

Allegan City Council  
Minutes  
Allegan, MI 49010  
February 12, 2018

**1. CALL TO ORDER**

Mayor Stotmeister called the regular Allegan City Council meeting to order at 7:06P.M.

**2. ROLL CALL**

Present: Ingalsbee, Tripp, Perrigo, Manning, McKenzie, Mayor Stotmeister

Absent: Morgan

Others Present: City Manager Joel Dye, City Clerk Danielle Bird, Promotions Coordinator Parker Johnson, Community Development Coordinator Jordan Meagher, Assistant Promotions Coordinator Tammy Gorby, Director of Public Works Aaron Haskin.

Motion by Mayor Pro tem McKenzie, supported by Council Member Manning to excuse Council Member Morgan from the Regular Council Meeting. Motion Passed 6-0.

**3. PLEDGE OF ALLEGIANCE**

**4. MEETING PRAYER**

Pastor Knuckles

**5. APPROVAL OF MINUTES**

5A.1 – Approval of the Regular Council Meeting Minutes from January 22, 2018.

Motion by Mayor Stotmeister, supported by Mayor Pro tem McKenzie to approve the Regular Council Meeting Minutes from January 22, 2018 with amendments to 15 adding;

15A.2 Motion made by Mayor Pro tem McKenzie, supported by Council Member Perrigo to approve City Manager Dye's pay increase retroactive to January 1, 2018. Motion Passed 5-0 and also adding;

15A.3 Motion made by Council Member Tripp, supported by Council Member Perrigo to amend City Manager Dye's employment contract to state that Mr. Dye is 100% vested in the City's retirement plan. Motion Passed 5-0.

Motion Passed 5-0, with Council Member Ingalsbee abstaining.

5A.2 – Approval of the Closed Session Meeting Minutes from January 22, 2018.

5A.3 – Approval of the Strategic Planning Session Minutes from January 26, 2018.

Motion by Council Member Tripp, supported by Council Member Perrigo to approve the Strategic Planning Session Minutes from January 26, 2018. Motion Passed 6-0.

5A.4 – Approval of the Strategic Planning Session Minutes from January 27, 2018.

Motion by Council Member Tripp, supported by Council Member Ingalsbee to approve the Strategic Planning Session Minutes from January 26, 2018. Motion Passed 6-0.

## **6. APPROVAL OF AGENDA**

6A.1 – Approval of the Regular Council Meeting Agenda for February 12, 2018.

Motion made by Council Member Tripp, supported by Council Member Manning to approve the Regular Council Meeting Agenda for the February 12, 2018 with the amendment to 5A.2 removing the Approval of the Closed Session Meeting Minutes from January 22, 2018. Motion Passed 5-0.

## **7. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

None

## **8. FIRST READING OF ORDINANCE**

## **9. SPECIAL PRESENTATIONS AND RECOGNITIONS BY THE MAYOR OR COUNCIL**

## **10. PUBLIC HEARINGS & ADOPTION OF ORDINANCES**

10A.1 – Schedule a Public Hearing for March 12, 2018 for the potential Sale of City Owned Property located at 845 Industrial Drive.

The City was approached by TK Products, LLC out of Holland, MI to purchase 4 acres in the industrial park for \$15, 000.

Motion by Mayor Pro tem McKenzie, supported by Council Member Perrigo to schedule a Public Hearing for March 12, 2018 for the potential Sale of City Owned Property located at 845 Industrial Drive. Motion Passed 6-0.

10A.2 - Public Hearing and recommendation to adopt Resolution 18.7 for an Obsolete Property Rehabilitation Act Certificate for 136 Brady Street.

Last June City Council approved the downtown as an Obsolete Property Rehabilitation District. The owner currently pays \$3100 in property taxes. There would be an annual tax savings of \$ 2500 per year and \$30,000 over the 12 year period. Mike Otis from ONE Enterprises, LLC is present for any questions.

Mayor Stotmeister opened the Public Hearing at 7:14P.M.

No public comments were heard.

Mayor Stotmeister closed the Public Hearing at 7:15P.M.

Motion made by Council Member Ingalsbee, supported by Mayor Pro tem McKenzie to adopt Resolution 18.7 for an Obsolete Property Rehabilitation Act Certificate for 136 Brady Street. Motion Passed 6-0.

## **11. UNFINISHED BUSINESS & TABLES ITEMS**

## **12. WRITTEN PETITIONS & REPORTS FROM SPECIAL COMMITTEES**

12A.1 – A request received from Allegan Area Educational Service Agency Wellness Committee to have their annual 5K on Saturday, May 19, 2018 at 8:30am with the starting and finish line being at the Allegan Tech Center.

Motion by Council Member Perrigo, supported by Council Member Tripp for Allegan Area Educational Service Agency Wellness Committee to have their annual 5K on Saturday, May 19, 2018 at 8:30am with the starting and finish line being at the Allegan Tech Center.

12A.2 – Resolution 18.8 a Michigan Liquor Control Commission License Application from Patrick Westover for a Micro Brewer and Small Wine Maker License at 633 Hooker Rd Unite 3 & 4, Allegan, MI.

Patrick Westover explained how he is planning to go into the old Millgrove Brewing location on Hooker Rd. He will be remodeling the current building.

