

Allegan City Council
Minutes
Allegan, MI 49010
February 26, 2018

1. CALL TO ORDER

Mayor Stotmeister called the regular Allegan City Council meeting to order at 7:00P.M.

2. ROLL CALL

Present: Ingalsbee, Tripp, Perrigo, Manning, McKenzie, Mayor Stotmeister

Absent: Morgan

Others Present: City Manager Joel Dye, City Clerk Danielle Bird, Promotions Coordinator Parker Johnson, Community Development Coordinator Jordan Meagher, Assistant Promotions Coordinator Tammy Gorby, Director of Public Works Aaron Haskin, Water Utilities Director Doug Sweeris.

A motion by Council Member Ingalsbee, supported by Mayor Pro tem McKenzie, to excuse Council Member Morgan from the Regular Council Meeting. Motion Passed 6-0.

3. PLEDGE OF ALLEGIANCE

4. MEETING PRAYER

Pastor Alan of Merson Church

5. APPROVAL OF MINUTES

5A.1 – Approval of the Closed Session Meeting Minutes from January 22, 2018.

5A.2 – Approval of the Regular Council Meeting Minutes from February 12, 2018.

A motion by Mayor Pro tem McKenzie, supported by Council Member Ingalsbee, to approve the Regular Council Meeting Minutes with the amendment to motion under roll call to excuse Council Member Morgan instead of Council Member Manning. Motion Passed 6-0.

5A.3 – Approval of the Special Council Meeting Minutes from February 15, 2018.

A motion by Council Member Tripp, supported by Council Member Ingalsbee, to approve the Special Council Meeting Minutes. Motion passed with Mayor Stotmeister abstaining.

6. APPROVAL OF AGENDA

6A.1 – Approval of the Regular Council Meeting Agenda for February 26, 2018.

A motion by Mayor Pro tem McKenzie, supported by Council Member Tripp, to approve the regular council meeting agenda for February 26, 2018. Motion Passed 6-0.

7. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Steve Small, 116 Wolcott stated it has been a few years since he has attended a meeting. The City lot behind Bubba's is not suitable. He would also like two paragraphs on the water bills about council meetings. He appreciates all the hard work of the DPW workers and the Police Department.

Fred Schubert, 406 N Main is concerned about the Cook St Drain. It needs some attention. A log tore out the retaining wall and there are many obstacles that need to be looked at. He put in a wall to prevent flooding in his backyard. The drain on N. Main Street is not large enough for the water to drain.

8. FIRST READING OF ORDINANCE

9. SPECIAL PRESENTATIONS AND RECOGNITIONS BY THE MAYOR OR COUNCIL

10. PUBLIC HEARINGS & ADOPTION OF ORDINANCES

10A.1 – Public Hearing and Adoption of Resolution 18.11 for the Sale of City Owned Property located at 845 Industrial Drive.

City Manager Dye explained that this property is across from the Perrigo Distribution Center. Meet with TK Products and their realtor Craig VanMelle who is requesting to purchase the lot.

Mayor Stotmeister Opened the Public Hearing at 7:11pm.

No Public Comment

Mayor Stotmeister Closed the Public Hearing at 7:11pm.

Council Member Manning asked how many jobs this would create. City Manager Dye was not sure at this time, but there will be room to grow as needed.

Mayor Pro tem McKenzie asked how soon they would be breaking ground. City Manager Dye said as soon as weather permits.

A motion by Council Member Ingalsbee, supported by Mayor Pro tem to adopt Resolution 18.11 for the sale of the City owned property at 845 Industrial Drive. Motion Passed 6-0.

11. UNFINISHED BUSINESS & TABLES ITEMS

12. WRITTEN PETITIONS & REPORTS FROM SPECIAL COMMITTEES

13. REPORTS FROM BOARDS, COMMISSIONS & CITY OFFICES

13A. City Boards, Commissions and Area Agencies

13A.1 – Accept the Minutes for the Airport Advisory Committee on February 5, 2018

Council Member Tripp stated this was his first meeting for the Committee. They discussed securing asset drives to the property. The committee would like council to move forward with new buildings. The City has been approached about building private hangers on the Airport property.

