

Allegan City Council
Minutes
Allegan, MI 49010
January 22, 2018

1. CALL TO ORDER

Mayor Stotmeister called the regular Allegan City Council meeting to order at 7:00P.M.

2. ROLL CALL

Present: McKenzie, Manning, Perrigo, Tripp, Mayor Stotmeister

Absent: Morgan, Ingalsbee

Others Present: City Manager Joel Dye, City Clerk Danielle Bird, Promotions Coordinator Parker Johnson, Community Development Coordinator Jordan Meagher, Finance Director/Treasurer Tracy Stull, Public Utilities Director Doug Sweeris.

3. PLEDGE OF ALLEGIANCE

4. MEETING PRAYER

Brain Sole of Western Day Ministries

5. APPROVAL OF MINUTES

Motion made by Council Member Tripp and supported by Council Member Manning to approve the regular meeting minutes from January 8, 2018. Motion passed 5-0.

6. APPROVAL OF AGENDA

Motion made by Council Member Perrigo and supported by Council Member Tripp to approve the Regular Council Meeting Agenda for the January 22, 2018. Motion Passed 5-0.

7. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

None

8. FIRST READING OF ORDINANCE

9. SPECIAL PRESENTATIONS AND RECOGNITIONS BY THE MAYOR OR COUNCIL

9A.1 – Presentation by Perrigo regarding a significant gift to the City of Allegan and the Allegan District Library.

Tom Farrington from the Perrigo Charitable Contributions stated 130th year in business

in 2017. They have donated over 22 Million in donations worldwide. Allegan has the largest campus worldwide. They have given funds to Allegan Hospital for CT Equipment. They invited the City and the Library late last year to present ideas to receive donations. Both presented with great visions, so they decided to give a donation of \$130,000 each to the City for the Splash pad and the Library for their hands on learning lab and teen center.

City Manager Dye the council is completing the vision of finishing the Riverfront. This gift is allowing the City to expand the vision for the boardwalk and bricks. The Riverfront is a gathering place for the community with Bridgefest, July 3 Jubilee and the New Year's Eve Celebration. The City thanked Perrigo for the gift and the role they play in this Community.

Ryan Deery Library Director thanked Perrigo for their bold action and in believing in the vision of the Library. This plan started many years ago. The Library sees 80,000 people a year. It brings families, kids and teenagers to study and learn together. The Hands on learning center for kids will be called "The Perrigo Learning Lab" and there will also be a new teen space with cutting edge technology and a space for studying.

Perrigo presented the City and the Library each with a check for \$130,000. Mayor Stotmeister thanked Perrigo on behalf of Council and the Citizens of Allegan. Mike Kiella thanked Perrigo and the city residents for the Library

Lawrence Fick large organizations should be socially active. This is what Perrigo is doing.

9A.2 – Presentation by the Michigan Economic Development Corporation Recertifying the City of Allegan as a Redevelopment Ready Community.

Karen Wieber thanked Joel and Jordan for their help and went over what a Redevelopment Ready Community is. There are over 200 communities participating and 16 are working towards becoming Redevelopment Ready Community. There are now 3 that are recertified and Allegan is one of those communities. Allegan was originally presented in 2014. The Recertification process is Best Practices and the City also sent in their Action Plan. They have a joint master plan and good economic development working with the Chamber and Allegan Township. The DDA is already updating their plan. There are numerous development projects that are in the planning, starting or implanting stages. The new website is one of these projects. City Manager Dye thanked Jordan for all his work.

10. PUBLIC HEARINGS & ADOPTION OF ORDINANCES

10A.1 – Schedule a Public Hearing for February 12, 2018 for the Application to Approve Obsolete Property Rehabilitation Act Certificates for 136 Brady Street.

City Manager Dye council is very familiar with this piece of property and sold to ONE Enterprises, LLC. Last summer council created the district and has already approved four properties. This is for a max of 12 years.

Motion by Mayor Pro tem McKenzie, supported by Council Member Tripp to Schedule a Public Hearing for February 12, 2018 for the Application to Approve Obsolete Property Rehabilitation Act Certificates for 136 Brady Street. Motion Passed 5-0.

11. UNFINISHED BUSINESS & TABLES ITEMS

12. WRITTEN PETITIONS & REPORTS FROM SPECIAL COMMITTEES

12A.1 – A request received from Christ Community Church to have their annual Procession of the Cross Public Observance on Good Friday, March 30, 2018 at 11:30am starting at Mahan Park Gazebo with a police escort.

This is an annual request from Christ Community Church.

