

Allegan City Council  
Minutes  
Allegan, MI 49010  
March 12, 2018

**1. CALL TO ORDER**

Mayor Stotmeister called the regular Allegan City Council meeting to order at 7:05P.M.

**2. ROLL CALL**

Present: Ingalsbee, Tripp, Perrigo, Manning, McKenzie, Mayor Stotmeister

Absent: Morgan

Others Present: City Manager Joel Dye, Promotions Coordinator Parker Johnson, Community Development Coordinator Jordan Meagher, Assistant Promotions Coordinator Tammy Gorby, Director of Public Works Aaron Haskin.

Motion by Council Member Ingalsbee, supported by Council Member Manning, to excuse Patrick Morgan from the Regular Council Meeting. Motion passed 6-0.

**3. PLEDGE OF ALLEGIANCE**

**4. MEETING PRAYER**

Reverend Kathy Nealand of the First Presbyterian Church of Allegan.

**5. APPROVAL OF MINUTES**

5A.1 – Approval of the Closed Session Meeting Minutes from January 22, 2018.

Motion by Council Member Tripp, supported by Council Member Manning, to approve the Closed Session Meeting Minutes from January 22, 2018. Motion Passed 5-0, with Council Member Ingalsbee abstaining.

5A.2 – Approval of the Regular Council Meeting Minutes from February 26, 2018.

Motion made by Mayor Pro-Tem McKenzie, supported by Council Member Manning, to approve the Regular Council Minutes from February 26, 2018. Motion Passed 6-0.

**6. APPROVAL OF AGENDA**

6A.1 – Approval of the Regular Council Meeting Agenda for March 12, 2018.

Motion by Council Member Perrigo, supported by Mayor Pro-Tem McKenzie, to approve the Regular Council Meeting Agenda for the March 12, 2018 meeting. Motion passed 6-0.

## **7. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

Shane Clemmons of 230 Delano Streets inquired about the City's progress on the vacation of a City Right-of-Way that lies adjacent to his property.

City Manager Dye explained that staff is working to vacate all City Right-of-Ways all at the same time, and that staff is currently working on writing the legal descriptions for each parcel that would be affected. City Staff will also need to identify utility systems that may lie beneath these Right-of-Ways and put together some easements if necessary. City Manager Dye is hoping to have this item on Council's first April meeting agenda.

## **8. FIRST READING OF ORDINANCE**

## **9. SPECIAL PRESENTATIONS AND RECOGNITIONS BY THE MAYOR OR COUNCIL**

## **10. PUBLIC HEARINGS & ADOPTION OF ORDINANCES**

## **11. UNFINISHED BUSINESS & TABLES ITEMS**

## **12. WRITTEN PETITIONS & REPORTS FROM SPECIAL COMMITTEES**

**12A.1** - Amendment to Resolution 18.8 a request from the Michigan Liquor Control Commission License Application Board to change the name from Patrick Westover to Tantrick Brewing Co LLC for a Micro Brewer and Small Wine Maker License at 633 Hooker Rd Unite 3 & 4, Allegan, MI.

City Manager Dye explained that at the previous City Council Meeting, Council approved a resolution that granted a Micro Brewer and Small Wine Maker License for a new Brewery at 633 Hooker Road Units 3 and 4. Since the time the resolution was passed, the tenant, Patrick Westover, changed the name of his company to Tantrick Brewing Co, LLC. The resolution would therefore need to be amended in order to reflect this change.

Motion by Council Member Ingalsbee, supported by Mayor Pro-Tem McKenzie, to amend resolution 18.8 to name Tantrick Brewing Co, LLC as the recipient of the Micro Brewer and Small Wine Maker License at 633 Hooker Road Units 3 and 4. Motion passed 6-0.

## **13. REPORTS FROM BOARDS, COMMISSIONS & CITY OFFICES**

### **13A. City Boards, Commissions and Area Agencies**

13A.1 – Accept the Minutes for the Airport Advisory Committee on March 5, 2018.

Council Member Tripp explained that the Committee discussed the security of specific access points on the Airport's property, the schedule for the construction of the new terminal building, and the possibility of building private box hangars on the Airport Property.

13A.2 - Accept the Minutes for the Historic District Commission on March 5, 2018.

