

Allegan City Council
Minutes
Allegan, MI 49010
April 09, 2018

1. CALL TO ORDER

Mayor Stotmeister called the regular Allegan City Council meeting to order at 7:00PM.

2. ROLL CALL

Present: Manning, McKenzie, Mayor Stotmeister, Ingalsbee, Tripp, Perrigo

Absent: Morgan

Others Present: City Manager Joel Dye, City Clerk Danielle Bird, Promotions Coordinator Parker Johnson, Community Development Coordinator Jordan Meagher, Assistant Promotions Coordinator Tammy Gorby, Director of Public Works Aaron Haskin, Officer McFanin.

Motion by Ingalsbee, supported by Manning, to excuse Patrick Morgan from the Regular Council Meeting. Motion passed 6-0.

3. PLEDGE OF ALLEGIANCE

4. MEETING PRAYER

Rev Kathlyn R. Nealand, Pastor 1st Presbyterian Church of Allegan.

5. APPROVAL OF MINUTES

5A.1 – Approval of the Regular Council Meeting Minutes for March 26, 2018.

Motion made by McKenzie, supported by Manning, to approve the Regular Council Minutes from March 26, 2018. Motion Passed 6-0.

6. APPROVAL OF AGENDA

6A.1 – Approval of the Regular Council Meeting Agenda for April 9, 2018.

Motion by Tripp, supported by Ingalsbee, to approve the Regular Council Meeting Agenda for the April 9, 2018 meeting with the following amendments; add 12A.4 – Sign Placement for Sylvia’s Place, add 13E.3 – Resurfacing of Delano from Sherman to Goodwin, 13F.3 – Removing the address and add the parcel number, remove 13F.4 and 13F.5, add 13F.6 – Ethics Policy. Motion passed 6-0.

7. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

None

8. FIRST READING OF ORDINANCE

9. SPECIAL PRESENTATIONS AND RECOGNITIONS BY THE MAYOR OR COUNCIL

9A.1 – Proclamation for Child Abuse Prevention Month.

Mayor Stotmeister read the Proclamation for Child Abuse Prevention Month and presented it to Lori Antkoviak of Safe Harbor.

10. PUBLIC HEARINGS & ADOPTION OF ORDINANCES

11. UNFINISHED BUSINESS & TABLES ITEMS

12. WRITTEN PETITIONS & REPORTS FROM SPECIAL COMMITTEES

12A.1 - A request received from Lori Antkoviak, Safe Harbor Advocacy Center to plant “Pinwheels” throughout Downtown Allegan Area on Tuesday, April 10, 2018 to raise awareness to Prevention of Child Abuse.

Motion by McKenzie, supported by Ingalsbee to approve the request from Lori Antkoviak, Safe Harbor Advocacy Center to plant “Pinwheels” throughout Downtown Allegan Area on Tuesday, April 10, 2018 to raise awareness to Prevention of Child Abuse. Motion Passed 6-0.

12A.2 – A request received from Allegan County Fair for various approval associated with their events throughout the summer and for the Fair in the fall.

Saree Miller explained this is the same request as previous years. The Parade is Monday, September 10, 2018. There will be placements of signs to the fair grounds. June 6-11 there will be 400 – 500 campers with the FMCA.

Motion by Manning, supported by McKenzie to approve the request received from Allegan County Fair for various approval associated with their events throughout the summer and for the Fair in the fall. Motion Passed 6-0.

12A.3 – A request received from Allegan Community Credit Union to place signs in the City Right of Ways for their Block Party on May 19, 2018.

Erika from the Allegan Community Credit Union stated this is a non-for profit and there will be free food, drinks and games. They are requesting the placement of 10-15 signs and the placement of a banner in Mahan Park, so it is visible from the bridge.

Motion by McKenzie, supported by Perrigo to approve the request received from Allegan Community Credit Union to place signs in the City Right of Ways for their Block Party on May 19, 2018. Motion Passed 6-0.

12A.4 – Sylvia’s Place Signs

Louis from the Gathering explained this is fundraising event for domestic violence. They are requesting signs to be placed at M-89 and Fifth, Division and by the Bridge.

Motion by McKenzie, supported by Manning to approve the request from Sylvia’s Place to place signs at M-89 and Fifth, Division and by the Bridge. Motion Passed 6-0.

13. REPORTS FROM BOARDS, COMMISSIONS & CITY OFFICES

13A. City Boards, Commissions and Area Agencies

13A.1 – Accept the Minutes for the Positively Allegan Meeting on March 28, 2018.

Promotions Coordinator Parker Johnson, they appointed Alvin Walker and Shelly Neldon. Ladies Night is on April 27, Rolling on the River and Bridgefest were discussed. Alvin Walker elected as Chair and Michelle Liggett as Vice-Chair.

13A.2 - Accept the Minutes for the Airport Advisory Committee on April 2, 2018.

Council Member Tripp we discussed there is bid out for the terminal building. The red hangar lease and that ACE is to vacate the main hangar by April 30, 2018.

13A.3 - Accept the Minutes for the Historic District Commission on April 2, 2018.

There was training for rules and responsibilities. Two applications received; one for a garage, which they requested more information on and the second one was approved for new windows on the third floor.

13A.4 – Accept the Minutes for the Economic Development Commission on April 4, 2018.

City Manager Dye explained they reviewed the bids from three firms for Brownfield Redevelopment Authority Support Services. They discussed the sale of two parcels.

13B. Finance Dept. & City Clerk

13B.1 - Request to Approve Accounts Payable and Payroll.

Mayor Pro tem McKenzie made a motion, supported by Council Member Manning, to approve accounts payable for \$98,911.37 and payroll for \$106,255.18 for a total disbursement of \$205,166.55. Motion passed 6-0.