Mayor Pro tem asked what section of the building was going to be used and when an expected opening date would be. Patrick is remodeling just the main part and is expecting to open in 4 to 6 months.

Council Member Ingalsbee asked if there would be wine. Patrick is hopeful to make wine in the future.

City Manager Dye explained this application is similar to the Charitable Gaming License, just the first step to start a dream.

Motion made by Council Member Ingalsbee, supported by Mayor Pro tem McKenzie to approve Resolution 18.8 a Michigan Liquor Control Commission License Application from Patrick Westover for a Micro Brewer and Small Wine Maker License at 633 Hooker Rd Unite 3 & 4, Allegan, MI. Motion Passed 6-0.

12A.3 – A request received from Blessed Sacrament Knights of Columbus, Knights on Bikes to have their annual Blessing of the Bikes and Classic Cars on Saturday, May 12, 2018 from 8:00am to 2:00pm and to close Hubbard Street from there parking lot down to the Griswold Auditorium.

City Manager Dye explained that Hubbard would be closed all the way down for the day. Residents still will have 2<sup>nd</sup> Street Bridge, Water and Cutler Streets to get into

downtown.

Motion made by Council Member Manning, supported by Council Member Tripp to approve the request received from Blessed Sacrament Knights of Columbus, Knights on Bikes to have their annual Blessing of the Bikes and Classic Cars on Saturday, May 12, 2018 from 8:00am to 2:00pm and to close Hubbard Street from there parking lot down to the Griswold Auditorium. Motion Passed 6-0.

### **13. REPORTS FROM BOARDS, COMMISSIONS & CITY OFFICES**

#### **13A. City Boards, Commissions and Area Agencies**

13A.1 – Accept the Minutes for the Positively Allegan Meeting on January 24, 2018.

The committee discussed the New Year's Eve event, what was positive and what needed to be changed. They also started planning Bridgefest and July 3 Jubilee.

13A.2 – Accept the Minutes for the Historic District Commission on February 5, 2018.

The commission received two applications. One for a non-permanent shed. The commission agreed to give the applicant more time to remodel the shed and meet HDC requirements. The second application was approved to replace a window.

13A.3 – Request from the Historic District Commission to adopt Resolution 18.09 for the Historic District Tax Credit.

The State of Michigan has historically done this, but in 2011 the credit went away. There has been a push to bring it back. It has an economic development perspective.

Mayor Pro tem McKenzie asked if the home owner has to prove the work has been done. There are forms to fill out and show the work was completed.

Motion mad by Mayor Pro tem McKenzie, supported by Council Member Perrigo to approve Resolution 18.09 for the Historic District Tax Credit. Motion Passed 6-0.

#### **13B. Finance Dept. & City Clerk**

13B.1 - Request to Approve Accounts Payable and Payroll.

Motion made by Mayor Pro tem McKenzie, supported by Council member Perrigo to approve accounts payable in the amount of \$236,232.63 and payroll in the amount of \$248,246.43 for a total disbursement of \$484,479.06. Motion Passed 6-0.

#### **13C. Police Department**

### **13D. Public Utilities**

### **13E. Public Works**

13E.1 – Request for Purchase from Steensma Lawn & Power Equipment, Plainwell, MI in the amount of \$13,695.00 for a new 12ft mower.

Director of Public Works Aaron Haskin, explained this is a budgeted item. The mower will be used at the Airport and the Sports Complex.

Motion made by Council Member Tripp, supported by Council Member Manning to approve the purchase from Steensma Lawn & Power Equipment, Plainwell, MI in the amount of \$13,695.00 for a new 12ft mower. Motion Passed 6-0.

### **13F. City Manager**

13F.1 – Request for a Plat amendment approval to combine lots 03-51-300-043-00 and 03-51-300-044-00 located in the Maple Street Neighborhood.

The property owner is requesting the lots to be combined.

Motion by Council Member Ingalsbee, supported by Council Member Manning to approve the request for a Plat amendment approval to combine lots 03-51-300-043-00 and 03-51-300-044-00 located in the Maple Street Neighborhood.

13F.2 – Resolution 18.10 to approve the amendment of the City Manager Dye employment agreement.

Motion by Council Member Tripp, supported by Mayor Pro tem McKenzie to approve Resolution 18.10 amendment of the City Manager Dye employment agreement. Motion Passed 6-0.

## **14. BOARD APPOINTMENTS**

## **15. COMMUNICATIONS FROM COUNCIL & MAYOR & MANAGER**

City Manager Dye – Nothing

Council Member Ingalsbee – Is happy to be feeling better.

Council Member Tripp – Told Aaron Haskin that his department is doing a great job.

Council Member Manning – Nothing

Council Member Perrigo – Nothing

Mayor Pro tem McKenzie – She saw the DPW guys out snowplowing yesterday. The snowfall

surprised her.

Mayor Stotmeister – She was offered a contract position with a company in Charlotte, North Carolina. She will be down there about 15% of the time. Please let her know if it is effecting her priorities here in Allegan.

## **16. ADJOURNMENT**

The meeting was adjourned at 7:46P.M. By Mayor Stotmeister.

Minutes respectfully submitted by,



Danielle Bird  
City Clerk