13A.2 - Accept the Minutes for the Public Space Commission on February 7, 2018.

Council Member Manning discussed that the Commission elected new Chair Member Judy Mccall and Vice Chair Paula Mintek. The date for the meeting will take place on the 2nd Wednesday of each month at 6:30pm.

13A.3 - Accept the Minutes for the Planning Commission on February 21, 2018.

The site plan was approved the Michigan Gas property and FC&A.

13A.4 – Accept the Minutes for the Highlands Business Park Association on February 19, 2018.

City Manager Dye explained that when the Industrial Park was created there were covenants put in place, much like a Condominium Association. The Association also had to approve the site plans for Michigan Gas and FC&A. There has been discussion about dissolving the association. The Park is at 80% capacity and the City has been approached by other businesses to purchase remaining lots. To remove the association 75% of the land owners have to approve.

13B. Finance Dept. & City Clerk

13B.1 - Request to Approve Accounts Payable and Payroll.

A motion by Mayor Pro tem McKenzie, supported by Council member Tripp, to approve accounts payable in the amount of \$1,385,625.56 and payroll in the amount of \$112,062.90 for a total disbursement of \$1,497,688.46. Motion Passed 6-0.

13B.2 - Adopt Resolution 18.12 to authorize 2nd Quarter Budget Adjustments.

A motion by Mayor Pro tem McKenzie, supported by Council Member Perrigo, to adopt Resolution 18.12 to authorize the 2nd quarter budget adjustments. Motion Passed 6-0.

13C. Police Department

13D. Public Utilities

13D.1 – A request for Purchase from Fleis & VandenBrink Engineering for sampling the three production wells located at the Allegan Drinking Water Plant for \$2,975.00.

Water Utilities Director Doug Sweeris explained this is not a budgeted item. The City has received a letter from the DEQ that they need to check the wastewater treatment for PFSA. Currently the EPA and DEQ are working on regulations to test drinking water. Doug is currently working with the engineers to get ahead of the game for testing. The samples will be sent to PACE Analytical in Minnesota and should see results in 2 to 4 weeks.

A motion by McKenzie, supported by Council Member Manning, to approve the purchase from Fleis & VandenBrink Engineering for sampling the three production wells located at the Allegan Drinking Water Plant for \$2,975.00. Motion Passed 6-0.

13E. Public Works

13E.1 – Leaf and Brush Pick Up Procedure.

Aaron Haskin explained that the brush pick up would be April 2 to May 11th. Branches and leaves need to be in separate piles. The leaf vacuums will be out picking up leaves placed within 3 feet of the edge of the road.

Council Member Perrigo asked how residents would be notified of a special pick up. Aaron explained he would place the notice in the paper, social media and on the City's website.

Council Member Manning asked how long for a special pick. It will be anywhere from 1 or 2 weeks depending on the need Aaron Haskin stated.

City Manager Dye this recommendation from staff. The DPW would start on the Major roads and then work their way into the neighborhoods. There will be an area for City residents to drop off leaves and brush at the DPW. With the current way, the leaves and brush are picked up the 1 and 3 weeks of the month, which are 2400 man-hours. The recommendation would allow for more focus on potholes, sidewalks etc.

Mayor Pro tem McKenzie discussed with the current way if the brush/leaves were not picked up it would sit at the road until the next pick up time. Now residents will have a better time line.

Council Member Ingalsbee the DPW needs another employee. The residents will not be happy to see services taken away.

Mayor Pro tem McKenzie currently the pickup is for 14 weeks. If this is adopted, it will be 6 weeks in the Spring and 8 weeks in the fall, the same amount of time is being spent. She recommends not call this Spring Cleanup, due to the dumpsters that will be at the DPW in the spring.

Council Member Manning if a resident misses the window, it can still be dropped off at the DPW.

Council Member Tripp sees this as helping the City.

Public Comment:

Steve Small of 116 Wolcott really likes this idea. It will need good communication at it will work. He liked the idea of the robo Call, because not everyone has a computer. He suggested that in the fall when the weather is better, maybe working on a Saturday. How will the City handle residents who hire a contractor?