Motion by Council Member Tripp, supported by Council Member Manning to approve Christ Community Church to have their annual Procession of the Cross Public Observance on Good Friday, March 30, 2018 at 11:30am starting at Mahan Park Gazebo with a police escort.

13. REPORTS FROM BOARDS, COMMISSIONS & CITY OFFICES

13A. City Boards, Commissions and Area Agencies

13A.1 – Accept the Minutes for the Historic District Commission Meeting on January 4, 2018.

Council Member Perrigo the HDC received one application for 136 Brady, to remove the metal sheeting on the Hubbard side. They are hoping to find windows. They will replace the 2nd floor windows.

13A.2 - Accept the Minutes for the Downtown Development Authority on January 10, 2018.

Mayor Pro tem McKenzie they started working a newer development plan.

13A.3 – Accept the Minutes for the Allegan Fire District on January 17, 2018.

The minutes are in the packet. The December report shows there were 93.5 calls in the City and 114 calls in the Township.

13A.4 – Accept the summary for Life EMS on January 17, 2018.

The minutes are in the packet. Priority 1 calls are under 3 minutes in the City.

13B. Finance Dept. & City Clerk

13B.1 - Request to Approve Accounts Payable and Payroll.

Motion made by Mayor Pro tem McKenzie, supported by Council member Manning to approve accounts payable in the amount of \$372,111.47 and payroll in the amount of \$121,233.06 for a total disbursement of \$493,344.53. Motion Passed 5-0.

13B.2 – Adopt Resolution 18.4 to amend the City of Allegan’s Investment Policy.

Finance Director Stull explained this is to add investments back in that MiClass are experienced with.

Motion made by Council Member Manning, supported by Mayor Pro tem McKenzie to approve the adoption of resolution 18.4 to amend the City of Allegan’s Investment Policy. Motion Passed 5-0.

13B.3 – Adopt Resolution 18.5 to begin Investing with Michigan Cooperative Liquid Assets Securities System.

Finance Director Stull explained that MiClass is an investment firm that works with several Municipalities. All money is pooled and invested at a higher rate. This keeps assets more liquid than CD’s and Bonds. It will allow Joel and herself to be signers.

Council Member Tripp asked about fees and if we would wait until certificates are matured before closing them. Finance Director Stull would confirm the fees and she will wait until the certificates mature so no penalties are accrued.

Council Member Manning asked if the fees are higher. Finance Director Stull explained the City would make more money with these investments.

Motion made by Mayor Pro tem McKenzie, supported by Council Member Perrigo to approve the adoption of Resolution 18.5 to begin Investing with Michigan Cooperative Liquid Assets Securities System. Motion Passed 5-0.

13B.4 – Adopt Resolution 18.6 to authorize 1st Quarter Budget Adjustments.

Finance Director Stull went over the transfers from projects that didn’t get completed in 2017 and moved it into the 2018 budget. She will 2nd Quarter budget adjustments at the next meeting.

Motion made by Council Member Tripp, supported by Council Member Manning to approve the adoption of Resolution 18.6 to authorize 1st Quarter Budget Adjustments.

13C. Police Department

13D. Public Utilities

- 13D.1 – Request for Services from Dixon Engineering, Inc., Lake Odessa, MI in the amount of \$14,150.00 for Engineering and Inspection Services for the Hooker Road Water Tower Painting.

Public Utilities Director Doug Sweeris they will paint the water tower in the spring. Dixon Engineering is one of the only Firms in the State that do this.

Motion made by Mayor Pro tem McKenzie, supported by Council Member Tripp to approve the services from Dixon Engineering, Inc., Lake Odessa, MI in the amount of \$14,150.00 for Engineering and Inspection Services for the Hooker Road Water Tower Painting. Motion Passed 5-0.

- 13D.2 – Request for Services from Fedewa Inc., Nashville, MI in the amount of \$153,600.00 for the painting of the Hooker Road Water Tower.

Public Utilities Director Doug Sweeris discussed that 5 bids were received. Fedewa was the low bidder and the City has used them in the past. Dixon Engineering reviewed the bids and approves the award to Fedewa. From the catwalk up it will be white with the new city logs on 3 sides possibly. Below the catwalk will be dark blue.

Council Member Tripp asked how long does the paint last. The paint can last 15 to 18 years. This tower was last painted in 2001. Doug also said the inside will be inspected and painted if needed. The inside paint last from 25 to 30 years.

Council Member Manning asked how long it will take to paint. Doug stated it should be completed in 2 to 4 weeks. They will need to account for any rain days or high humidity.

Motion made by Council Member Perrigo, supported by Council Member Tripp to approve the Services from Fedewa Inc., Nashville, MI in the amount of \$153,600.00 for the painting of the Hooker Road Water Tower. Motion Passed 5-0.

