current events, Farmer's Market, Bridgefest, July 3 Jubilee, Rolling on the River. It will have lights and blinkers.

Motion by Ingalsbee, supported by McKenzie to approve the purchase from Superior Carts of Allegan, MI in the amount of \$8,200.00 for a new Electric Utility Golf Cart. Motion Passed 6-0.

- 13F.2 – Request for Service from Lake Superior State University to conduct a Low to Moderate Income Community Survey in the amount of \$12,775.

This was discussed in the Pre-Session. The City is about 50% at this level and if the City gets to 51% we could be awarded additional funds from the CDBG.

Motion by Ingalsbee, supported by McKenzie to approve the service from Lake Superior State University to conduct a Low to Moderate Income Community Survey in the amount of \$12,775. Motion Passed 6-0.

- 13F.3 – Adoption of Resolution 18.19 to amend the Allegan Downtown Development Authority's boundary and schedule a Public Hearing for June 11, 2018.

This was first discussed at the DDA. JML Realestate approached the City about a developmental liquor license. The City Attorney suggested this route and recommends it to include additional lands.

Council Member Tripp asked what will be the tax amount that will go into the DDA.

Motion by McKenzie, supported by Perrigo to adopt Resolution 18.19 to amend the Allegan Downtown Development Authority's boundary and schedule a Public Hearing for June 11, 2018. Motion Passed 6-0.

## **14. BOARD APPOINTMENTS**

## **15. COMMUNICATIONS FROM COUNCIL & MAYOR & MANAGER**

- 15A.1 – Comments from City Manager, Council and Mayor.

City Manager Dye – Nothing

Council Member Ingalsbee – The GR Press said it is going to be a hot and humid summer.

Council Member Tripp – The new City website is up and running.

Council Member Perrigo – Nothing

Council Member Manning – Wanted to recognize that it is Law Enforcement Appreciation Week.

Mayor Pro tem McKenzie – Nothing

Mayor Stotmeister – She helped draw four numbers for the Bingo on the Allegan Co News Facebook page.

## 16. CLOSED SESSION

16A.1 – Motion to go into closed session to consider the purchase of real property per Section 15.268(d) of the State of Michigan Open Meetings Act (Act 267 of 1976).

Motion by McKenzie, supported by Perrigo to go into a closed session to consider the purchase of real property per Section 15.268(d) of the State of Michigan Open Meetings Act (Act 267 of 1976) at 7:44PM.

Roll Call Vote:

Ayes: Ingalsbee, Tripp, Perrigo, Manning, McKenzie, Mayor Stotmeister

Nays: None

Absent: Morgan

Abstain: None

Motion by Ingalsbee, supported by McKenzie to reconvene to the regular meeting at 8:07PM.

Roll Call Vote:

Ayes: Ingalsbee, Tripp, Perrigo, Manning, McKenzie, Mayor Stotmeister

Nays: None

Absent: Morgan

Abstain: None

Motion by Ingalsbee, supported by McKenzie to schedule a Public Hearing to purchase 231 Trowbridge Street Allegan, MI on June 11, 2018 and to direct staff to get any and all inspections scheduled.

Roll Call Vote:

Ayes: Ingalsbee, Tripp, Perrigo, Manning, McKenzie, Mayor Stotmeister  
Nays: None  
Absent: Morgan  
Abstain: None

**17. ADJOURNMENT**

Mayor Stotmeister adjourned the meeting at 8:09PM

Minutes respectfully submitted by,



Danielle Bird  
City Clerk