Matt Adams of 472 Lake Drive likes the suggestion for the new way. He suggested maybe a onetime pickup for larger brush in the summer.

City Manager Dyes would like Council to make a motion to approve.

A motion by Council Member Tripp, supported by Council Member Manning, to approve the new leaf and brush pick up procedure. Motion Passed 6-0.

Aaron Haskin also announced that the water levels are leveling off and have crested here and in Kalamazoo as well.

13F. City Manager

13F.1 – Request for Locust Street Farmer’s Market.

Last year council approved moving the Market from Cutler to Locust St. Tammy and Parker received surveys from Vendor and Merchants. The Locust St businesses are affected. Staff has observed comments on Facebook about the location. City Manager Dye has received a comment from one resident and local business owners Doug at Hair’s End, Dr. Hodge and Dan Alexander. Last meeting council was leaning towards keeping the market on Locust Street, a decision needs to be made, with the Market starting the first week of May.

Public Comment:

Vicki Hodge works at Allegan Pharmacy on Thursday and business has dropped since the Market moved to Locust St. She is concerned about handicap parking. Customers cannot get in the back door due to their ability.

Gwen Kooy of 642 Ely Street has been attending the market since it started. For the past 6 years, she has gone to Cutler St and does not like the current location. Only one vendor with produce and if it is not good she has to go somewhere else. If she were to buy a bushel of peaches, it is too difficult to carry back to the car now.

Steve Small of 116 Wolcott like the market and is not concerned on where it is located. He likes Vicki Hodges idea of Brady St. What about a grant to with funding? Go sit down at the Pharmacy to see how many frequent the store. Change the hours?

Council Member Manning one issue is handicap parking. How about access to the back of the buildings. We are going to make some people happy and some not happy. Brady Street is close, but Locust Street is the main drag.

City Manager Dye doesn't believe we discussed the Brady Street lot last year. If we do not have farmers we do not have a market. There was one vendor who just stopped coming. One farmer is concerned with traffic on Cutler/Water St and no restrooms. Another farmer liked have their vehicle parked right there to grab produce from. On Brady Street, Matt Flora may have the same concerns as Hair's End and Montage Market may be happy with it.

Mayor Pro tem McKenzie this is the second year going into this. We need to stick with Locust Street for the current season. I like that it slows down Locust, but not that it impedes on business.

Mayor Stotmeister if we keep the market on Locust, we need to work with the business owners to find solutions for handicap parking. She agrees that only closing one side will not work and vendors will not stay longer. The City does assist customers.

Parker Johnson explained that two additional handicap spots were added. Vicki Hodge, the spots were on a curb, maybe get a golf cart.

City Manager Dye the current handicap spots are mid-block with no dip downs. The bricks are not the safest in the crosswalk. The DDA is looking at Streetscapes to rip up sidewalks. A lot of City's have alleys as pedestrian walkways. This needs to be further discussed.

A motion by Mayor Pro tem McKenzie, supported by Council Member Manning, to approve the request to keep the farmers market on Locust Street. Motion passed with a no vote from Perrigo.

14. BOARD APPOINTMENTS

15. COMMUNICATIONS FROM COUNCIL & MAYOR & MANAGER

City Manager Dye – Aaron Haskin did a great job on keeping him updated on the flood waters. He is very impressed with the Staff Prep. The Allegan County Debt Crew was very helpful too. The Allegan High School Bowling team did a wonderful job on filling sand bags. Currently the Mill District is flooded, one home is flooded. The Perrigo Stream Bank is holding well. Doug and Aaron are doing a great job on communicating together. Council never made an official action on the videotaping of meetings.

Council Member Ingalsbee – Enjoyed the nice day and walked downtown.

Council Member Tripp – Told Aaron Haskin that his department is doing a great job.

Council Member Perrigo –Nothing different than what Charles just said.

Council Member Manning – Thanked the public for showing up and expressing their concern.

Mayor Pro tem McKenzie – Nothing

Mayor Stotmeister – The DPW staff is doing a great job. Thanked Joel for his updates and is hoping spring is near.

16. ADJOURNMENT

Mayor Stotmeister adjourned the meeting at 8:17PM.

Minutes respectfully submitted by,



Danielle Bird
City Clerk