13B.2 - Schedule a Public Hearing for the Fiscal Year 2019 Annual Budget for May 14, 2018 with Council Adoption on May 28, 2018.

Motion by McKenzie, supported by Tripp to Schedule a Public Hearing for the Fiscal Year 2019 Annual Budget for May 14, 2018 with Council Adoption on May 28, 2018. Motion Passed 6-0.

13C. Police Department

13D. Public Utilities

13E. Public Works

13E.1 – A request for Services from Corby Energy Services, Inc. of Belleville, MI for \$106,146.00 for Sewer Infrastructure Maintenance Services.

Several bids were received. This is a multi-year contract for sewer lining, cleaning and televising which is required with the 10-year capital improvement plan.

Motion by Ingalsbee, supported by Tripp to approve the services from Corby Energy Services, Inc. of Belleville, MI for \$106,146.00 for Sewer Infrastructure Maintenance Services. Motion Passed 6-0.

13E.2 – Agreement with the Allegan County Sheriff DEBTS.

The City has been using the DEBTS crew for several years and now they can expand their services with four workers and a supervisor.

McKenzie asked how long the contract is. Aaron stated it is an annual contract.

Manning wanted to know how many workers. Aaron explained, there are four workers per crew at \$4.00 per hour for each crewmember with a supervisor.

Perrigo asked if the Cemetery was on the list. Aaron said he could add the cemetery to the list.

Ingalsbee asked if they are guaranteed to show up. Aaron stated they have showed up in the past.

Motion by Perrigo, supported by Manning to approve the agreement with the Allegan County Sheriff DEBTS. Motion Passed 6-0.

13E.3 – Resurfacing of Delano.

Allegan County Road Commission will be doing the resurfacing and will do the portion for the City from Delano to Sherman Street. Aaron explained that the prices for asphalt are half of what he has seen in previous years. This will require a budget adjustment.

Motion by Ingalsbee, supported by Tripp to approve the resurfacing with Allegan County Road Commission from Delano to Sherman Street. Motion Passed 6-0.

13F. City Manager

13F.1 – Schedule a Public Hearing for Potential Street Vacation of Adams Street for April 23, 2018.

City Manager Dye explained that a request was received earlier this year. The City has no plans to extend this area; there will be an easement for the sewer to Dawson Elementary.

Motion by Ingalsbee, supported by Perrigo to approve the Public Hearing for Potential Street Vacation of Adams Street for April 23, 2018. Motion Passed 6-0.

13F.2 – Schedule a Public Hearing for May 14, 2018 for the potential Sale of City Owned Property Located in the Industrial Park with a Parcel Number of 51-022-001-00.

City Manager Dye explained that the EDC/BRA does not recommend the sale of this parcel. S&F Propane reached out to the City to purchase this parcel for \$20,000.00. They would install two 30,000-gallon tanks for filling propane. The concern from the EDC/BRA committee was that no jobs were being created and the tanks will be considered personal property so no increase in taxes. The smell and safety were discussed if a tank were to explode.

Motion by Ingalsbee, supported by Tripp to not schedule a Public Hearing or the Sale of Parcel Number 51-022-001-00 to S&F Propane. Motion Passed 6-0.

13F.3 – Schedule a Public Hearing for May 14, 2018 for the Potential Sale of City Owned Property Located at ~~959 Industrial Drive~~ parcel # 51-022-001-40.

This parcel is located across from the Perrigo Distribution Center. Recycle Now Inc. and Brake Hoses Unlimited have requested to purchase parcel number 51-022-001-40 for \$8,000.00. The EDC/BRA is recommending the sale of this parcel as it will create jobs and the new building will generate tax dollars.

Motion by Ingalsbee, supported by McKenzie to approve the Public Hearing for May 14, 2018 for the Potential Sale of City Owned Property Located at parcel # 51-022-001-40. Motion Passed 6-0.

~~13F.4 – Adopt Resolution 18.13 addressing changes to the City Council Rules and Procedures.~~

~~13F.5 – Adopt Resolution 18.14 addressing a City Council Ethics Ordinance.~~

13F.6 – Ethics Policy first reading.

City Council requested this policy after meeting with the lawyer. The Ordinance from Battle Creek was reviewed and amended for the City of Allegan.

Motion by McKenzie, supported by Manning to approve the first reading of the ethics ordinance. Motion Passed 6-0.

14. BOARD APPOINTMENTS

14A.1 – Airport Advisory Board Appointment.

Richard Guilfoil – 3 Year Term to Expire May 1, 2021.

Motion by Tripp, supported by McKenzie to approve the appointment of Richard Guilfoil to a 3-year term on the Airport Advisory Board to expire on May 1, 2021. Motion Passed 6-0.

15. COMMUNICATIONS FROM COUNCIL & MAYOR & MANAGER

City Manager Dye – With the sale to Recycle Now that will leave only two vacant parcels for sale in the Industrial Park. Lumber Lofts are moving forward as is Ben Otis with the progress on his building. There will be 11 new apartments and nine new businesses after these projects are completed. The Perrigo Stream Bank Stabilization is going good besides the flooding. April 12th the City and Chamber will host the Open Your Own Business and 14 people have already registered.

Ingalsbee – Happy that her brush was picked up.

Tripp – Thanked the Department of Public Works.

Perrigo – Art in the Garden is Saturday at the Silo.

Manning – Is excited for the new website for the City.

McKenzie – Looking forward to Spring Clean-Up from April 28 – May 5.

Stotmeister – Excited that spring is here it brings more events and she is looking forward to all the new stuff going on.

16. ADJOURNMENT

Mayor Stotmeister adjourned the meeting at 7:45PM.

Minutes respectfully submitted by,



Danielle Bird
City Clerk