13E. Public Works

- 13E.1 – Request for Purchase from All Phase- Kalamazoo, Kalamazoo, MI in the amount of \$10, 626.07 for LED Lights for the Jaycee Park and Police Department Parking lots.

City Manager Dye explained that over the past couple of years the City has been updating the lights. This area will now be the focus of new globes and LED lights.

Council Member Tripp asked how long do these bulbs last. Joel will ask Aaron and get back to him.

Motion made by Council Member Tripp, supported by Council Member Manning to approve the purchase from All Phase- Kalamazoo, Kalamazoo, MI in the amount of \$10, 626.07 for LED Lights for the Jaycee Park and Police Department Parking lots. Motion Passed 5-0.

13F. City Manager

13F.1 – Request for a Plat amendment approval to transfer and combine parts of lots 03-51-170-084-00, 170-068-00 and 170-087-00 located in the Russell and Robinson Neighborhood.

City Manager Dye explained that this needs to come to council for approval. This will have 3 parcels going down to 2. This will add more parking spots at the Secretary of State. Council Member Tripp said this was already approved at Planning Commission.

Motion made by Council Member Tripp, supported by Council Member Manning to approve the request for a Plat amendment approval to transfer and combine parts of lots 03-51-170-084-00, 170-068-00 and 170-087-00 located in the Russell and Robinson Neighborhood. Motion Passed 5-0.

14. BOARD APPOINTMENTS

14A.1 – Public Space Commission Appointments

This is the new commission that combined the Parks and Design committees. There are two resident vacancies available for 1 year terms.

Cyndi Reed – 3 Year Term to Expire February 1, 2021

Motion made by Council Member Perrigo, supported by Council Member Tripp to appointment Cyndi Reed to a 3 year term to expire February 1, 2021. Motion Passed 5-0.

Paula Mintek – 3 Year Term to Expire February 1, 2021

Motion made by Council Member Manning, supported by Council Member Tripp to appointment Paula Mintek to a 3 year term to expire February 1, 2021. Motion Passed 5-0.

Rosie Hunter – 2 Year Term to Expire February 1, 2020

Motion made by Council Member Perrigo, supported by Mayor Pro tem McKenzie to

appointment Rosie Hunter to a 2 year term to expire February 1, 2020. Motion Passed 5-0.

Judith McCall – 2 Year Term to Expire February 1, 2020

Motion made by Council Member Tripp, supported by Council Member Manning to appointment Judith McCall to a 2 year term to expire February 1, 2020. Motion Passed 5-0.

Tracy Clawson – Downtown Development Authority

Motion made by Mayor Pro tem McKenzie, supported by Council Member Perrigo to appoint DDA member Tracy Clawson to the Public Space Commission. Motion Passed 5-0.

Mike Manning – City Council

Motion made by Mayor Pro tem McKenzie, supported by Council Member Perrigo to appoint Council Member Manning to the Public Space Commission. Motion Passed 5-0.

Traci Perrigo – City Council

Motion made by Mayor Pro tem McKenzie, supported by Council Member Manning to appoint Council Member Manning to the Public Space Commission. Motion Passed 5-0.

Council Member Manning asked if the meeting date was still the 1st Wednesday of the month. This will be discussed at the first meeting. Council Member Tripp agrees that the time does need to be considered for the commission members.

15. COMMUNICATIONS FROM COUNCIL & MAYOR & MANAGER

The City now has a Facebook page. The Planning Session is on Saturday and a work meeting on Friday.

Council Member Tripp – The gift from Perrigo is exciting.

Council Member Perrigo – Nothing

Council Member Manning – Excited that we are a recertified city and the grant from Perrigo is wonderful.

Mayor Pro tem McKenzie – this has been an exciting night.

City Manager Dye – there is a proof for business cards. Can add cell phone, address etc. but must use the City email address.

Mayor Stotmeister – Glad she doesn't have to hide the secret about the Perrigo Donation anymore.

15A.1 – Request to enter a Closed Session for the City Managers Evaluation.

City Manager Dye has requested to enter a closed session for his evaluation.

Motion made by Mayor Pro tem McKenzie, supported by Council Member Manning to enter into a closed session for the City Managers evaluation at 8:06pm. Motion Passed 5-0.

Motion made by Council Member Manning, supported by Mayor Pro tem McKenzie to come out of the closed session for the City Managers evaluation at 9:30pm. Motion Passed 5-0.

16. ADJOURNMENT

The meeting was adjourned at 9:35P.M. By Mayor Stotmeister.

Minutes respectfully submitted by,



Danielle Bird
City Clerk