Council Member Perrigo explained that two homes were reviewed during the Historic District Commission meeting. Both were approved for certificates of approval with some conditions needing to first be met.

### **13B. Finance Dept. & City Clerk**

13B.1 - Request to Approve Accounts Payable and Payroll.

Mayor Pro-Tem McKenzie made a motion, supported by Council Member Manning, to approve accounts payable in the amount of \$1,585,247.62 and payroll in the amount of \$102,515.58. Motion passed 6-0.

### **13C. Police Department**

### **13D. Public Utilities**

### **13E. Public Works**

### **13F. City Manager**

13F.1 – Request to declare the round tables from the Griswold Auditorium as surplus property.

City Manager Dye explained that once a City-owned tangible item reaches its shelf life, the City must declare the items as surplus. The City has budgeted to replace a set of wood tables located at the Griswold Auditorium with new fiberglass tables. The 8 foot wooden tables that the City currently owns will not be replaced, since they are not normally used, and therefore have not reached their shelf life.

Council Member Ingalsbee made a motion, supported by Council Member Tripp, to declare the round tables located at the Griswold Auditorium as surplus property. Motion passed 6-0

## **14. BOARD APPOINTMENTS**

14A.1 – Public Space Commission Appointments

Council Member Tripp and Council Member Ingalsbee both felt that the appointment process was not correctly followed during the selection of the following appointees.

Peter Savage – 1 Year Term to Expire March 1, 2019.

Motion by Mayor Pro-Tem McKenzie, supported by Council Member Perrigo, to appoint Peter Savage to the Public Spaces Commission for a 1 year term to expire March 1, 2019. Motion passed 6-0.

Shelley Baker – 1 Year Term to Expire March 1, 2019.

Motion by Council Member Perrigo, supported by Mayor Pro-Tem McKenzie, to appoint Shelley Baker to the Public Spaces Commission for a 1 year term to expire March 1, 2019. Motion passed 6-0.

#### 14A.2 – Historic District Commission Appointment

Robert Schmidt – 3 Year Term to Expire March 1, 2021.

Motion by Council Member Ingalsbee, supported by Council Member Perrigo, to appoint Robert Schmidt to the Historic District Commission for a 3 year term to expire March 1, 2021. Motion passed 6-0.

#### 14A.3 – Downtown Development Authority Appointment

Scott Jacobs – 3 Year Term to Expire March 1, 2021.

Motion by Mayor Pro-Tem McKenzie, supported by Council Member Tripp, to appoint Scott Jacobs to the Downtown Development Authority for a 3 year term to expire March 1, 2021. Motion passed 6-0.

### **15. COMMUNICATIONS FROM COUNCIL & MAYOR & MANAGER**

City Manager Dye expressed that Cabaret will be playing at the Griswold Auditorium for the next couple weeks and that everyone should attend.

He also explained that he would like to hold a strategy session for creating a new ethics policy. The City of Battle Creek has a well written policy, which was shared with Allegan's City Council a month ago. City Manager Dye sought direction from Council regarding the next steps in writing a new policy.

City Council thought that Battle Creek's policy had some language that could be integrated into Allegan's policy, and would like to see the item placed on the March 26<sup>th</sup> agenda.

Council Member Ingalsbee brought up the idea of creating a subcommittee for appointing future board members, as she felt that the City's current appointment policy required this.

Mayor Pro tem McKenzie disagreed, and thought that for transparency that all appointments should come before Council before a decision is made. City Manager Dye explained that there are currently six boards with vacancies, so Council should make it a priority to make appointments in the most efficient and transparent way possible.

Council Member Ingalsbee, supported by Council Member Tripp, made a motion to appoint a three member committee consisting of Council Member Ingalsbee, Council Member Tripp, and Council Member Perrigo to make appointments to City Council. Motion passed 4-2 with Council Member Manning and Mayor Stotmeister in opposition.

Council Member Ingalsbee expressed her excitement for the construction of the new Splash Pad.

Council Member Perrigo explained that she will be attending a cemetery preservation training, and that the Chamber of Commerce Expo will be taking place this Saturday.

## 16. ADJOURNMENT

Mayor Stotmeister adjourned the meeting at 7:45PM.

Minutes respectfully submitted by,



Danielle Bird  
City Clerk